



NATIONAL TRAINING ACADEMY
EMPLOYEES' STATE INSURANCE CORPORATION
NRPO BUILDING, EPFO COMPLEX
DWARKA, SECTOR-23, NEW DELHI-110077

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F.No.A-12/14/1/2012-NTA

Date: 22.05.2014

To,

The Addl. Commissioner (Finance), HQrs,
The Regional Director, RO, Delhi, Gujarat,
Maharashtra, Punjab, West Bengal, Uttaranchal,
Jammu and Kashmir, Karnataka and Rajasthan,
The Directorate (Med) Delhi, The MS, ESIMH, Bapunagar,
Nacharam, Jaipur, Basaidarapur, Andheri, Rajajinagar,
and KK Nagar

Respected Sir/Madam,

The National Training Academy, ESIC is organizing a 5 day Refresher Course on the ESIC Scheme for Deputy Directors (Finance) recruited in 2012. The Refresher Course is scheduled from 9th to 13th June, 2014. The Controlling Officers are requested to kindly nominate the Deputy Directors (Finance) of the 2012 batch currently posted at your Office for the 5 day Refresher Course. The nominations may be intimated to NTA with the contact details of the participants i.e. email id and mobile number

The Training will be conducted at the National Training Academy at Dwarka, New Delhi. Lodging and Boarding Arrangements for Outstation Participants shall be made by NTA. The Controlling Officers may kindly intimate the DDs to finalise their tour programme and mail the same to NTA. A detailed mail shall follow.

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Regards,
Sunita Rawat
Deputy Director
NTA
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