

**EMPLOYEES STATE INSURANCE CORPORATION**

**PANCHDEEP BHAWAN, C.I.G ROAD,**

**NEW DELHI - 110 002.**

**Website - esic.nic.in    ©(011) 23234092**



No.P-12/11/11/38/2010-Rev-II

Dated : 10/11/2010

To  
All RD/Director I/c/Jt. Dir I/c  
ESI Corporation  
Regional Office/SRO/D.O

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**Sub : Regarding Issues related to Revenue Division.**

Sir,

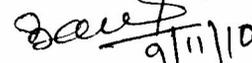
The matters pertaining to Revenue Division have been deliberated upon and it has been decided as under :

1. It has been observed that the field officers/SSOs are giving numerous opportunities to the employer to produce the records without any justification for the same. This delays in finalization of the case and sometime render it time barred. Therefore, it has been decided that **the survey/inspection and assessment may be restricted to maximum of Two visits/2 personal hearings by Social Security Officer and Revenue Branch Officer respectively.** No concession under any circumstances shall be allowed in this regard and further action of filing the case in the court/prosecuting the employer and/or passing order u/s 45A shall be taken.
2. After recent amendment, the definition of Factory has been changed making it more liberalized. However, no perceptible change has occurred regarding new coverage of factories. Therefore a special Survey drive may be conducted to cover the new coverable unit.
3. After recent amendment, all assessment beyond a period of five years has become time-barred. Hence it has become all the more essential to identify the defaulting units and conduct regular inspection in time before it becomes time barred.
4. The Insurance Commissioner has desired that 20 employers – big, medium and small in each SRO/RO may be identified to conduct short inspection in respect of these employers for completing the task of Pehchan Card, covering the coverable but not covered employees and compliance involving contract workers engaged through contractors/third parties. Above Units may be identified in addition the Units as mentioned in Hqrs Letter No. P-11/14/13/21/2007-Rev-II dated 18/10/10 regarding review of coverage of Contract Employees working under Big Employers in your Region/SRO/DO.

All RDs/Director I/c/JD I/cs are therefore advised to strictly comply the above instructions with immediate effect and send the action taken report to this branch.

This issues with the approval of the Insurance Commissioner.

Yours faithfully,



(A.P. TRIPATHI)

**JT. DIRECTOR (REV)**

Copy to :

1. Officers of Hqrs
2. PA/PS to DG/FC/MC/IC/CVO
3. System Division for posting in ESIC Website