



**EMPLOYEES' STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN : C.I.G. MARG : NEW DELHI-2**  
**(ISO 9001-2000 QMS CERTIFIED)**

**RECRUITMENT OF DIRECTOR/DEAN/PRINCIPAL IN ESI CORPORATION**

Employees' State Insurance Corporation is a statutory body constituted under an Act of Parliament (ESI Act, 1948) and works under the administrative control of Ministry of Labour & Employment, Government of India. The Corporation proposes to start Post Graduate Medical Courses and Medical Colleges in its hospitals and action has been initiated to obtain the approval of Central Government and Medical Council of India (as per the prescribed procedure) to start the Post Graduate and under-graduate Medical courses w.e.f. the year **2010-11**. **Applications in the prescribed form are invited for Director/Dean/Principal in proposed ESIC Post Graduate Institute of Medical Sciences & Research and Employees' State Insurance Corporation Medical Colleges in various States for appointment on deputation / contract basis.** The number of vacancies and other details are as given below:-

Sl. No.	States	Proposed ESIC Institutions		Attached Hospital	No. of vacancies Director/Dean/Principal	Code No of ESIC-Institutions
1.	Andhra Pradesh	PGIMSR	Medical College	ESI Hospital, Sanath Nagar, Hyderabad	1	D1
2.	Gujarat		Medical College	ESI Hospital, Chest & Diseases Hospital, Naroda, Ahmedabad	1	D2
3.		PGIMSR		ESI Hospital, Bapu Nagar, Ahmedabad	1	D3
4.	Kerala		Medical College	ESI Hospital, Paripally, Kollam	1	D4
5.	Madhya Pradesh		Medical College	ESI Hospital Nanda Nagar, Indore	1	D5
6.	Tamil Nadu	PGIMSR	Medical College	ESI Hospital cum ODC K.K. Nagar, Chennai	1	D6
7.		PGIMSR		ESI Hospital, Ayanavaram, Chennai	1	D7
8.			Medical College	ESI Hospital, Coimbatore, Tamilnadu	1	D8
9.	West Bengal	PGIMSR	Medical College	ESI Hospital cum ODC Thakurpukur, Joka	1	D9
10.			Medical College	ESI Hospital, Baltikuri, Kolkata	1	D10
11.		PGIMSR		ESI Hospital, Manicktala, Kolkata	1	D11

Rule of Reservation shall be followed as per Government of India instructions issued on the subject.

**ELIGIBILITY:**

Officers holding analogous positions in Central/State Govt. service or PSU holding analogous post or additional professors in the grade of Rs 16400- 450- Rs 20900 (Pre-revised) with 7 years experience in the grade rendered after appointment on regular basis are eligible to apply.

**ESSENTIAL QUALIFICATIONS:**

The applicant must possess minimum qualification as prescribed by Medical Council of India – minimum qualification for teachers in Medical Institute Regulations, 1998 and MCI PG Medical Education Regulation, 2000 and its amendment 2005-06 (refer [www.mciindia.org](http://www.mciindia.org). for detailed information).

**Scale of Pay:** Rs. 18,400-500-22,400/- + NPA (Pre-revised) and allowances as admissible to analogous posts in the Central Health Services. ESIC has adopted the Sixth Pay Commission & basic pay & other allowances shall be paid as admissible.

**Pay & Allowances:**

- (i) Candidates appointed on deputation basis will be entitled to pay and allowances as per terms of deputation and option exercised.
- (ii) The retired Government Officers shall be paid total emoluments at the initial stage of the scale less pension drawn.
- (iii) Candidates appointed on contractual basis will be paid total emoluments at the initial stage i.e. initial Basic Pay of the relevant pay Scale+Dearness Pay + allowances (NPA+HRA) etc and other allowances applicable to the similar class of officers.

**Age Limit:** Not exceeding 64 years as on 29-06-2009.

**A. (a) GENERAL CONDITIONS FOR APPOINTMENT ON DEPUTATION BASIS**

1. The selected officers will be entitled to normal terms of deputation as admissible under the Govt. rules.
2. The application in the Proforma given below at Annexure-1 may be sent through proper channel at the address given below.
3. The Advance Copy of application as per Annexure-I may be submitted directly by the candidate before the due date at the respective address. The copy of the application though proper channel, however, to be routed through the Department / Organization concerned. The Department / Organization, while forwarding the application may submit a certificate as per Annexure-II.
4. Candidates initially appointed on deputation basis can be considered for absorption later on in accordance with the policies and requirement of ESIC.

**(b) GENERAL CONDITIONS FOR APPOINTMENT ON CONTRACT BASIS**

01. Officers retired from Central / State Govt. / PSU from the equivalent posts are eligible to apply. Persons working in Private Medical Institutions having sufficient experience at the desired level are also eligible to apply.
02. The candidates have to enclose the attested copies of all the relevant certificates i.e. educational qualification, experience, Pension Payment Order (PPO) etc.

**B OTHER CONDITIONS:-**

(i) Mere submission of application does not confer any right to the candidate to be called for interview.

(ii) If a candidate wants to be considered for more than one ESIC Institutions, separate application should be submitted for each proposed ESIC Medical Institution.

(iii) Application should be submitted in the prescribed form only, it should be filled up in block/capital letters in the candidates own handwriting.

(iv) Incomplete or Unsigned applications or the applications received without the certified copies of mark sheets/certificates of educational qualification, caste certificate and photographs and those received after the last date of receipt of applications will summarily be rejected without any communication to the candidate.

