



**EMPLOYEES STATE INSURANCE CORPORATION  
DIRECTORATE (MEDICAL) DELHI  
E S I SCHEME: DISPENSARY COMPLEX  
TILAK VIHAR, (TILAK NAGAR): NEW DELHI – 110018**



Applications are invited in the prescribed format for filling up of following posts in ESI Scheme, Directorate (Medical) Delhi. The break-up of the vacancies is as follows.

S. No.	Name of Post	Group	Pay Scale Rs.	Number of Vacancies #					Horizontal Vacancy	
				SC	ST	OBC	UR	TOTAL	Ex/SM	PH
01	Physical Instructor	Group-B (Non-Gazetted/Non-Ministerial)	PB – 2, 9300 – 34800 with GP – 4200	--	--	--	01	01	--	--
02	Artist	Group - C	PB – 1, 5200 – 20200 with GP – 2400	--	--	--	01	01	--	--
03	Photographer	Group-C	PB – 1, 5200 – 20200 with GP – 2400	--	--	--	01	01	--	--

# No. of vacancies may increase or decrease depending upon the actual requirement of Directorate (Med.) Delhi, ESIC.

**Educational & Other Qualifications:-**

Must have acquired requisite qualification as on closing date of receipt of application i.e. 21/11/2011

**1. Educational & Other Qualifications and Age for the following posts:**

S No.	Name of the Post	Educational & Other Qualifications	Age
01	Physical Instructor	<b>Essential:-</b> (a) Bachelor Degree from a recognized University or equivalent. (b) Post Graduate Degree or Diploma in Physical Education issued by a recognized University or equivalent. (c) At least one year experience in imparting instruction in physical training. <b>Note:</b> Qualification is relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.	Not exceeding 35 years (Relaxable upto 40 years in the case of Govt. servants and employees of the ESI Corporation).
02	Artist	<b>Essential:</b> Bachelor Degree in Fine Art from a recgd. University/Institution. <b>Desirable:</b> Experience of Fine Art Work as evidenced by production. <b>Note:</b> Qualification is relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.	Not exceeding 27 years (Relaxable upto 32 years in the case of Govt. servants and employees of the ESI Corporation).

<b>03</b>	Photographer	<p><b>Essential :</b></p> <p>a) Intermediate or 10+2 passed</p> <p>b) 3 years experience of indoor and outdoor photography, photo-micrography, developing, printing, copying, enlarging and preparation of slides preferably experience of photography in Dental / Medical Govt. Institution.</p> <p><b>Desirable:</b></p> <p>Certificate in photography or micro-photography from a recogd. Institution.</p> <p><b>Note:</b> Qualification is relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.</p>	<p>Not exceeding 27 years (Relaxable upto 32 years in the case of Govt. servants and employees of the ESI Corporation).</p>
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**2. AGE:-**

The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates except for the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahul and Spiti District and Pangti subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Island or Lakshadweep.

**RELAXATION IN AGE:-**

- a) In case of Physically Handicapped 10 years
- b) In case of Ex.-Serviceman total rendered service in Army, Navy, and Air Force plus three years.
- c) Relaxable in the case of Govt. Servants as per rules.

Note: - Relaxation in age – SC/ST/OBC candidate shall not be eligible for any age relaxation in such categories of posts, if vacancies are not reserved for them.

**3. FEE AND MODE OF PAYMENT**

MODE OF PAYMENT	THROUGH DEMAND DRAFT (Rs.)
Amount for above posts for UR & OBC candidates	125/-
All SC/ST/PH/Ex. Serviceman and female candidates are exempted from payment of fee.	NIL

Departmental candidates are exempted for payment of fee subject to enclosing certificate of service from the ESI Corporation/Dispensaries/Hospitals.

