



HEADQUARTERS OFFICE

EMPLOYEES' STATE INSURANCE CORPORATION

PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI-2
(AN ISO 9001-2008 QMS CERTIFIED ORGANISATION)

E-mail: jd-admin2@esic.nic.in Fax No: 011-23210646

MOST URGENT
TIME BOUND

No. A-14/15/CLO/2009-SCT

Dated: 29.12.2014

To

1. All Regional Directors/Directors/Jt. Directors, I/c.
Regional Offices/Sub- Regional Offices,
2. Medical Superintendents,
ESIC Hospitals,
3. Dean,
ESIC Medical College,
4. The Joint Director-IV/Medical/Rectt. - Hqrs. .
- ✓ 5. Web Content Manager

Sub.:- Review of various Ministries/Departments/Public Sector Undertakings in ensuring appointment and effective working of Liaison Officer to protect the interest of Scheduled Castes and Scheduled Tribes employees in their respective organizations regarding.

Sir/Madam,

I am directed to forward a copy of Ministry of Labour & Employment Note bearing No. Z-11016/6/2014-Adm.III dated 19.12.2014 along with the enclosures on the above subject and to request you to furnish the requisite information in the prescribed proforma latest by 30.12.2014 on the e-mail address at vk.roda@esic.in .

*This may be accorded "**TOP PRIORITY.**"*

Yours faithfully,

Encl.:- As above.

वेबसाइट की निगरानी का प्रस्ताव
Web Site Content Management
कार्य को प्रारंभ की जाये
दिनांक/ Date: 29/12/14


(V.K. RODA)
DEPUTY DIRECTOR

0
 S. No. 10 (R)

अपर आयुक्त (राजस्व)
 Additional Commissioner (Revenue)

Most-Immediate
Time-Bound

Diary No. 125

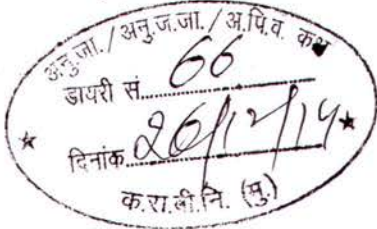
22.12.14 F.No.Z-11016/6/2014-Adm.III

Government of India/Bharat Sarkar

Ministry of Labour & Employment/Shram Aur Rozgar Mantralaya

81

Shram Shakti Bhawan, Rafi Marg,
 New Delhi, dated 19 December, 2014.



NOTE

Subject: Review of various Ministries/Departments/Public Sector Undertakings in ensuring appointment and effective working of Liaison Officer to protect the interest of Scheduled Castes and Scheduled Tribes employees in their respective organizations regarding

Attention is invited to Lok Sabha Secretariat O.M. No. 61/1/1/SCTC/2014, dated 11th December, 2014 on the subject cited above (copy enclosed).

2. You are, therefore, requested to furnish the requisite information complete in all respect in the prescribed proforma latest by 31st December, 2014. A soft copy of material/information may also be sent through e-mail at rohtas.meena@nic.in. Since the matter relates to Lok Sabha Secretariat. This may be accorded **TOP PRIORITY**.

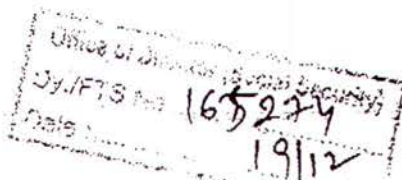
Enclosures: As above

(Laxmi Narayan)

Deputy Secretary to the Govt. of India

22/12/14
 AC (Rev.)

To



1. Shri Babu Cherian, Director (in r/o CLS-I Section)
2. Shri Chanan Ram, Director (in r/o CLS-II Section)
3. Shri D. S. Negi, Director SS Division (in r/o ESIC & EPFO)
4. Shri N. K. Prasad, WC (Hqr.), O/o DGLW, Jaislamer House.
5. Shri A. M. Kazi, Deputy CLC (C), O/o, CLC (C), S.S. Bhavan
6. Shri B.L. Meena, Deputy Secretary (in r/o Adm. I Section, DGFASALI & DGMS)
7. Shri M.S. Kalania, Deputy Secretary, Administration, DGE&T
8. Ms. Nishat Gaur, Under Secretary, ESA Section (in r/o Labour Bureau, CBWE & VGNLI)
9. BOA

SS.I Section

Ref. above

2. ESIC is requested to furnish the requisite information

ANNEXURE - I

Data/Information pertaining to Liaison Officer (SC/ST) sought from different Ministries/Departments/Organizations etc. as on November, 2014

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---------------------------------------------------|------------------------------------|--------------------------------------------------|---------------------------------------------|----------------------------------------------------|----------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Date of appointment/ Reason for not appointing | Whether LO belongs to SC/ST-Yes/No | Status of availability of separate office-Yes/No | Position of available Manpower as per norms | Additional work allocated other than SC/ST matters | Total number of cases dealt/referred to LO (SC/ST) | Number of cases there have been differences of opinion with office | Number of cases resolved after discussion of issue and of pendency | Number of meeting held t Ministry/Sr. officers (Direct & above) with LO during the last 3 years. |
| | | | | | | | | |

| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Number of meeting held between SC/ST Association and LO during last 3 years | Number of training imparted to strengthen working of LO during the last 3 years. | Suggestions to improve working of LO * | Total Number of SC/ST Employees (Ministry/Depts./ Organization wise) | Number of cases referred to DoPT during last 3 years | Number of cases on which DoPT agreed with opinion of LO during last 3 years | Number of cases on which DoPT agreed with the opinion of the establishment | Whether rosters maintained as per DoPT guidelines. Number of times rosters inspected by Ministry/Dept./ Liasion officer during the last 3 years | Remarks |
| | | | | | | | | |

* Pertinent to give descriptive reply separately