(v) Rule of reservation will be applicable as per Govt. of India instructions.

(vi) Wrong declarations/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.

(vii) ESIC will not be responsible for postal delays.

The interview shall be conducted at the concerned Regional office of the State. However, ESIC reserves the right to change the centre, if need be.

**MODE OF SELECTION:-** The selection for the posts of Director/Dean/Principal will be on the basis of interview which will be conducted by the Selection Board at the concerned ESIC Regional office of the State.

**Last date of receipt of application:** 29.06.2009 (Last date for receipt of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Laddakh Division of Jammu and Kashmir State, Lahaul and

Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be 06.07.2009).

**HOW TO APPLY:**

The application in the proforma given below at Annexure-I may be sent at the address given below up to 29-06-2009 i.e. the closing date of receipt of application.

Application complete in all respects along with attested copies of certificates should be sent in a cover superscribed as “Application for the post of Director/Dean/Principal” in the ESIC-PGIMSR/Medical College \_\_\_\_\_(Name of the Institution with Code No of ESIC Institution)\_\_\_\_\_”addressed to “The Regional Director”, ESI Corporation of the state as given below:-

1. Andhra Pradesh: Regional Office, ESI Corporation, Panchdeep Bhawan, 5-9-23, Hill Fort Road, Hyderabad – 500 063. (For Code No D-1)
2. Gujarat: Regional Office, ESI Corporation, Ashram Marg, Navrang Marg, Ahmedabad – 380 014. (For Code No D-2 & D-3)
3. Kerala: Regional office, ESI corporation, Panchdeep Bhawan, North Swaraj Round, Thrissur – 680 020. (For Code No D-4)
4. Madhya Pradesh: Regional Office, ESI Corporation, Panchdeep Bhawan, Nanda Nagar, Indore – 452 008. (For Code No D-5)
5. Tamil Nadu: Regional Office, ESI Corporation, Panchdeep Bhawan, 143, Sterling Road, Chennai – 600 034. (For Code No D- 6,D-7 & D-8 )
6. West Bengal: Regional Office, ESI Corporation, Panchdeep Bhawan, 5/1, Grant Lane, Kolkata – 700 012. (For Code No D- 9,D-10 & D-11 )

Applications received after the due date or incomplete in any respect will not be considered. Candidates employed in Govt./Semi Govt./Autonomous bodies should send their applications through proper channel. However, they may send an advance copy of their application before the due date. The advance copy should also be complete in all respects, enclosing attested copies of all certificates.

The following testimonials etc. should be attached with the application form.

Two copies of recent passport size photographs duly self attested with one photograph pasted on the application form.

Attested copies of certificates and testimonials, proof of age/date of birth, educational qualifications and experience etc.

Attested copy of community/status certificate in prescribed form in case of candidate belonging to SC/ST/OBC/PH category. Annexure-‘A’ prescribed vide Govt. of India, Deptt. of Personnel & Training failing which the benefit of reservation or age relaxation will not be given.

**Caution:-** Canvassing in any form will be a disqualification

**Director (Rectt)**

**PROFORMA**

**APPLICATION FOR THE POST OF DIRECTOR/DEAN/PRINCIPAL FOR THE PROPOSED ESIC PGIMSR AND/OR ESIC MEDICAL COLLEGE ATTACHED TO ESI HOSPITAL \_\_\_\_\_ Code No \_\_\_\_\_**

- 01 Name in full (in Block letters) :** \_\_\_\_\_
- 02 Father's/Husband's Name :** \_\_\_\_\_
- 03 Date of Birth (in Christian era) :** \_\_\_\_\_  
(In figures and in words)
- 04 Are you a citizen of India by Birth and / or domicile ? :** \_\_\_\_\_
- 05 Category UR/OBC/SC/ST/PH :** \_\_\_\_\_
- 06 Mailing Address (in Block letters):** \_\_\_\_\_  
(with Pin Code Number)
- Cell/Phone No., if any :** \_\_\_\_\_
- 07 Educational/Professional Qualification \_\_\_\_\_**  
(Provide details with month & year of passing)
- 08 Teaching Experience in Chronological Order \_\_\_\_\_**  
Post Held with dates
- 09 If retired, Date of retirement: \_\_\_\_\_**  
(Please enclose the copy of PPO)
- 10 List of enclosures :** \_\_\_\_\_  
\_\_\_\_\_

**Paste your  
Recent  
passport  
size  
photograph  
(Self  
Attested)**

**Date:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Name of Candidate** \_\_\_\_\_

**Certificate by the Administrative Authority**  
**{In case of candidate who are applying for deputation }**

01. Certified that the particulars furnished by the officer have been checked from available record and found correct.
02. Certified that the applicant is eligible for the post applied for as per terms and conditions mentioned in the advertisement.
03. Certified that no vigilance/ disciplinary case is pending or contemplated against the applicant.
04. Certified that Integrity of the applicant is Beyond Doubt.
05. It is certified that no penalty has been imposed on the applicant during the last 10 years (alternatively, penalty statement during the last 10 years may be enclosed)
06. Up to date C.R. Dossiers of the applicant/photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary & Equivalent or above are enclosed.
07. In case of the selection of the officer, he/ she will be relieved of duties from this office.

Signature .....

Name .....

Designation.....

(Not below the rank of Under Secretary)

(Telephone Number.....)

(Office Stamp)