**Demand Draft should be issued by State Bank of India with validity of 6 months, in favor of “ESI Fund Account No. - 1, D (M) D” payable at New Delhi. Payment in any other form will not be accepted.**

- 4. MODE OF SELECTION- Written + Interview for appointment ( 80 percent weighage for written test + 20 percent weighage for interview i.e. In the ratio of 4 : 1 ) on testing the knowledge of related field in written exam. Written test & interview shall be held in DELHI only.**

5. **INSTRUCTIONS TO CANDIDATES (HOW TO APPLY):-**

- a) All eligibility criteria for the above posts i.e. Age, Educational/Technical Qualification & experience will be reckoned as on closing date i.e. **21/11/2011**.
- b) The crucial date for reckoning the age will be **21/11/2011**, being the last date for receipt of applications.
- c) Experience gained after completion of requisite educational qualification will only be considered.
- d) The application in the prescribed proforma given below, duly filled in English or Hindi language, duly supported with clear / legible attested copies of the relevant certificates and marks statements (in English or Hindi) should be sent by Registered post / Speed post or by hand at the following address:-

**The Joint Director (Admn.),  
ESI Scheme, Dispensary Complex,  
Tilak Vihar (Tilak Nagar),  
Near Tilak Vihar Police Chowki,  
New Delhi-110018.**

- e) Candidates have to fill the application form in their own handwriting with blue or black ball point pen.
- f) Original documents/certificates should not be enclosed / sent with application.
- g) **The candidate should submit one application only in an envelope for one post. The candidature of those candidates who submit more than one application for the same post is liable to be rejected.**
- h) Envelope containing the application should be super scribed "APPLICATION FOR THE POST OF \_\_\_\_\_ 2011." One envelope should contain one application only.
- i) The initial place of posting will be Delhi / Noida. However, incumbents are liable to be transferred anywhere in India, as and when required.
- j) Applications not in the prescribed format as appended below **OR** incomplete applications (without photograph also) **OR** unsigned applications **OR** applications received after the last date of the receipt of applications **OR** without required enclosures are liable to be rejected and **no reason of rejection will be communicated.**
- k) The candidates already in Govt. Service must specifically mention the details of employment and should submit their application Through Proper Channel. However, they may send an advance copy of their application along with Demand Draft, other certificates and testimonial so as to reach this office on or before the last date for receipt of application.
- l) Mere submission of application does not confer any right on the candidates to be called for examination or interview.
- m) No interim correspondence/enquiry will be entertained.
- n) **Last date of receipt of application: 21/11/2011 upto 5:30 p.m.** (Last date for receipt of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be **30/11/2011 upto 5:30 p.m.**). ESI Corporation will not be responsible for postal delays.
- o) No TA shall be paid to any candidate including SC/ST candidates for appearing in the written examination.
- p) **Documents required to be attached with the application:-**

Attested photocopies of certificates in support of (i) Date of Birth (ii) All Educational Qualification Certificates (along with marks sheet) (iii) Technical Qualification along with Mark sheets (iv) Registration certificate where required (v) Caste certificate (vi) experience certificate (vii) Disability certificate in case of Physically Handicapped candidates (viii) Discharge certificate for Ex. Serviceman candidates.

6. **Two recent pass port size photographs** duly attested by Gazetted Officer. One photo should be firmly pasted (not stapled or pinned) in the space provided in the application form and second photograph should be attached with the application.
7. Demand Draft.
8. **The candidates are advised to apply only in prescribed proforma as appended below.**
9. The Directorate also reserves the right to cancel the recruitment as well as the notified vacancies at its discretion and such decision will be binding on all concerned. In the event of cancellation of notified vacancies, the examination fee will not be refunded.

**NOTE: -** (1) The Demand Draft should not be tagged or stapled, but should be pinned or clipped at the top of the application form. (2) Fee once paid will not be refunded under any circumstances. (3) Candidate must write his/her name, post applied for and address on the back of the Demand Draft. (4) Prescribed Performa is as under.

[CAUTION: - CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.]

DIRECTOR (MEDICAL) DELHI





12. Details of other academic and professional achievements and extra curricular activities:-

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13. List of Enclosures: -
- |         |         |
|---------|---------|
| 1 ..... | 2 ..... |
| 3 ..... | 4 ..... |
| 5 ..... | 6 ..... |

**DECLARATION**

I do hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I also declare that I have submitted one application only. I am fully aware that in the event of any particulars or information furnished by me being found to be false/incorrect/incomplete or for indulging in some unlawful act, my candidature for the post is liable to be summarily rejected/cancelled and in the event of any statement/information submitted found false/incorrect even after my appointment, my services are liable to be terminated without any notice.

**Left Thumb Impression  
of Candidate**

(Within box)

Signature of Candidate:-

(Within box)

Date: - \_\_\_\_\_

Name of Candidate \_\_\_\_\_

Place: - \_\_\_\_\_