



चिन्ता से मुक्ति

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क्षेत्रीय कार्यालय
कर्मचारी राज्य बीमा निगम,
राजेन्द्र भवन (तृतीय तथा चतुर्थ तल), राजेन्द्र प्लेस,
(राजेन्द्र प्लेस मेट्रो स्टेशन के नजदीक), नई दिल्ली-110008
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

फोन : 25711687, 25711803

**RECRUITMENT OF MERITORIOUS SPORTSPERSON FOR THE POST OF
UPPER DIVISION CLERK AND MULTI TASKING STAFF IN
E.S.I. CORPORATION, DELHI REGION-2012**

Applications in the prescribed proforma are invited from young and talented Sportspersons who are Indian Citizens for filling up the **04 posts of Upper Division Clerk and 02 posts of Multi Tasking Staff** by Direct Recruitment on Regular Basis in ESI Corporation, Delhi Region in the pay band with allowances as admissible to Central Government employees in similar pay band as mentioned below:

S. No.	Name of the post	Vacancies	Sports discipline-wise vacancy	
01	Upper Division Clerk	04	Table Tennis (Men)	01
			Table Tennis (Women)	01
			Badminton (Women)	01
			Volleyball (Men)	01
02	Multi Tasking Staff	02	Volleyball (Men)	01
			Football (Men)	01

01. Scale of Pay:

Post	Pay Band	Grade Pay
Upper Division Clerk	PB-1 (₹.5200-20200/-)	₹.2400/-
Multi Tasking Staff	PB-1 (₹.5200-20200/-)	₹.1800/-

In addition to Pay they will also be eligible for DA, HRA and Transport Allowance as per rules in force from time to time applicable to the employees of the E.S.I. Corporation.

02. Age Limit (As on 14-08-2012):

For Upper Division Clerks: Between 18 to 27 years.

For Multi Tasking Staff: Between 18 to 25 years.

Upper age limit is relaxable to Sportsperson and to reserved category in terms of Govt. of India rules as under:

01. UR - 05 Years.
02. OBC - 08 Years.
03. SC/ST - 10 Years.

The relaxation in Age Limit will be available only to those sports persons who satisfy all other eligibility conditions relating to sports qualification/achievement, etc. They will furnish a certificate of participation in the form prescribed duly signed by the authorities prescribed as per Appendixes 1 & 2.

Desirable

Three years service in a Govt. Organization or Corporation or Govt. Undertaking or Local Body or Scheduled Bank etc. for relaxation to Departmental Candidates.

03. (a) Essential Qualifications:

For Upper Division Clerks:

1. Degree of a recognized University or equivalent.
2. Working knowledge of Computer including use of office suites and databases.

For Multi Tasking Staff: Matriculation or equivalent qualification.

(b) Sports qualification:

The candidate should have represented the country in an International competition / State in a National competition / University in an inter-University competition with distinction/State schools in the National Sports / games of Schools. The prescribed certificate for participating in the sports event(s) is given at page no.6 to 10. The candidate should submit the participation certificate only in the prescribed format.

Note: -

- 1) The selected candidates on appointment will be on Probation for a period of two years.
- 2) **The relaxation in terms of Computer Skill Test will be allowed initially to the candidates who recruited to the post of UDC under Sports quota, subject to acquire the same within two years from the date of appointment, otherwise they may be terminated from the services of ESI Corporation. After appointment of the candidates, annual increment will not be allowed until passing the Computer Skill Test as per rules within the completion of two year/Probation period. The candidates have to be qualified Computer Skill Test during their Probation Period; otherwise, they may be terminated from the services of ESI Corporation.**

04. Amount of Application Fee:-

(a) For Upper Division Clerks:

S. No.	Category	Fee Amount
01	SC/ST/PWD/Departmental Candidates, Female Candidates & Ex Servicemen	NIL
02	All other categories	₹.225/-

(b) For Multi Tasking Staff:-

S. No.	Category	Fee Amount
01	SC/ST/PWD/Departmental Candidates, Female Candidates & Ex Servicemen	NIL
02	All other categories	₹.125/-

05. Mode of payment: -

A Demand Draft of ₹.225/- or ₹.125/- (as applicable) in favour of “**ESI Fund, Account No.1**” drawn on any scheduled bank payable at **New Delhi/Delhi** has to be submitted along with the application.

Note: -

- i. Fee once paid will not be refunded under any circumstances.
- ii. Only Demand Draft drawn on any scheduled bank will be accepted. Application Fee paid by any other mode will not be accepted.
- iii. The Demand Draft must be issued after the issuing date of this advertisement.
- iv. The Demand Draft should not be tagged or stapled, but should be pinned or clipped at the top of the application form. The name and address of the candidates should be written on the reverse side of the Demand Draft.

