

MOST URGENT



**HEAD-QUARTERS OFFICE**  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN :C.I.G MARG: NEW DELHI**  
**ISO 9001:2008 CERTIFIED**  
**email: jd-admin2@esic.nic.in**

No. F-16/13/14-EVI

Dated : 10.10.2014

**MEMORANDUM**

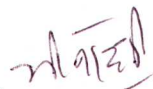
**Subject: Preparation of Administrative Budget Estimates for 2015-16**  
**and Revised Budget Estimates for 2014-15 - Reg**

Please refer to this office Memorandum of even No. dated 17/9/2014 on the above subject. Further Fin. & A/cs-I of Hqrs. office vide their memorandum dated 29/9/2014 have also forwarded clarifications for submission of REs 2014-15 and BEs 2015-16. (Both the circulars are also available in the website of ESIC-Hqrs. under Instructions / Circulars / Orders at S.No. 622/2014 and 661/2014 respectively).

In this connection, it is stated that the revised Budget proposals in the new format have not been received from any of the field offices. All ROs/SROs/NTA Delhi are, therefore, requested to forward proposals of Administrative Budget Estimates 2015-16 and Revised Budget Estimates 2014-15 in the new format immediately to this office.

**Those ROs/SROs who had already forwarded the proposals in the old format are also required to resubmit the proposals in the new format.**

वेबसाइट की विषय-सूची का प्रबन्धन.....  
Website Contents Management.....  
डायरी सं./Diary No. 711.....  
दिनांक/Date. 13/10/14.....

  
( M. NANDA )  
**Dy. DIRECTOR**  
**For Joint Director-II**

To

1. All Regional Directors, Regional Office, ESI Corporation.
2. Commissioner, NTA, Dwarka, Delhi.
3. All Directors/ Jt. Directors (I/C), Sub Regional Office, ESI Corporation.
4. Fin. & A/cs. VII / Fin. & A/cs. I, Hqrs. office.
- ✓ 5. W.C.M for uploading on the website of ESIC Hqrs. Office.