

URGENT/TIME BOUND



HEADQUARTERS' OFFICE

EMPLOYEES' STATE INSURANCE CORPORATION

PANCHDEEP BHAWAN:C.I.G. MARG:NEW DELHI - 110 002

Website : www.esic.nic.in

No. C-11/11/2/2013 -Vig

Date: 8 .1.2013

To

1. All Regional Directors/ Director Incharge/Joint Director Incharge
Regional Office/Sub Regional Office,
2. Director(Medical), Delhi/K.K. Nagar/Noida
3. All Senior State Medical Commissioner/
State Medical Commissioner,
4. Medical Superintendent,
ESIC Hospital/Model Hospital
ESI Corporation,
5. Joint Director E.(I/V), Jt. Director(medical) Hqrs office.
_____.

**Sub: Acceptance of gifts by Govt. Servants for the period 1.1.12 -
31.12.12.**

Sir/Madam,

Kindly refer to Hqrs Instruction no. 9/2003 circulated vide letter no. C-11/11/10/2003-Vig dated 17.10.2003 on the aforesaid subject.(Copy enclosed)

It is informed that the report on the gift policy is required to be submitted to CVC by 15th January every year. I am, therefore, directed to request you to send the information pertaining to year 2012 by e-mail to mukul.vats@esic.in immediately.

In any case, this information in (Hard copy) must reach this office by **15.1.13.**

Encl: As above

Yours faithfully,

**(MUKUL VATS)
ASSTT. DIRECTOR(VIG.)**

वेबसाइट की निगरानी का प्रबन्धन
Website Content Management
जायरी नं. / Dist. No. 17
दिनांक / Date 8/1/13

Copy to:

- 1) Website content Manager for uploading on ESIC website.
- 2) Rajbhasha cell for translation.