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**HEADQUARTERS' OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
(ISO 9001-2000 Certified)
PANCHDEEP BHAWAN, C.I.G. ROAD: NEW DELHI**

No: V-24/11/10/2004-Med-I

March 15, 2010

To

All SSMCs/SMCs
All Medical Superintendents of
ESIC Hospital

Sub: Submission of bills by network / tie up hospitals of ESIC directly to SSMCs/SMCs.

Sir/Madam,

Kindly refer to this Office letter of even no. dt.20.01.2010 and 10.03.2010 on the subject noted above. In this regard, it is clarified as under:-

1. The tie up / network hospitals have to submit the bills directly to SSMC/SMCs or MS of the ESIC run hospital as the case may be.
2. The Bills for cases referred by State ESI Hospitals / dispensaries will go to SSMCs/SMCs of the net work hospital State.
3. Bills for cases referred by ESIC run hospitals will go to the MS of the respective ESIC Hospitals. In case, ESIC Hospital refers the patient to tie up / network hospital in some other State, the referred hospital will submit the bills to the SSMC/SMC of his State and the bills will be paid by SSMC/SMC.

Accordingly, all SSMCs/SMCs, MS may take necessary action so that ESI clients do not face any problem and also the network / tie up hospitals get their payment as per the instructions issued in this regard vide this Office letter dt. 15.01.2010.

Yours faithfully,

(DR. S.K. JAIN)
DY. MEDICAL COMMISSIONER

Copy for information & necessary action to:-

1. PPS/PS to DG/FC/MC/IC/A.C.(P&A)
2. All Regional Directors/Jt. Director (Incharge),
3. Director (System) with a request to upload the above instruction on the ESIC Web- site.
4. Director (Fin.), Hqrs. Office
5. Rajbhasha Vibhag for translation.

DY. MEDICAL COMMISSIONER