



URGENT

HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN: C.I.G. MARG, NEW DELHI-110002

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C I R C U L A R

No. F-23/18/11/D/M/2009-A/cs.II

Dated : 26.12.2014

To

All Regional Director / Jt. Director (I/c),
Medical Supdt./D(M)D/DM Noida,
E.S.I. Corporation,
Regional/Sub-Regional Office/Hospitals.

Sub : Transfer of fund to ROs/SROs/Hospitals/SSMCs Office.

Sir,

Attention is invited to Hqrs. Office letter of even no. dated 09.09.2013, wherein it was specifically mentioned that ERP cash book balance of some accounting units are showing higher than the actual balance, which is violation of the instructions issued from Hqrs. Time and again instruction have been issued to field offices to process bills through ERP module only. However, inspite of issue of above instructions it is observed that accounting units are not using ERP module resulting in abnormal balance in ERP cash book.

Since requisition of fund is to be made through ERP online only, balance appearing in ERP cash book of respective field units are monitored before release of fund from Hqrs.

It has been decided that in case, accounting units having sufficient balance in ERP cash book, demands fund, their request shall not be entertained till their cash balance in ERP tallies with manual cash book.

This is issued with the approval of Financial Commissioner.

Yours faithfully,


H.K. PANDEY
Dy. DIRECTOR (FIN.)

Copy to:-

1. All Dy. Director/ Asstt. Director (Fin.) for information.
2. W.C.M. for uploading the same on the ESIC website.

वेबसाइट की विषय-सूची का प्रबन्धन.....

Website Contents Management.....

आपकी सं./Diary No. 879

दिनांक/Date 26/12/14