



EMPLOYEES' STATE INSURANCE CORPORATION
REGIONAL OFFICE: PANCHDEEP BHAWAN: UNIT-IX: BHUBANESWAR-22

(AN ISO 9001 – 2008 QMS CERTIFIED ORGANIZATION)

No. 44-B-21(11)2/2014-Admn. I

Dated 21st July, 2014.

C I R C U L A R

Keeping in view the provisions laid-down under section 4 of The Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013 and in compliance to Hqrs. Office letter No. A-12/18/1/Policy/14-SCT dated 13th March, 2014, Regional Director has constituted an 'Internal Complaints Committee' for Odisha Region comprising the following members:


Sl. No.	Name of Members of Committee	Designation
01.	Smt. Meenu Sardar, Asst. Director	Presiding Officer
02.	Smt. Rita Ray, Former Professor in Sociology, Utkal University, Bhubaneswar	External Member
03.	Shri R. K. Dutta, Head Clerk / Assistant	Member
04.	Kum. Geetanjali Toppo, U.D.C.	Member

The Presiding Officer and members of the Committee shall hold office until further orders or not exceeding three years from the date of their nomination whichever is earlier.

The external member shall be paid such fees or allowances for holding the proceedings of the Internal Complaints Committee as may be prescribed in the Act.

All the women employees of Odisha Region are, therefore, informed that their grievances, if any, may be brought to the notice of "Internal Complaints Committee", Regional Office, E.S.I. Corporation, Bhubaneswar.

The above Committee stands effective from the date of issue of this Circular.


G. S. GANTAYAT
DY. DIRECTOR (ADMN. I)

Copy to:

1. All Members of Internal Complaints Committee.
2. The Director General, E.S.I. Corporation, Hqrs. Office, New Delhi.
3. The Chief Vigilance Officer, E.S.I. Corporation, Hqrs. Office, New Delhi.
4. The Insurance Commissioner (P&A), E.S.I. Corporation, Hqrs. Office, New Delhi.
5. The Medical Superintendent, E.S.I.C. Model Hospital, Jail Road, Rourkela – for information.
6. All the Officers, Regional Office, E.S.I. Corporation, Bhubaneswar.
7. All the Branches of Regional Office, E.S.I. Corporation, Bhubaneswar.
8. All the Branch Managers / S.S.Os, Odisha Region _____
9. The website content Manager, Hqrs. Office, New Delhi for uploading in website.
10. PA to RD, Regional Office, Bhubaneswar.
11. Notice Board.