



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation
(मुख्यालय विस्तारित ऑफिस)
(Headquarters' Extension Office)
इंडियन एक्सप्रेस भवन, बी.एस.जेड.मार्ग, नई दिल्ली - 110002
Indian Express Building, B.S.Z. Marg, New Delhi - 110 002.
(ISO 9001-2008 Certified organization)

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E-mail : dir-syshq@esic.in

No. G-32/11/6/144/2014-ISD

Dated: 28.08.2014

The Director General has approved the nomination of the following officers as Single Point of Contact (SPOC) to regularly monitor the performance and other issues /challenges being faced by users in day to day operations.

Name of Module		Overall Incharge/ Sub Module Incharge
(A)	Dhanwantri	Dr.Abhimanyu Panda, DMC (Dhanwantari), Hqrs. Email - dr.abhimanyu.panda@esic.in Phone - +919654255808
	1 Hospital	Dr.Sanjeev Kochar, ESICH, NOIDA Email - dr.sanjeev.kochar@esic.in Phone - +919818650583
	2 Dispensary	Dr.Sunita Chaudhary, D(M)D Email - dr.sunita.choudhary@esic.in Phone - +91 9212221853
	3 Diagnostic Centre	Dr.Bijoy Chandra Deka – D(M)D Email - dr.bchandra.deka@esic.in Phone - +91 9899198233 & Dr.Sunita Chaudhary – D(M)D Email - dr.sunita.choudhary@esic.in Phone - +91 9212221853
(B)	Pragati	Sh S K Garg, AC(ICT), Hqrs Email – dir-sys@esic.nic.in Phone - +91 9810237396
	1 Revenue	Sh.Sanjay Sinha, Dir.(ICT), Hqrs. Email – sanjay.sinha@esic.in Phone - +91 9717179916
	2 Benefit	Sh.Krishnamoorthy, DD(RO-Andhra Pradesh) Email – s.krishnamurthy@esic.in Phone - +91 9848951701
	3 Medical Referee	Dr.Ravinder, MR- D(M)D Email - dr.ravinder.kumar@esic.in Phone - +91 9971757799 &
	4 SSMC/SMC	&
	5 State Directorate	Dr.Mona Verma, ESIC MH, Basaidarapur Email – dr.mona.verma@esic.in Phone - +91 9811030012
	6 Recovery	Sh.T.Renuka Prasad, JD, Hqrs. Email - renukaprasad.t@esic.in Phone - +91 8130858822
	7 Acturial	Sh.Krishnachandran Edakkuni, DD, Hqrs. Email - krishnachandran.edakkunni@esic.in Phone - +91 9910064691
	8 FINANCE	Sh.Hemant Pandey, DD, Hqrs. Email – hementkr.pandey@esic.in Phone - +91 9999633082

	(a)	Closure of Accounts BO/ RO/ SRO/ Hospital/ D(M)D- Monthly as well as Annual	Sh.Hemant Pandey, DD, Hqrs. Email – hementkr.pandey@esic.in Phone - +91 9999633082
	(b)	Budget	Sh.K G Suresh, JD, Hqrs. Email – kg.suresh@esic.in Phone - +91 8800333030
	(c)	Investment	Sh.Ashok Verma, DD, Hqrs. Email – ashok.verma68@esic.in Phone - +91 9868647950
	(d)	Reconcillation/ Mismatch Reports (Cash Collected with Accounting unit wise with Head wise with C-6 Ledger and other SubLedger's wise)	
9	HRMS		Sh.S K Garg, AC(ICT), Email – dir-sys@esic.nic.in Phone - +91 9810237396 & Sh.Sahil Aggarwal, DD, Hqrs. & Email – sahil.aggarwal@esic.in Phone - +917503014000 & Sh.Deepak Malik, DD, Hqrs. Email – deepak.malik@esic.in Phone - +91 9818678340
	(a)	Payroll, TDS	Sh.Manjeet Singh, DD, Hqrs.& Email - manjeet.singh1@esic.in Phone - +91 9810684123 Sh.S K Dass, SSO, Hqrs. Email - subratk.das@esic.in Phone - +91 9350356139
	(b)	ESS comprising LTC, TA, GPF, Third Party Bills& All employee Reimbursements	Sh.Deepak Malik, DD, Hqrs. Email – deepak.malik@esic.in Phone - +91 9818678340
	(c)	Pension	
	(d)	Material Management	Dr.Mona Verma– D(M)D & Email - dr.mona.verma@esic.in Phone - +91 9811030012 & Sh.Jitender Manocha, SSO, Hqrs. Email – jitender.manocha@esic.in Phone - +919811783077
	(e)	Recruitment	Sh.Rakesh Kumar, DD, Hqrs. Email – rakesh.kumar@esic.in Phone - +91 9910193695
	(f)	Transfer/Posting	Sh.Deepak Malik, DD, Hqrs. Email – deepak.malik@esic.in Phone - +91 9818678340
	(g)	Campus Management	Dr.R.K.Kataria, DMC, Hqrs. Email - ravinderk.kataria@esic.in Phone - +91 9871122671
	(h)	Vigilance	Sh.T.Renuka Prasad, JD, Hqrs. Email - renukaprasad.t@esic.in Phone - +91 8130858822
	(i)	RTI	Smt.Anita Suresh, AD, Hqrs. Email - anita.suresh@esic.in Phone - +91 8826041100
	(j)	PG	Sh.Krishnachandra Edakkuni, DD, Hqrs. Email - krishnachandran.edakkunni@esic.in Phone - +91 9910064691

