



**EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAWAN, C.I.G. ROAD, - NEW DELHI 2**

No.A-22(13)1/2005-Med.IV

Dated:31.10.2014

**C I R C U L A R**

**Subject:- Constitution of Transfer Committee at D(M)D Office**

Ministry of Labour & Employment, in pursuance to Ministry of Personnel, PG & Pension letter dated 26<sup>th</sup> December, 2013 issued direction to frame transfer policy. The transfer policy prescribed for constitution of a Transfer Committee to consider the transfer/posting of Officers and Staff and also to consider the representations against the transfer/posting orders issued by the Administration.

To streamline the transfer/posting of General Duty Medical Officers, Nursing and Para-Medical staff and ministerial staff working under Directorate (Medical) Delhi and at ESIC hospitals of Delhi & Noida, the Competent Authority has approved constitution of transfer Committees as mentioned below:

**For GDMO Sub-cadre Medical Officer**

1.	Additional Director (Dispensaries)	Chairman
2.	Deputy Medical Superintendent of all ESIC Hospitals, Delhi/Noida (to be nominated by MS concerned).	Member
3.	Senior most Director (Admn.)/Joint Director (Admn.)/Deputy Director (Admn.), D(M)D	Member Secretary

The representation of officers of GDMO cadre concerning their transfer/posting order issued by Director (Medical) Delhi will also be considered by the Committee.

This committee would be recommendatory body and final decision would rest with Director (Medical) Delhi in respect of GDMO cadre employees.

**For Para Medical Officials**

1.	Deputy Medical Superintendent, All ESIC Hospitals, Delhi/Noida	Chairman*/Member
2.	Senior most Director (Admn.)/Joint Director (Admn.)/Deputy Director (Admn.), D(M)D	Member Secretary
*Senior most Deputy Medical Superintendent Present		

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वेबसाइट की विषय-सूची का प्रबन्धन.....  
Website Contents Management.....  
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The representation of officials of Para-medical cadre, concerning their transfer/posting order issued by Additional Director (Dispensaries), D(M)D will also be considered by the Committee.

This committee would be recommendatory body and final decision would rest with Additional Director (Dispensaries), Delhi in respect of Para Medical cadre employees.

**For Ministerial Cadre Group 'C' & 'D' Official**

1.	Senior most Director (Admn.)/Joint Director (Admn.)/Dy. Director (Admn.), D(M)D	Chairman
2.	Senior most Dy. Director (Admn.)/Asst. Director (Admn.) of All ESIC Hospitals, Delhi/Noida	Member
3.	Senior most Deputy Director (Admn.)/ Asst. Director (Admn.), D(M)D	Member Secretary

The representation of officials of ministerial Group 'C' & 'D' cadre, concerning their transfer/posting order issued by Additional Director (Dispensaries), D(M)D will also be considered by the Committee.

This committee would be recommendatory body and final decision would rest with Additional Director (Dispensaries) Delhi in respect of all ministerial Group 'C' and 'D' employees.

The delegation of power to Additional Director (Dispensaries) and Administrative Officer in D(M)D office will stand modified to the above extent.

Hindi version will follow.

  
(Sharan Kumar)  
ASST. DIRECTOR

To

1. Director (Medical) Delhi/Noida
2. All the Medical Superintendents of ESIC Hospitals/Dean Medical Colleges/Dental Colleges, Delhi & Noida.
3. PS of all Divisional Heads, Hqrs. Office/NTA
4. All D(M)Cs, Hqrs.
5. Director/Joint Director, Zonal Vigilance
6. Hindi Cell, ESIC Hqrs. for translation.
7. WCM with the request to upload the circular on the ESIC website.
8. Guard File.