



Headquarters Office
Employees' State Insurance Corporation

(ISO 9001-2008 certified)
Panchdeep Bhawan, CIG Road, New Delhi-110002
Tel No.23234092 Fax No.23234537

No. Z-2/14/02/2005/RTI Act

Dated : 22.01.2014.

C I R C U L A R

Subject : CPIOs and Appellate Authorities in the Medical Education Institutions of ESIC.

It has been decided that all the Medical Education Institutes under ESIC will have separate CPIOs under the RTI Act, 2005. In this regard, the following may be taken note of:-

1. The Dean/Head of the Medical Education Institute will nominate any one officer from the cadre of Additional Commissioner/Director/Jt. Director looking after the work of Medical College, as CPIO for the purpose of providing information under the RTI Act, 2005, relating to subjects pertaining to their respective Medical Education Institutes.
2. Dean/Head of the Medical Education Institutes will be the Appellate Authority for dealing with appeals arising from RTI applications pertaining to their subject matter.
3. The ESIC Hospitals will continue to have their own separate CPIOs and Appellate Authorities for hospital functions as earlier.

All concerned are requested to take necessary action and send a copy of such nomination/communication to RTI Branch, Hqrs. Office, as well.

This issues with the approval of Director General.


(R.K. GAUTAM)
JT. DIRECTOR (RTI)

Copy to :-

1. PS to DG/FC/IC(RTI)/MC/CPIO, Hqrs. Office for kind information please.
2. All Deans of ESIC PGIMSRs/ESIC Medical Colleges/ Dean, ESIC Dental College, Rohini/ Head of all other Medical Education Institutes -- for necessary action.
3. DMC (Med. Education)/ Jt. Director (Med. Education) – for information and necessary action.
4. Shri Mahendra Kumar, Dy. Director, Office of Dean, ESIC PGIMSR, Andheri, Mumbai in reference to their letter No.F/11/11/(132)/PGI-ADH/2013/109 dated 31.12.2013.
5. Medical Superintendents of all ESIC Hospitals.
6. All DMCs, Hqrs. Office/Addl. Commissioner (Medical Admn.) for information please.
7. All Branch Officers/Branch Heads of Medical Division, Hqrs. Office for information & necessary action.
8. Website Content Manager for uploading on the website.
9. Rajbhasha Shakha for hindi translation.
10. Spare copies/Guard file, RTI Branch.

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Website Contents Management.....
राजभाषी सं./Diary No. 212.....
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