



MODEL AND SUPERSPECIALTY HOSPITAL
EMPLOYEES' STATE INSURANCE CORPORATION
ASRAMAM, KOLLAM. KERALA – 691 002
Website: www.esichsuperspecialitykollam.com
Ph: 0474-2742833, 2766618 (M.S), Fax – 0474-2768837.

No.542/C/11/12/MHA(Adm).

Dt.07.05.2014.

MEMORANDUM

Sub:-The sexual harassment of women at workplace (Prevention, Prohibition and Redressal)Act,2013-constitution of committee.
Ref:-Hqrs.Office Ir.No.C-12/18/41/164/Misc./13-vig. dt. 15.04.14.

The Director General has advised to constitute an Internal complaints committee to look and ensure strict compliance towards the sexual harassment of women in the workplace vide the reference cited.

In pursuance of this, the Medical Superintendent has constituted an Internal complaints committee with **Dr. P.Tanuja, Deputy Medical Superintendent as the chairperson**. The following officials are the other members:

S.No.	Name	Designation
1	Jalajakumary	Nursing Sister
2	Deepthy Mohan	UDC
3	Shali.M.S	Dietician
4	Vandana.A	Pharmacist
5	C.Dhanesan	Office Superintendent
6	V.Subhash Kumar	Dental Hygeniest

All staff members are requested to report the chairperson.


DEPUTY DIRECTOR(ADM)

To

1. Dr. P. Tanuja, Dy. Medical Superintendent,ESIC MHA,Kollam
2. The Committee members.
3. All HODs (They are requested to circulate the details to all staff under their control)
4. The Deputy Director(Fin.),ESIC MHA,Kollam.
5. The Director General,ESIC Hqrs.Office,New Delhi-for information.
6. Notice Board.