



कर्मचारी राज्य बीमा निगम अस्पताल,
EMPLOYEES' STATE INSURANCE CORPORATION HOSPITAL
PARIPPALLY, KOLLAM, KERALA -691574

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Date: 12.06.2014

MEMORANDUM

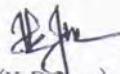
Sub : Constitution of 'Internal Complaints Committee' in connection with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013.

In pursuance of Hqrs. Office letter No.C-12/18/41/164/Misc./13-Vig. Dated 15.04.2014 and under section 4 of The Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act,2013 , published in "The Gazette of India (Extraordinary)" dated 23.04.2013, the Medical Superintendent has approved constitution of the "Internal Complaints Committee" for ESIC Medical College Hospital, Parippally by the following members to provide protection against sexual harassment of women at work place for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto.

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|---------------------------------------|---|-------------|
| 1. Dr. Sindhu S., Specialist Gr.II | - | Chairperson |
| 2. Shri. K.P.Jose, DD | - | Member |
| 3. Dr. Saseedharan C., CMO(NFSG) | - | Member |
| 4. Smt. Deepa ,Advocate | - | Member(NGO) |
| 5. Smt. Sunanda S., ANS | - | Member |
| 6. Smt. Shajida Beevi, Lab Technician | - | Member |
| 7. Smt. Ambika R., NO | - | Member |
| 8. Smt. Abhaya J.R., UDC | - | Member |

The Presiding Officer and every member of the Internal Committee shall hold office for such period not exceeding three years from the date of issue of this order.

All the women employees of ESIC Medical College, Parippally are therefore , informed that their grievances , if any, in writing may be brought to the notice of Internal Complaints Committee, within a period of three months from the date of incident and in case of a series of incidents,within a period of three months from the date of last incident.


(K.P. Jose)
Deputy Director

Copy to;

1. The committee members concerned
2. All Departments/ Sections
3. JD(SCT)/ESIC Hqrs
4. Additional Commissioner & RD ESIC Regional Office, Thrissur
5. The website Content Manager, Hqrs office, ESIC Hqrs office, Panchdeep Bhawan, CIG Marg, New Delhi-110002