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**HEADQUARTER'S OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAWAN : CIG ROAD : NEW DELHI  
(ISO: 9001-2008 Certified)**

No.D-36/11/Sec./HQ/2011-CT

Dated : 17.06.2014

**CIRCULAR**

**Subject:- Hiring of Security Guards through sponsored Agency.**

Reference is invited to this office Circular of even No.D-36/11/Sec./HQ/2011-CT dated 11.10.2012 whereby field units were directed to hire security guards through DGR sponsored agencies only.

Though most of the field units have received DGR sponsored agencies, there are some field units which did not get the sponsored agency from DGR despite long correspondence and as<sup>a</sup> result they are forced to provide extension to the existing security contractor on the earlier terms and conditions.

In view of above, the matter has been re-examined and decided that the field units, which have neither received the DGR sponsorship nor any assurance from the DGR for the same, may float open tender for engagement of security guards by following GFR procedure.

This has the approval of insurance Commissioner (P&A).

  
**( SUSHIL SACHDEVA )  
DY. DIRECTOR (GENL.)**

To

1. All Addl. Commissioners & Regional Directors / J.D. (I/c), ROs / SROs / DOs for information.
2. D(M)D, D(M) Noida / SSMCs/SMCs/Deans, etc. of all ESIC Hospitals for information.
3. D.D. Website Contents Management, Hqrs. Office with the request to upload this Circular on the ESIC website.
4. Guard File.

वेबसाइट की विषय-सूची का प्रबंधन.....  
Website Contents Management.....  
रा. की सं. / Diary No. 939.....  
दिनांक / Date 18/06/14.....