06. Selection Procedure:

- a) All eligible candidates should apply in the application as per format prescribed and submit in **Regional Office, E.S.I. Corporation, Rajendra Place, New Delhi-110008** through **Speed Post/Regd. Post only** on or before the last date for receipt of applications. Applications received after the last date in **Regional Office, E.S.I. Corporation, Rajendra Place, New Delhi-110008** will not be considered.
- b) Selection will be made on the basis of the guidelines/instructions issued by Department of Personnel & Training, Govt. of India.

07. How to apply: -

The following testimonials should be attached with application form:

- a) Two copies of recent passport size photographs duly attested by a Group “A” / Group “B” /Gazetted Officer with one photograph firmly pasted on the application form.

- b) Attested copies of certificates and testimonials in support of proof of age, Date of Birth, Educational qualification, Experience (if any) etc.
- c) Participation certificate in the Sports event as prescribed by DOPT, Government of India. (Specimens of the form-1, 2, 3, 4 & 5 referred to above are given in Appendix-2)
- d) Attested copy of Community Status Certificate in the prescribed form in case of candidates belonging to SC/ST/OBC category.
- e) One self addressed envelopes of 23 cms. x 10 cms.
- f) Those candidates who are employed in Government organizations should send their applications **“Through Proper Channel”**. However, they may send an advance copy of their application along-with demand draft and other certificates and testimonials before the last date.

Note 1:- The application and the other documents should be arranged in the following order one below the other and tightly tagged or stapled on the left hand side top corner.

1. Additional Photograph.
2. Application Form.
3. Attested copies of certificates.
4. Participation certificates in sports event in prescribed format.
5. Self addressed envelope.

Note 2:-The Demand Draft should not be tagged or stapled, but should be pinned or clipped at the top of the application form. The name and address of the candidates should be written on the reverse side of the Demand Draft.

Application in an envelope super scribed **“APPLICATIN FOR RECRUITMENT OF MERITORIOUS SPORTS PERSON UNDER SPORTS QUOTA IN ESIC, DELHI REGION-2012”** should be submitted through **Speed Post/Regd. Post** at the following address:-

**Additional Commissioner & Regional Director
Regional Office, Employees’ State Insurance Corporation,
Rajendra Place, Rajendra Bhawan, New Delhi-110 008
(Near Rajendra Place Metro Station)**

08. General Conditions:-

- I. The crucial date for determining the age limit and other eligibility criteria shall be the closing date for receipt of applications from candidates i.e. 14-08-2012 and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.
- II. Mere submission of application does not confer any right to the candidate for being called for field trial.
- III. A candidate should submit one application for one post.
- IV. Application should be submitted in the prescribed form only. It should be filled up in **block/capital letters in the candidates own handwriting.**
- V. Incomplete or Unsigned applications or the applications received without the certified copies of mark sheets/certificates of educational qualification, Participation certificates in sports event in prescribed format, application fee, caste certificate and photographs and those received after the last date of receipt of applications will summarily be rejected without any communication to the candidate.
- VI. Wrong declarations/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
- VII. Application should be sent in an envelope super-scribed **“APPLICATIN FOR RECRUITMENT OF MERITORIOUS SPORTS PERSON UNDER SPORTS QUOTA IN ESIC, DELHI REGION-2012”** by **Speed Post/Regd. Post** so as to reach at the address

mentioned above on or before the stipulated date i.e. **till 14-08-2012 at 5.00 PM.** Specimen of envelope is given at page no.11 of this advertisement.

VIII. The Corporation takes no responsibility for any delay in receipt or losses in postal transit of any application or communication.

IX. Before applying for the post the candidate should ensure that he/she fulfills the eligibility criteria mentioned above. The Corporation would be free to reject any application at any stage of selection process if the candidate is found ineligible for the post for which he has applied. The decision of the Corporation regarding eligibility of the candidates the stage at which scrutiny of eligibility is to be undertaken, qualifications, experience and other eligibility norms, the documents to be produced for the purpose of conduct of selection etc. and any other matter relating to recruitment of Sports persons will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Corporation in this behalf.

X. Fee once paid is not refundable.

XI. Canvassing in any form will be disqualification.

Note: Application without signature, without thumb impression, without handwritten declaration, incomplete applications or the applications received without the supporting documents, Participation certificate in prescribed forma, application fee, caste certificate, without photographs and those received after the last date of receipt of applications will summarily be rejected without any communication to the candidate.

09. Disqualification – No person:-

- a) who has entered into or contracted a marriage with a person having a spouse living; or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said posts.

Provided that the Director General may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Regulation.

10. Last date of receipt of application is 14-08-2012.

For candidates **from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshdweep**, the last date for receipt of application will be 31-08-2012.

