To
The Pay & Accounts Officer/Drawing & Disbursing Officer,
Regional Office/Sub Regional Office/ESI Hospital/Hqrs. Office,

Sub: Registration of DDOs and subscribers with NSDL.

Sir/Madam,

Kindly refer to this office letters of even number dated 19.5.2011, 23.6.2011
and 3.8.2011 on the above subject.

In this connection, it is informed that since compliance report has not been
received to letters ibid, this office is not aware of present status of the matter. You
are therefore, requested to furnish the following information, expeditiously:-

1. The PAO Registration No. allotted by NSDL
2. The DDO Registration No. allotted by NSDL
3. No. of subscribers registered
4. No. of subscribers not yet registered along with reasons thereof
5. Upto which month subscription has been uploaded
6. Whether legacy contribution uploaded, if yes the amount and the period of
   legacy contribution may be intimated.

Yours faithfully,

(S.P. PANDEY)
ASST. DIRECTOR

Copy to:-
1. All the RDs/Director (Med.)/Director/J.D. I/c SROs/MSs of ESI Hospitals/ Model
   Hospitals.
2. Director (Fin.), Hqrs. Office for information.
3. Shri R. Keshavadas, Jt. Director (Fin.) (Pr.AO), Hqrs. Office for information with
4. Shri Pranav Kumar, Asst. Director & Website Content Manager with request to
   upload the said letter in website of ESI Corporation.

ASST. DIRECTOR