



**HEADQUARTERS OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAVAN: C.I.G. MARG: NEW DELHI**

No. C-13/13/1/2013-Vig

Dated: 6 .9.2013

To,  
All The Regional Directors/  
Directors/Joint Director Incharge,  
Regional Offices/ SROs/Divisional Offices/  
Director (Medical) Delhi, Noida/  
All Medical Superintendent,  
ESIC Hospitals /ESIC Model Hospitals .

**Sub: Empanelment of Retired Officer for conducting Departmental Inquiry**

Sir,

Please refer to this Office instruction No. C-27/11/79/98-Vig dated 1.8.2000 on the subject mentioned above and instructions issued from time to time in this regard.

It has been observed that a large number of disciplinary cases are pending at different stages in almost all the Offices of the Corporation which is not good. Further, in absence of full time Departmental Inquiry Officer in East Zone and South Zone the likelihood of any improvement in the near future is very remote.

Therefore, it is requested to empanel some retired officers with proven integrity and professional competence for appointment as Inquiry Officer immediately under intimation to this Office and appoint them as Inquiry Officer so that the number of pending cases could be brought under control. The terms and conditions for appointment of retired Officer as Inquiry Officer as laid down by the Hqrs. Office vide letter Nos. C-27/11/79/98-Vig dated 1.8.2000 and A-22/13/1/2013/E-I (Vol.II) dated 15.7.2013 may be followed.

This is issued with the approval of the Chief Vigilance officer.

**Yours faithfully,**

Sd/-  
(A.K.SINHA)  
ADDL. COMMISSIONER (VIG)

✓ Copy to: WCM, Headquarters Office for uploading it on the website.

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दिनांक/Date 09/09/13.....

*Up to*  
ASSTT. DIRECTOR (VIG)