

URGENT



HEAD-QUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN :C.I.G MARG: NEW DELHI
ISO 9001:2008 CERTIFIED
email: jd-admin2@esic.nic.in

No. F-16/13/14-EVI

Dated : 17.9.2014

MEMORANDUM

Subject: Preparation of Budget Estimates for 2015-16 and Revised Budget Estimates for 2014-15 - Reg

Please refer to this office Memorandum of even No. dated 14/7/14 and dated 25/7/14 on the above subject.

In this connection, it is stated that due to change in Accounting Policy and format of accounts, all ROs/SROs/NTA Delhi/Hqrs are requested to forward proposals of Budget in the enclosed revised format, which may be strictly adhered to in future proposals also. It is stated that there is no change in the format for submission of budget under 'Advances'

Encl : As above. (3 Pages)

(V.K. RODA)
Dy. DIRECTOR
For Insurance Commissioner (P&A)

To

1. All Regional Directors, Regional Office, ESI Corporation.
2. Commissioner, NTA, Dwarka, Delhi.
3. All Directors/ Jt. Directors (I/C), Sub Regional Office, ESI Corporation.
4. Fin. & A/cs. VII / Fin. & A/cs. I, Hqrs. office.
- ✓ 5. W.C.M for uploading on the website of ESIC Hqrs. Office.

वेबसाइट की विषय-सूची का प्रबन्धन.....
Website Contents Management.....
डायरी सं / Diary No. 653.....
दिनांक / Date..... 17/9/2014.....

ESTABLISHMENT EXPENSES (A SUPTD)	R.E. (14-15)	B.E.(15-16)
	In Crore <i>Lakhs</i>	In Crore <i>Lakhs</i>
a) Salaries and Wages	-	-
b) Allowances *	-	-
c) Bonus	-	-
d) Staff Welfare Expenses	-	-
e) Expenses on Employees Benefits	-	-
f) Leave salary & Pension contribution	-	-
g) compassionate grants	-	-
h) PF Deposit Linked Insurance Scheme	-	-
i) Provision for :-	-	-
i) Pension	-	-
ii) Gratuity	-	-
iii) Leave Encashment	-	-
iv) Pensioners Medical Scheme	-	-
j) ESIC share of New Pension Scheme	-	-
k) ESIC share of GSLIS	-	-
TOTAL	-	-

* This includes Leased accomodation to employees

ESTABLISHMENT EXPENSES (B FIELD WORK)	R.E. (14-15)	B.E.(15-16)
	In Crore <i>Lakhs</i>	In Crore <i>Lakhs</i>
a) Salaries and Wages	-	-
b) Allowances *	-	-
c) Bonus	-	-
d) Staff Welfare Expenses	-	-
e) Expenses on Employees Benefits	-	-
f) Leave salary & Pension contribution	-	-
g) compassionate grants	-	-
h) PF Deposit Linked Insurance Scheme	-	-
i) Provision for :-	-	-
i) Pension	-	-
ii) Gratuity	-	-
iii) Leave Encashment	-	-
iv) Pensioners Medical Scheme	-	-
j) ESIC share of New Pension Scheme	-	-
k) ESIC share of GSLIS	-	-
TOTAL	-	-

* This includes Leased accomodation to employees

	R.E. (14-15)	B.E.(15-16)
OTHER ADMINISTRATIVE EXPENSES	In Crore	In Crore
	<i>in lakhs</i>	<i>in lakhs</i>
a) Electricity and power	-	-
b) Water charges	-	-
c) Insurance	-	-
e) Rent, Rates and Taxes	-	-
f) Vehicles Running and Maintenance(Including Hire Charges)	-	-
g) Postage, Telephone and Communication Charges	-	-
h) Printing and Stationary	-	-
i) Travelling and Conveyance Expenses	-	-
j) Expenses on Seminar/Workshops	-	-
k) Subscription Expenses - periodicals	-	-
l) Audit fees	-	-
m) Legal Charges	-	-
n) Insurance Courts	-	-
o) Contribution to ISSA & other international organisations	-	-
p) House keeping expenses	-	-
r) charges for maintaining bank accounts & other bank charges	-	-
s) losses	-	-
t) Repairs and Maintenance -Computers & Others	-	-
u) Recruitment expenses	-	-
v) Revenue recovery Cell	-	-
w) Advertisement and Publicity	-	-
x) Watch & Ward	-	-
y) Training	-	-
z) Miscellaneous	-	-
vi) Repair & Maint. of office Building & staff qtrs.	-	-
TOTAL	-	-

S.No	Head Of Account	RE 2014-15 <i>in lakhs</i>	BE 2015-16 <i>in lakhs</i>
	Other Assets:-		
1.	Purchase of Vehicles		
2.	Office Equipments		
3.	Furniture & Fixture		
4.	Computers		
5.	Books		
	Total		