



HEADQUARTERS  
EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BAHVAN: C.I.G. ROAD: NEW DELHI-110 002  
<http://esic.nic.in>

No. A-19/11/27/2-E.I.

Date: 23/12/2014

To,

All Regional Directors/All Director I/C/All Joint Director I/C,  
ESI Corporation,  
Regional Offices/Sub Regional Offices.

Subject: - Availing long leaves by the Regional Heads during the month of December and  
Parliament Session – regarding.

Sir,

It is informed that applications for availing Earned Leave and its encashment during the month of December have been received from some Regional Directors/Director (I/C)/Joint Director I/C. The winter session of the Parliament is going on and the Parliament Questions are being received in this office on regular basis. Replies of these questions sometimes required collection of information from the Regions/Sub – Regions for which presence of the Regional Head in their office becomes very critical.

The Director General has also desired that such leaves could be discouraged in the month of December and during Parliament Session.

Therefore, all Regional Directors/Director (I/Cs)/Joint Director I/C are hereby requested to avoid as far as possible availing such long leaves during the month of December specially when Parliament is in Session.

Yours faithfully,

(RAHUL BHARDWAJ)

**ASSTT. DIRECTOR-E.I**

To,

1. WCM, PR Cell, ESIC for uploading the same on website.

वेबसाइट की विषय-सूची का प्रबन्धन.....  
Website Contents Management.....  
कार्य सं / Diary No. 889.....  
दिनांक / Date: 29/12/14.....