



**EMPLOYEES' STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN, C.I.G.ROAD, NEW DELHI**

No.A-40/Misc/2009-A/Cs.IV

Date : 22/3/2010

**C I R C U L A R**

All ACs-cum-RDs/Director I/Cs/JT.Director I/Cs/MSs,ESICHs/  
MSs, ESI MHs/AC,NTA/D(M)D/D(M)Noida

Sub: Delegation of power regarding issue of Pension Payment Orders.

Of late, it has come to the notice of the Hqrs' Office that many field units are issuing PPOs in r/o Group 'C' and Group 'D' employees with lot of errors, despite Hqrs' advice that the PPOs should be issued with utmost care and accuracy. PPOs are being issued by the field units without adhering to the Hqrs' advice that is resulting in excess/under payments. Since there is no pre or post audit of the PPOs at field unit level, the errors are likely to remain undetected unless pointed out by the pensioner himself/herself. The issue has, therefore, been examined in the Hqrs' Office and it has been now decided that the field units should re-start to endorse to Hqrs' Office a copy of the PPOs for information and necessary action.

In view of above, Hqrs' Office Memo. of even number dt.1/5/2009 on the above subject may be treated as withdrawn.

Accordingly, all field units are requested to kindly restart to endorse the copy of PPOs to Hqrs' Office invariably alongwith a copy of Pension Proposal. It is also requested to send the copies of all the PPOs alongwith Pension Proposals issued after 1/5/2009.

Receipt of this Memo. may please be acknowledged.

Yours faithfully,

*sd/-*

(HC Sharma)  
**Joint Director (F)**

Copy to : ① All AD (F)/DD (F)/JD (F) for information

② System Branch, Hqrs office for uploading on  
ESIC website pl.

*mehc*  
**Joint Director (F)**