



OFFICE OF THE MEDICAL SUPERINTENDENT
ESIC MODEL HOSPITAL, JAIL ROAD, NEAR GOVT. ITI, ROURKELA-4
 (Under Ministry of Labour & Employment, Govt. of India)
 (ISO 9001:2008 CERTIFIED)

No.442-V-37/15/MH/RKL/2014-SHA

520-525

C I R C U L A R

Dated.11.08.2014

14.08.14

In accordance with the provisions laid down under section 4 of the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013 and in compliance to Hqrs.Office letter No.A-12/18/1/Policy/14-SCT dated.13.03.2014, the Medical Superintendent has constituted an "Internal Complaints Committee" for ESIC Model Hospital, Rourkela comprising the following members to provide protection against sexual harassment of women at work place and for provention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto:

Sl.No.	Name of Members of Committee	Designation
1	Dr.Ava Tirkey, CMO	Presiding Officer
2	Mrs.Babita Mohapatra, General Secretary, The Happiness, (NGO for old men)	External Member
3	Mrs.Bismita Patel, <i>Staff Nurse</i>	Member
4	Miss Justina Dung Dung, UDC	Member
5	Shri Soumendra Ku.Sahoo, Asst.Director	Member-Secretary

The Presiding Officer and members of the Committee shall hold office until further orders or not exceeding three years from the date of their nomination whichever is earlier.

The external member shall be paid such fees or allowances for holding the proceedings of the Internal Complaints Committee as may be prescribed in the Act.

All the women employees of ESIC Model Hospital, Rourkela are, therefore, informed that their grievances, if any, may be brought to the notice of "Internal Complaints Committee", ESIC Model Hospital, Rourkela.

The above Committee stands effective from the date of issue of this Circular.

735
14.8.14
 (DR.V.B.BATRA)
MEDICAL SUPERINTENDENT

Copy forwarded for information & necessary action to:-

1. All Members of Internal Committee. *along with copy of the Act.*
2. The Director General, E.S.I.Corporation, Hqrs.Office, New Delhi.
3. The Medical Commissioner, E.S.I.Corporation, Hqrs.Office, New Delhi.
4. The Chief Vigilance Officer, E.S.I.Corporation, Hqrs.Office, New Delhi.
5. The Insurance Commissioner (P & A), E.S.I.Corporation, Hqrs.Office, New Delhi.
6. The Regional Director, E.S.I.Corporation, Regional Office, Bhubaneswar.
7. Officers I/c of all Departments, ESIC Model Hospital, Rourkela.
8. All Officers, ESIC Model Hospital, Rourkela.
9. The website content Manager, Hqrs.Office, New Delhi for uploading in website.
10. The P.S. to Medical Superintendent, ESIC Model Hospital, Rourkela.
11. Notice Board.

13/8/14