No. F.16/13/2/2011-A/Cs.VII  

To,  
The Regional Director / Jt. Director-I/C,  
ESI Corporation,  
Regional Office / Sub-Regional Office,  


Sir,  

Revised Estimates 2011-2012 and Budget Estimates 2012-2013 in respect of Revenue Receipts, Cash benefits which were required to be received in Hqrs. Office (Finance & Accounts Br.VII) by 12th October, 2011, are still awaited. In this connection, vide this office letter of even no. dated 30/9/2011, we stressed the importance and submission of the estimates in time. However, the same has not been adhered to.  

*It is pertinent to add here that as per IT-Roll out plan, it is mandatory to send Budget proposals through the WIPRO Software. Hard copies of the proposals may also be forwarded to this office without further delay.*  

Yours faithfully,  

( K. G. SURÉSH )  
JT. DIRECTOR (FINANCE)  

Copy to:  
1. Joint Director (Finance)/Dy. Director (Finance), ESI Corporation, Regional Office, ________________________________ with a request to expedite and ensure that these estimates are submitted to this office immediately without further loss of time.  
2. System Division, Hqrs. Office for uploading on the website.  

*JT. DIRECTOR (FINANCE)*