



HEAD-QUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN : C.I.G MARG: NEW DELHI
(ISO 9001:2000 CERTIFIED)
email: jd-admin2@esic.nic.in

No. A-44/11/2/06-E-VI

Dated:- 22.10.10

To,

1. All Regional Directors, Regional Offices, ESI Corporation.
2. Additional Commissioner, NTA, Rohini, New Delhi.
3. All Directors/Joint Directors (I/C), Sub Regional Office, ESI Corporation.
4. D(M)D, D(M) Noida, Dir. (K.K. Nagar).
5. All Medical Superintendents, ESI Model Hospitals.
6. Dir. (F), JD E-V/ All Branches of ESIC Hqrs office/ Dir. (Sys.) for uploading on website.
7. Rajbhasha Shakha for Hindi translation.
8. Guard file.

Sub:- Grant of interest free computer Advance to employees & Officers of ESI Corporation.

Sir,

The ESI Corporation in its meeting held on 3.9.2010 has approved the proposal for grant of Interest Free Computer Advance to employees & Officers of ESIC for enhancement of computer skills and also to provide the quality services to I.Ps. This will improve the delivery/services mechanisms of ESIC through IT ROLL OUT PROJECT PANCHDEEP.

Accordingly the Director General has given his kind approval for sanction of Rs. 30,000/- towards interest free computer advance in respect of ESIC Staff & Officers irrespective of Grade Pay with the following conditions :-

1. Employee should not have already taken any computer advance.
2. The advance of Rs. 30,000/- will be given in lump sum and documents relating to proof of purchase are required to be submitted and as per other procedures and formalities in practice.
3. Recovery will be effective in 36 months equal interest free installments by the concerned DDO.

You are requested to ensure the provision of ADDITIONAL BUDGET, if required as per your regional requirement and take necessary action for sanctioning of the advance.

Progress of the same may please be reported to Hqrs every month.

Yours faithfully,

(SUNIL TANEJA)
JOINT DIRECTOR-II