

**EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAVAN:CIG MARG: NEW DELHI**

**No.C-24/15/1/85-Vig.**

**Dated: 12-10-12**

To

1. The Regional Director/Director
2. D(M)D, Noida & K.K.Nagar
3. All Med.Sopdts.ESI Hospitals & Model Hospitals
4. SSMCs/SMCs
5. Jt.Director(Estt.1/Estt.V),Hqrs.Office
6. Jt.Director I/c, SROs/DOs/NTA

**Subject: Placing of Immovable Property Return (IPR) of officers of Group 'A' officers of ESIC on public domain.**

Sir,

I am directed to invite your attention to this office letter/circular of even number dated 11.8.11,12.1.12 and 13.3.12 vide which it was requested to furnish complete list of Group 'A' and 'B' officers and also of SSOs working under your administrative control/jurisdiction alongwith their annual property returns in prescribed proforma giving complete details of immovable properties held by the officer and without using phrases like 'same as in previous year' or 'no change' but it is regretted that the required list has not so far been received from majority of the field offices resulting in that we have not been able to ascertain the details of the defaulting officers. Moreover Annual Immovable Property returns in revised format for the year 2010 have also not been forwarded.

MOL&E is pressing hard to place the AIPRs of Group 'A' officers on ESIC website with details of the properties held by the officers strictly in proforma prescribed by the Ministry which is enclosed herewith again with the request to expedite the desired details for the year 2010 & 2011.

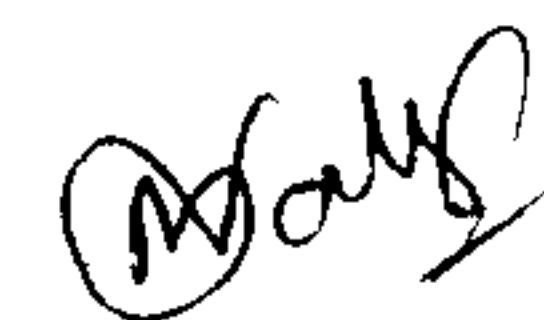
**Non-compliance shall be brought to the notice of Director General**

Yours faithfully

**Encl:As above**

  
**(R. S. BISHNOI)**  
**JT. DIRECTOR(VIG.)**

- Copy to: i) Website Content Manager with the request to upload  
at ESIC Website  
ii) Joint Director, Rajbhasha Branch for translation



**Asstt. Director (Vig)**

किसी भी प्रकार से प्रमाणित नहीं किया गया है।  
Website Content Management  
12.10.12  
12/10/12

## Statement of Immovable Property for the year (As on 01.01.20 )

Name of Officer (in full):

Present post held:

Employee No./Service:

Present pay :

Name of District, Sub-Division, Taluk and Village in which property is situated	Name and details of property: Housing, Lands and other buildings	Cost of construction/ acquirement including land in case of house and year when purchased	*Present Value	If not in own name, state in whose name held and his/her relationship to the Govt. servant	How acquired: whether by purchase, lease**, mortgage, inheritance gift or otherwise, with date-of-acquisition and name with details of persons from whom acquired	Annual Income from the property	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Signature .....

Date .....

**Notes:**

1. \* In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
2. \*\* Includes short-term lease also.
3. The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group A and Group B) services under rule 15(3) of the Central Civil Services (Conduct) Rules, 1955, [now rule 18(1) of the CCS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person dependent on Government servant.
4. The wording "no change" or "no addition" or "as in the previous year" should be avoided and full details provided.

**VIGILANCE BRANCH**

**Subject: Placing of Immovable Property Returns (IPRs) of officers of Group 'A' on public domain by the cadre controlling authorities -- regarding.**

In continuation to this branch letters /U.O. Notes dated 3.9.11,20.9.11, 15.11.11, 1.3.12, 16.7.12 & 26.9.12 on the above subject. A photocopy of format alongwith the letter No.C-11025/39/2011-SS I dated 18.9.12 from Ministry of Labour & Employment regarding placing of AIPRs (Annual Immovable Property Returns) of Group 'A' officers is prescribed format for year 2010 & 2011 onwards, is forwarded again for the needful.

It is requested that AIPRs should be uploaded on website in prescribed format to ensure its easy retrieval as requested earlier and as desired/instructed by Ministry of Labour & Employment.

Encl: As above



**(MUKUL VATS)**  
**ASSTT.DIRECTOR(VIG.)**  
**FOR JT. DIRECTOR (VIG.)**

**Website Content Manager, Hqrs. Office, New Delhi**

**ID.No.C-24/15/1/85-Vig.**

**Dated: 12/10/12**

REMINDER-4<sup>th</sup>

URGENT

**No.C-11025/39/2011-SS.I**

Government of India/Bharat Sarkar  
Ministry of Labour & Employment/Shram Aur Rozgar Mantraylya  
Social Security Division/Samajik Surakasha Prabhag

Shram Shakti Bhawan, New Delhi.  
Dated the 18<sup>th</sup> September 2012

To,

The Director General,  
ESI Corporation,  
Panchdeep Bhawan,  
CIG Marg,  
NEW DELHI 110002.

**Subject: Placing of the Immovable Property Returns (IPRs) of Officers of Group "A" on public domain by the cadre controlling authorities – regarding.**

Sir,

I am directed to refer to this Ministry's letter of even no. dated 01.11.2011 (copy enclosed) followed by reminders dated 18/19.01.2012, 22.02.2012 and a D.O. letter from Director (Social Security) dated 08.06.2012 on the subject mentioned above and to say that the compliance report in this regard i.e., total no. of Group "A" officers and No. of officers whose IPRs uploaded on website, is still awaited in this Ministry. It is, therefore, once again requested to place the IPRs for the year 2010 onwards of all Group "A" officers working in ESIC on the official website of the Organisation and furnish compliance report on enclosed Proforma at the earliest. The details are required to be placed in respect of each officer as prescribed in enclosure.

2. It may also be ensured in respect of AIPRs for the year 2010 onwards, that no Officer shall use the phrases 'Same as previous year' or 'No change' and to be furnished invariably in the prescribed Proforma (copy enclosed).

Yours' faithfully,

  
(SUBHASH KUMAR)

Under Secretary to the Govt. of India

Tele: 23711582

Encl.: As above.

महानिदेशक का वैयक्तिक अनुभाग  
D. G. PERSONAL SECTION  
डायरी सं./Dy. No...15.0.2.1.5  
दिनांक / Date...20.9.12

I

**PROFORMA FOR THE DETAILS OF IMMOVABLE PROPERTY RETURNS (IPRs) OF  
OFFICERS OF GROUP "A"  
(to be submitted year-wise)**

Name of Service	No. of officers in the Service	No. of Officers whose IPRs for _____ (mention year) have been placed on the website	URL of the website	Name of Ministry/ Department/ Cadre Controlling Authority	Remarks

II

**Format for placing AIPRs (Annual Immovable Property Returns) of Group "A" officials on website**

S.No.	Name of Officer & Designation	2010	2011	2012	2013	2014
		i.e. Data for at-least 5 years is to be available If new appointment in Group "A" mention appointed w.e.f. and in case no AIPR is furnished by official make mention and name may be highlighted				