



NATIONAL TRAINING ACADEMY
EMPLOYEES' STATE INSURANCE CORPORATION
NRPO BUILDING, EPFO COMPLEX
DWARKA, SECTOR-23, NEW DELHI-110077
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E-mail:dir-nta@esic.nic.in

F.No.A-12/14/1/2012-NTA

Date: 03.06.2014

To,

The Regional Director, RO, Uttaranchal , Guj rat,
Maharashtra, Madhya Pradesh , Karnataka and West Bengal,
The Director I/c / JD I/c , SRO, Kozhikode, Lucknow, Ludhiana,
Marol, Thane, Peenya, Vadodara and Vishakhapatnam
The Directorate (Med) Noida,
The Dean, ESIM College & PGIMSR / PGIMSR Gulbarga, Andheri,
Joka, Bangalore and KK Nagar
The MS, ESIMH, Joka, Manesar and Andheri

Sub: 5 day Refresher Course on ESIC scheme for Deputy Directors (Admin) of 2012 batch.

Respected Sir/Madam,

The National Training Academy, ESIC is organizing a 5 day Refresher Course on the ESIC Scheme for Deputy Directors (Admin) recruited in 2012. The Refresher Course is scheduled from 23rd to 27th June, 2014. The Controlling Officers are requested to kindly nominate the Deputy Directors (Admin) of the 2012 batch currently posted at your Office for the 5 day Refresher Course. A scanned copy of the list of DDs with their posting is attached for your reference. The nominations may be intimated to NTA with the contact details of the participants i.e. email id and mobile number.

The Training will be conducted at the National Training Academy at Dwarka, New Delhi. Lodging and Boarding Arrangements for Outstation Participants shall be made by NTA. Lodging and Boarding arrangements shall be available from 22nd afternoon to 28th forenoon. The DDs may therefore be directed to plan their return journey only on 28th June forenoon and not on 27th June evening. The Controlling Officers may kindly intimate the DDs to finalise their tour programme and mail the same to NTA at the earliest.

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Yours faithfully,
Sunita Rawat
Deputy Director (F)
NTA
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