



**HEAD-QUARTERS OFFICE**  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN :C.I.G MARG: NEW DELHI**  
**( ISO 9001:2000 CERTIFIED )**  
**email: [jd-admin2@esic.nic.in](mailto:jd-admin2@esic.nic.in)**

No. A-28/23/4/3/LTC/08-E-VI

Dated:- 6/01/2010

To,

1. All Regional Directors/Director, Regional Offices, ESI Corporation.
2. Additional Commissioner, NTA, Rohini, N. Delhi.
3. All Joint Directors (I/C), Sub. Regional Offices, ESI Corporation.
4. D(M)D, D(M) Noida, Dir. (K.K. Nagar).
5. All Medical Superintendent ESIC Model Hospitals.
6. Dir. (F), JD E-V/ All Branches of ESIC Hqrs office/ Dir. (Sys.) for uploading on website.
7. Guard file.

**Sub:- LTC to Central Government Employees – Travel by tour packages operated by IRCTC.**

Sir,

I am directed to forward herewith a copy of Office Memorandum No. No. 31011/6/2002-Estt.(A) dated 2/12/2009 received from the Govt. of India, Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training on the subject mentioned above for guidance and strict compliance in the offices of ESI Corporation.

This issues with the approval of Director General.

Encl: As above.

Yours faithfully

**(R. KESHAVADAS)**  
**JOINT DIRECTOR-II**

सं. प्र. २००५

No. 31011/6/2002-Estt.(A)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

Estt. Branch-6  
को रा. बी. नि० (प. यानत्र)  
E.S.I.C. (H.C.)  
डायरी सं./Diary N 42(M)  
दिनांक/Date. 10-12-09

North Block,  
New Delhi,

Dated the 2nd December. 2009.

OFFICE MEMORANDUM

Subject : LTC to Central Government Employees – Travel by tour packages operated by IRCTC.

The undersigned is directed to refer to DOP&T O.M. of even number dated 14.3.08, allowing tours by road conducted by the Indian Railway Catering and Tourism Corporation (IRCTC), a Government of India's undertaking under the Min. of Railways for the purpose of reimbursement of LTC by Government servants on the lines of ITDC/STDC and to say that as the IRCTC is also offering tour packages involving air travel in the sectors like Delhi - Leh, Delhi - Srinagar, Jaipur -Goa, Chennai/Calcutta - Port Blair etc., the question of allowing LTC packages of IRCTC, including the component of air travel has been examined in consultation with the Min. of Finance.

2. It has now been decided to allow the re-imbursement of air fare along with rail and road fare in the case of LTC journey of Government servants in tours offered by IRCTC for reimbursement under LTC provided the IRCTC indicates and certifies the 3 components separately and booking of tickets is done by IRCTC fully complying with the instructions of Govt. of India issued from time to time in this regard such as journey by Air India under LTC 80 scheme in economy class without package benefits etc.

(P. Prabhakaran)

Deputy Secretary to the Govt. of India

Copy to:-

1. President's Secretariat, Rashtrapati Bhavan, New Delhi
2. Vice-President's Secretariat, New Delhi.
3. Prime Minister's Office, South Block, New Delhi
4. Cabinet Secretariat, New Delhi.
5. Comptroller and Auditor General, New Delhi.
6. Central Vigilance Commission, New Delhi.
7. Union Public Service Commission, New Delhi.
8. Staff Selection Commission.
9. Central Bureau of Investigation.
10. All Union Territory Administrations.

3/12  
S.P.V.  
3/12