To
Deans / MS
ESI-PGIMSRs

SUB: Organizational Structure for Medical Education Institutions

Dear Sir / Madam,

In continuation of letter of even No. dated 19/24.8.2011 of this branch, the undersigned is directed to inform the following:-

1. The Management Committee is to be constituted in all Medical Education Institutions. It will start functioning even if the External Member is in the process of being appointed.

2. The term of the External Member of the Management Committee shall be two years

3. In ‘Brown-field’ teaching hospitals, teaching faculty will gradually replace non-teaching specialist over time, i.e. vacancy against the post of non-teaching specialist will be filled up by teaching faculty.
   a. In hospitals associated with a Medical College, this replacement will apply to all departments, on commissioning of the Medical College.
   b. In hospitals associated with PGIMSRs, this replacement will apply only to departments where permission to start PG courses has been applied for.

Contd. ...............
4. Medical Superintendent will be on rotational basis from amongst the eligible teaching faculty in ‘Green-field’ projects for a term of three years. In ‘Brown-field’ projects this will come in to effect over time. To start the process in such 'Brown-field' Medical Education projects, one post of Additional / Deputy Medical Superintendent shall be filled by one of the available Teaching faculty in consultation with the Dean, on vacancy arising for such post in future. When in position, the incumbent (Teaching faculty) will report to the Medical Superintendent for all matters with the exception of academic matters.

This is for information and necessary action at your end.

Yours faithfully

(Dr. Vivek Handa)
Dy. Med. Commissioner (Med. Education)

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