

FAX

URGENT/TIME BOUND



HEADQUARTERS' OFFICE

EMPLOYEES' STATE INSURANCE CORPORATION

PANCHDEEP BHAWAN:C.I.G. MARG:NEW DELHI - 110 002

Website : www.esic.nic.in

No. C-11/30/1/09-Vig
To

Date: .4.13

- 1) All Regional Directors/Joint Director Incharge
Regional Office/Sub Regional Office,
- 2) Medical Superintendent,
ESIC Hospital/Model Hospital
- 3) Director(Medical) Delhi, Director(Medical)Noida
ESI Corporation,

Sub: Rotation Transfer of Officials working in sensitive posts.

Sir/Madam,

Kindly refer to Hqrs Instruction no. 2/2008 circulated vide this office letter No. C-11/30/1/2005-Vig dated 14.1.08 where under it has been requested to send a certificate that no official is continuing in sensitive post for more than 3 years and in non sensitive post for more than 5 years. However, the requisite information have not been received from most of the regions. The matter has been viewed seriously by Chief Vigilance Officer and he has ordered to call for information in respect of officers/official working in same seat for more than 3 years in your office immediately.

Accordingly, it is requested to send the information in respect of Medical officers and non Medical Officers(SSO and above), as the case may be, in the following proforma (all the columns must be filled completely) by e-mail at mukul.vats@esic.in latest by 5.4.2013 positively.

Sl.No.	Name of the officer	Place of posting	Same Post held for more than 3 years	Total duration till date	Reasons for not making rotational transfer

In any case this information(Hard copy) must reach this office by **9.4.13**.

प्रमाणित प्रतिलिपि भेजी जायेगी.....
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दिनांक: 03/04/13.....

Yours faithfully,

(MUKUL VATS)
ASSTT. DIRECTOR

Copy to:

1. Website content Manager for uploading on website.