



HEADQUARTERS' OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI

No.A-22/13/1/2004-Med.IV Col.I

Dated:16.9.2014


MEMORANDUM

Subject:- Role & assignment of work to DMC, Hqrs. Office functioning as Nodal officer

For smooth functioning of ESI Hospitals and Dispensaries in difference States, Dy. Medical Commissioners posted in Hqrs. Office have been nominated as Nodal Officer. Role assigned to them, in brief, is as follows:-

- The Nodal Officers will oversee the functioning of ESIC Hospitals and Dispensaries in their allocated regions/ States.
- The Nodal Officers will coordinate with State Authorities for proper functioning of ESIS Hospitals and Dispensaries in their allocated regions/ States.
- All the SSMCs/ SMCs and Medical Superintendents of ESIC Hospitals will seek prior permission of respective Nodal Officer while proceeding on leave or leaving the station. The MS/ SSMC/ SMC who are senior to the Nodal Officer concerned, would seek such approval from the Medical Commissioner. However, such proposals would be routed through the Nodal Officer concerned.

This issues with the approval of Director General.


(A.K. Sinha)
AC(MED. ADMN.)

To,

1. All Officers concerned.
2. PPS/PSs/PAs of DG / All Divisional Heads, Hqrs. Office.
3. All Officers/Branches of Hqrs. office.
4. Website Content Manager to upload it on the website.
5. Guard File/Spare copies.

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दिनांक/Date 17/9/2014