(k)	Legal	Sh.A K Sahu, JD, Hqrs. Email – ak.sahu@esic.in Phone - +91 8587043400
(l)	Library	Smt.Indu Buta, Librarian, Hqrs. Email – lib-hq@esic.nic.in Phone - +91 9654347198
(m)	Public relations	Sh.Ratnesh Gautam, JD, Hqrs. Email – rk.gautam@esic.in Phone - +91 9810998316
(n)	Various Reports	Sh.AK Sahu, JD, Hqrs. Email – ak.sahu@esic.in Phone - +91 8587043400
(o)	Webmail	Sh.Jitender Manocha, SSO, Hqrs. Email – jitender.manocha@esic.in Phone - +91 9811783077
10	PMD	Sh.P R Dash, JD, Hqrs.& Email - p.das@esic.in Phone - +91 9868238484 & Sh.Satish Syal, Director, PMU Email – satish.syal@nisg.org , dir-pmu@esic.in Phone - +91 9810296481
(C) Pehchan		Sh.Prabhat Dua, SSO, Hqrs. Email – prabhat.dua@esic.in Phone - +91 9818070563
1	Holding of Camps for coverage of remaining IPs & Complaint resolution	Sh.Prabhat Dua, SSO, Hqrs. Email – prabhat.dua@esic.in Phone - +91 9818070563
2	Pehchan Kits & Pehchan Reports	& Sh.Jiv Nath Jha, SSO, Hqrs. Email – jivnath.jha@esic.in Phone - +91 8527301777
(D) Pashan		Sh.Praveen Kumar, DD, Hqrs. Email – dd-syshq1@esic.in Phone - +91 9717961896
1	Centralised	Sh.Praveen Kumar, DD, Hqrs. Email – dd-syshq1@esic.in Phone - +91 9717961896 Sh.Vaibhav, SSO, Hqrs. and team of PMU Email - vaibhav@esic.in , pmu-pp@esic.in Phone - +91 9968767214, +91 11 23236786
2	Location wise	Individual I/c of location Email – email id of the concerned location Phone – Phone No. of the concerned location
(E) Milap		Sh.Praveen Kumar, DD, Hqrs. Email - dd-syshq1@esic.in Phone - +91 9717961896
1	Centralised	Sh.Praveen Kumar, DD, Hqrs. Email – dd-syshq1@esic.in Phone - +91 9717961896 & Sh.Vaibhav, SSO, Hqrs. and team of PMU Email - vaibhav@esic.in Phone - +91 9968767214
2	Location wise	Individual I/c of location
(F) Other works		Sh.Satish Syal, Director, PMU Email – satish.syal@nisg.org , pmu-pd@esic.in Phone - +91 9810296481

1	Evaluation of Change Requests	PMU Team Email – pmu-pp@esic.in Phone - +91 11 23236786
2	AMC with Wipro	PMU Team Email – pmu-pp@esic.in Phone - +91 11 23236786
3	Complaint Disposal	PMU Team Email – pmu-pp@esic.in Phone - +91 11 23236786
4	Surprise Inspection & Statement from Wipro	PMU Team Email – pmu-pp@esic.in Phone - +91 11 23236786
5	Review & Coordination with Wipro	PMU Team Email – pmu-pp@esic.in Phone - +91 11 23236786

The Role of the SPOCs of Modules/Sub Modules is defined as under:-

1. To regularly monitor the performance of the assigned module/sub-module.
2. To assess whether module/ sub module is meeting the business functionalities of ESIC. If no, identify the gaps for taking remedial measures.
3. To examine the feedback received in various trainings for improvement in the module/ sub module.
4. To take up the up gradations/modifications in the module/ sub module with members of PMU & overall SPOC of module. This may arise due to change in Act, Rules, Regulations & Policies of ESIC or otherwise as per need of business functionality.
5. Reports relating to Module/Sub Module.
6. Any other work relating to their module/Sub module.
7. SPOC of concerned module should ensure meetings to be held over VC and if need be trainings through WIPRO be planned for increasing the usage of module and to improve the implementation.
8. The officers nominated as SPOC will continue to look after the present assignment in addition to the role for which they have been nominated as above.

(SAHIL AGGARWAL)
DEPUTY DIRECTOR (ICT)

To

1. All Officers concerned.
2. All Officers of Hqrs.
2. All Addl. Commissioner / Regional Director / Director / Joint Director (I/c) of Regional Offices/ Sub-Regional Offices/ Divisional Offices
3. All SSMC / SMC/ Director (Medical) / Medical Supdt. of ESIC / ESIS Hospitals
4. Director, Project Monitoring Unit (Panchdeep),
5. M/s.WIPRO Limited
6. Website Content Manager with the request to upload on website.