The application form can be downloaded from the website www.esic.nic.in and www.esicdelhi.org.in

**ADDITIONAL COMMISSIONER &
REGIONAL DIRECTOR
ESIC, DELHI REGION**

List of Authorities awarding Certificate

S. No.	Competition	Authority Awarding Certificate	Form in which certificate is to be awarded
1.	International Competition	Secretary of the National Federation of game concerned.	1
2.	National Competition	Secretary of National Federation or Secretary of the State Association of the game concerned.	2
3.	Inter-University Tournaments	Dean of Sports or other Officer in overall charge of sports of the University concerned.	3
4.	National /Sports /Games for Schools.	Director or Additional/Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/ Education of the state.	4
5.	Physical Efficiency Drive.	Secretary or other officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare, Govt. of India.	5

NOTE: Specimens of the forms 1, 2, 3, 4 & 5 referred to above are given in Appendix 2.

FORM-1

(For representing India in an International Competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate of meritorious sportsman for employment to Group 'C' and 'D' service under the Central Government

Certified that Shri/Smt./Km. _____ son/wife/daughter of Shri _____, resident of _____ (complete address) represented the Country in the game/event of _____ in _____ Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the Office of National Federation/National Association of _____.

Place :	Signature	_____
Date:	Name	_____
	Designation	_____
	Name of Federation/National Association	_____
	Address	_____
	Seal	_____

Note: This certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

FORM-2

(For representing a State of India in National Competition in one of the recognized Games/Sports)

**STATE ASSOCIATION OF _____ IN THE
GAME OF _____**

**Certificate of meritorious sportsman for employment to
Group 'C' and 'D' service under the Central Government**

Certified that Shri/Smt./Km. _____ son/wife/daughter of
Shri _____, resident of _____ (complete address)
represented the State of _____ in the game/event of _____ in
_____ Competition/Tournament held at _____ from _____ to
_____.

The position obtained by the individual/team in the above-said
Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the Office of the State
Association of _____.

Place :	Signature	_____
Date:	Name	_____
	Designation	_____
	Name of Federation/National Association	_____
	Address	_____
	Seal	_____

Note: This certificate will be valid only when signed personally by the Secretary of State
Association.

FORM-3

(For representing a University in the Inter-University Competition in one of the recognized Games/Sports)

UNIVERSITY OF _____

**Certificate of meritorious sportsman for employment
to Group 'C' and 'D' service under the Central Government**

Certified that Shri/Smt./Km. _____ son/wife/daughter of Shri _____, resident of _____ (complete address) represented the University of _____ in the game/event of _____ in _____ Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of Dean of Sports or Officer in overall charge of sports in the University of _____.

Place :	Signature	_____
Date:	Name	_____
	Designation	_____
	Name of University:	_____
	Address	_____
	Seal	_____

Note: This certificate will be valid only when signed personally by Dean/Director or other officers in overall charge of sports in the University.

FORM-4

(For representing a State School Team in the National Games for School in one of the recognized Games/Sports)

**DIRECTORATE OF PUBLIC INSTRUCTIONS/
EDUCATION OF THE STATE OF**

Certificate of meritorious sportsman for employment to Group 'C' and 'D' service under the Central Government

Certified that Shri/Kumari....., son/daughter of Shri....., resident of..... (complete address) student ofrepresented the State School team in the game/event of..... in the National Games for Schools held at.....from..... to.....

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given on the basis of records available in the Office of Directorate of Public Instructions/Education of.....

Place :	Signature	_____
Date:	Name	_____
	Designation	_____
	Address	_____
	Seal	_____

NOTE : This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instruction/Education of the State.

FORM 5

(For the awardees in Physical Efficiency performances conducted by the Ministry of Education and Social Welfare)

GOVERNMENT OF INDIA/MINISTRY OF EDUCATION AND SOCIAL WELFARE

Certificate to meritorious sportsman for employment to Group 'C' and 'D' posts/services under the Central Government

Certified that Shri/Kumari....., son/daughter of Shri....., resident of (complete address) represented theSchool team in the game/event of..... in the National Competition held at.....from..... to

The Certificate is being given on the basis of records available in the Ministry of Education and Social Welfare.

Place :	Signature	_____
Date:	Name	_____
	Designation	_____
	Address	_____
	Seal	_____

NOTE: This Certificate will be valid only when signed personally by the Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare.

SPEED POST/REGD. POST

APPLICATIN FOR RECRUITMENT OF MERITORIOUS SPORTS PERSON UNDER SPORTS QUOTA IN ESIC, DELHI REGION-2012

Name of the post:

Sports Discipline:

Category of candidate:

From,

Name of candidate: _____

Address of candidate: _____

Pin Code: _____

To,

**ADDITIONAL COMMISSIONER & REGIONAL DIRECTOR
REGIONAL OFFICE, E.S.I. CORPORATION,
RAJENDRA PLACE, RAJENDRA BHAWAN,
NEW DELHI-110008
(NEAR RAJENDRA PLACE METRO STATION)**