



HEADQUARTERS' OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
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No: L-11/12/3/ UG Admn/2014-15/MEC

Date: 13th August, 2014

To

All Regional Directors / SRO In-charges
ESI Corporation.

Sub: Competent Authority to issue 'Ward of Insured Person' Certificate for the Academic Session 2014-15.

Sir,

I am directed to refer to the captioned subject and to inform that the Director General has been pleased to designate Regional Director / SRO In-Charge concerned to be the Competent Authority to issue 'Ward of Insured Person' (IP) Certificate in the format enclosed, for the purpose of eligibility under "ESIC Management Quota" for admission to Undergraduate course, i.e. MBBS, in ESIC Medical Colleges for the Academic Session 2013-14.

In this regard, the Competent Authority may be guided by the following:

- 1. Insured person** for the purpose of availing benefit under ESIC Management Quota for his / her wards shall be, as under
"The 'Insured Person' shall be an 'employee' as defined in the ESI Act; and he/she should have been in continuous insurable employment for a period of five years as on 1st January of the year of admission and should have paid at least 78 days of contribution in each contribution period, during this five year period."
- 2. 'Ward of Insured Person'** will be a *legitimate natural born child who is wholly dependent on the earnings of the insured person and who is –*
 - a. Receiving education, till he or she attains the age of twenty-one years,*

OR

 - b. An unmarried legitimate natural born daughter.*

उपरोक्त कि विषय-सूची का प्रतिलिपि
Website Contents Management
आयतन सं./Diary No. 589
दिनांक/Date 14/08/14

3. The details of contribution period for the Academic Session 2014-15 shall be as under:-

S. No.	Contribution period	Contribution paid for – No. of days
1.	1 st April, 2009 – 30 th September, 2009	
2.	1 st October, 2009 – 31 st March, 2010	
3.	1 st April, 2010 – 30 th September, 2010	
4.	1 st October, 2010 – 31 st March, 2011	
5.	1 st April, 2011 – 30 th September, 2011	
6.	1 st October, 2011– 31 st March, 2012	
7.	1 st April, 2012 – 30 th September, 2012	
8.	1 st October, 2012 – 31 st March, 2013	
9.	1 st April, 2013 – 30 th September, 2013	

4. The certificate will be issued by the Regional / Sub-regional Office under whose jurisdiction the Insured person is currently working
5. If the Insured person has served in more than one Region / Sub-region during the relevant period, the certificate may be issued only after getting eligibility verified from the concerned Regional / Sub-regional Offices.

The Certificate is to be issued within 48 hours of the receipt of Application. A copy of the approved policy on the subject of "Admission procedure for undergraduate courses (MBBS/BDS) in ESIC Medical Education Institutions" is also enclosed for ready reference.

Enclosure: As above

Yours faithfully,


(Uday Singh)
Joint Director (ME)

ADMISSION POLICY FOR UNDER GRADUATE (MBBS/BDS)

ADMISSIONS

Admission procedure for under graduate courses (MBBS and BDS) in ESIC Medical Education institutions shall be as follows:

- 1. All India Quota:** 'All India Quota' will be 15% of total available seats in each of its Medical Institutions, **Or**, All India Quota will be as per the prevailing Central Government's [i.e. Ministry of H & FW] directives for the said quota, from time to time. It will be filled up as per policy, including reservation policy, and procedures of the Central Government.
- 2. State Government Quota:** Based on the location of the ESI's Medical Education Institution, a 'State Government Quota' will be as per the policy of respective States applicable to un-aided non-minority Institutions, or in the absence thereof, as may be mutually agreed to, between the respective State Government and the ESI Corporation from time to time. The Admissions to these seats will be made according to the policy, including reservation policy, and procedures of the State Government concerned, and these seats will be filled up accordingly.
- 3. 'ESIC Management Quota'** The remaining seats after allocation to All India Quota and the State Govt. Quota shall be treated as "**ESIC Management Quota**". It shall comprise of seats 'pooled' together on All India basis from various ESIC Medical/Dental Colleges, as the case may be. The seats shall be allotted to the 'Wards of Insured Persons' (IPs) on All India basis and shall be filled-up through merit cum preference basis, following due process specified below or as may be specified by ESIC from time to time.

