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Headquarters
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN; CIG MARG; NEW DELHI 110002
<http://esic.nic.in> / www.esic.org.in

No. U-16/18/1/SMC/09-Med. I

Dated: 26.10.2010

To

All Senior State Medical Commissioner
All Senior Medical Commissioner
All Regional Directors/Jt. Directors (I/C).

Sub: - Sanction of Staff for SSMC/SMC Office.

Sir,

Please refer to Hqrs. Office letter of even No. dated 14.7.2010 on above subject. In the wake of a number of letters received from SSMCs/SMCs/R.Ds seeking clarification regarding sanction of posts of Steno/P.A, Asstt. /UDC and peon/Record Keeper, following clarification are issued.

1. Steno/PA may be read as PA.
2. Astt. /UDC may be read as Assistant.
3. Peon/Record Keeper may be read as Record Keeper.
4. All posts mentioned in circular dated 14th July 2010 in Para C regarding finance wing are also new sanction post for A, B& C Category Office.

This issues with the approval of Director (Fin.)

Yours faithfully,


(Dr. S.K. Jain)

Dy. Medical Commissioner

Copy to:-

1. Addl. Commissioner (P&A) Hqrs. Office.
2. PPS/PS to D.G/MC/FC/IC/CVO/DMC (ME)/DMC (RC).
3. All M.Ss, of ESIC Hospitals/Director (med.) Delhi/Noida.
4. Dir (System) with the request to upload the letter on ESIC website.
5. Rajbhasha Vibhag for Hindi translation.
6. Jt. Dir (Med.) Dy. Dir (Med.) for necessary action.
7. All officers of Hqrs. Office.


Dy. Medical Commissioner