4. Methodology for filling up of ESIC Management Quota:- Available seats of "ESIC Management Quota" in various States will be pooled on 'All India Basis' and allotted, among the wards of Insured persons (IPs). The 'guiding principles' for filling up of ESIC Management will be as under:-

4.1 The ESIC Management Quota seats will be filled through merit cum preference basis.

4.2 Reservation policy of the Central Government will be followed, within the ESIC Management Quota enumerated above.

4.3 Candidates seeking admission under 'ESIC Management Quota' will have to fulfill the following eligibility criteria:

4.3.1 Minimum eligibility criteria for admission will be as per MCI regulations

4.3.2 Submit "Ward of Insured Person" certificate issued by Competent/ designated Authority for the purpose by ESIC.

4.4 Prospective/desirous and eligible candidates will be required to appear in an All India competitive examinations in force or any other similar equivalent approved Central entrance test as may be specified from time to time by ESIC.

4.5 After qualifying in such Centralized test, candidates will have to respond to the advertisement by the ESIC and, apply for admission under the ESIC Management Quota, along with the marks / merit obtained in the said Centralized Entrance Test, their preference and supportive documents, etc.

4.6 ESIC will then prepare a merit list based on the rank /marks of eligible applicants in the specified test/merit list for the year, consistent with the reservation policy of the Central Government for preparation of category-wise inter-se merit.

4.7 Candidates will be allotted the seats, based on their merit cum preference of Institution and category, through a centralized counseling to be conducted by ESIC for the ESIC Management Quota.

5. Unfilled/Un-allotted seats, if any, after the specified cut-off date, will be surrendered to the respective State Government as per the time schedule given by the regulatory body, i.e. of Medical / Dental Council

of India (MCI/DCI), for inclusion in the State Government Quota, to be filled up as per policy, including reservation policy, and procedures of the State Government.

6. Fee structure Stipulation:

Fee structure (Tuition fee & other approved fee) in ESIC Medical Education Institutions will be as may be approved by ESIC from time to time. There will be no capitation fee or profiteering in any form.

7. Execution of Bond for Service

All Candidates seeking admission to any ESIC Medical Education Institution will have to execute a bond, to serve any ESIC / ESI Scheme (ESIS institution run by State Government) for a period of 5 years, as may be specified, from time to time. Period of rural service, if any, as per policy of the Central or State Government, will be inclusive in the five year period of the bond.

8. Insured person for the purpose of availing benefit ESIC Management Quota for his / her wards shall be, as under

"The 'Insured Person' shall be an 'employee' as defined in the ESI Act; and he/she should have been in continuous insurable employment for a period of five years as on 1st January of the year of admission and should have paid at least 78 days of contribution in each contribution period, during this five year period."

9. 'Ward of Insured Person' will be a legitimate natural born child who is wholly dependent on the earnings of the insured person and who is -

(i) receiving education, till he or she attains the age of twenty-one years,

(ii) or an unmarried legitimate natural born daughter.

10. Regional Director/Other Officer/Authority/Committee under ESIC as may be specified by ESIC from time to time shall be the Competent Authority to issue the "Ward of Insured Person" certificate.

Annexure - II

Photo of
'Ward of IP'
duly Attested
by RD/JD I/c

Photo of IP
duly Attested
by RD/JD I/c

'Ward of Insured Person' (IP) -
CERTIFICATE
(To be issued on OFFICIAL LETTERHEAD)

This is to certify that _____
Son /Daughter/Ward of Shri/Smt _____ Insurance No:
_____ is 'Ward of Insured person' as per records.

Shri/Smt _____ Insurance No: _____ Son
/ Daughter / Wife of _____ is a resident of
Village/Taluk _____ Distt _____ State
_____ and has been in continuous insurable Employment of
(Full address of the Shop/Establishment with Employers Code
No.) _____ **for a period of five years, as on 01/01/2014, and
contributions have been paid for at least 78 days in each contribution
period mentioned below, during this five year period as per record
with details as under:**

S. No.	Contribution periods for academic session 2014-15	Contribution paid for - No. of days
1.	1 st April, 2009 - 30 th September, 2009	
2.	1 st October, 2009 - 31 st March, 2010	
3.	1 st April, 2010 - 30 th September, 2010	
4.	1 st October, 2010 - 31 st March, 2011	
5.	1 st April, 2011 - 30 th September, 2011	
6.	1 st October, 2011- 31 st March, 2012	
7.	1 st April, 2012 - 30 th September, 2012	
8.	1 st October, 2012 - 31 st March, 2013	
9.	1 st April, 2013 - 30 th September, 2013	

This certificate is being issued on the basis of Verification of records by
Shri/Smt. _____ designation
_____ at _____ Regional/SRO Office
_____ for eligibility under "ESIC Management
Quota" for admission to Undergraduate course, i.e. MBBS in ESIC Medical
Colleges for the Academic Session 2014-15.

REGIONAL DIRECTOR /SRO I/c

(Duly stamped)

DATE

PLACE