

[CLICK HERE FOR ONLINE APPLICATION](#)

(The link for submission of online application are available from 09 AM of 07/12/2012 to 04 PM of 31/12/2012)



EMPLOYEES' STATE INSURANCE CORPORATION

ESIC MODEL HOSPITAL

BHARAT NAGAR, LUDHIANA

Phone No.: 0161-2772435, 2772436, 2775539, Fax: 0161-2774357

E-mail:- ms-ludhiana@esic.nic.in Website: www.esicmhdh.org

RECRUITMENT OF NURSING / PARAMEDICAL STAFF FOR PUNJAB STATE

Online Application (on the website of ESIC at www.esicmhdh.org) are invited from eligible candidates for filling up the posts of **Nursing / Paramedical** for Punjab State. The detail of posts & number of vacancies are as under:-

"A"

S.No.	Post Code	Name of Post	Pay-Band & Grand Pay	UR	SC	ST	OBC	Minority quota of OBC	Total	Horizontal Reservation	
										P.W.D.*	Ex. SM*
1	01	Staff Nurse	PB-9300-34800 GP-4600	28	18	-	15	-	61	3	14
2	13	ANM	PB 5200-20200 GP 2400	4	1	-	1	-	6	-	-
3	43	Jr. MRT	PB 5200-20200 GP 1900	1	-	-	-	-	1	-	-
4	15	Lab Assistant	PB 5200-20200 GP 2000	5	1	-	2	-	8	1	2
5	38	Lab Tech.	PB 5200-20200 GP 2800	2	-	-	-	-	2	-	-
6	40	ECG Technician	PB 5200-20200 GP 2400	1	-	-	-	-	1	-	-
7	06	Pharmacist (Allopathic)	PB 5200-20200 GP 2800	6	3	-	2	-	11	1	1
8	14	O.T. Assistant/Plaster Manifold Assistant	PB 5200-20200 GP 2000	8	1	-	1	-	10	-	2
9	16	Jr. Radiographer	PB 5200-20200 GP 2000	3	2	-	1	-	6	-	1
10	09	Radiographer	PB 5200-20200 GP 2800	2	-	-	-	-	2	-	-
11	21	Laundry Operator/Asstt.	PB 5200-20200 GP 1800	2	1	-	1	-	4	-	1
12	34	Dietician	PB-9300-34800 GP-4600	1	-	-	-	-	1	-	-
13	36	Audiometry Technician	PB 5200-20200 GP 2800	1	-	-	-	-	1	-	-
14	19	Dresser	PB 5200-20200 GP 1800	4	2	-	1	-	7	-	1
15	20	Cook/ Cook mate	PB 5200-20200 GP 1800	5	2	-	2	-	9	-	4
16	18	Other Class-IV(Stretcher, Bearer/Nursing Orderly/Ambulance/Attendant)	PB 5200-20200 GP 1800	13	12	-	8	-	33	1	8

Note: - Number of vacancies may be increased or decreased depending upon the actual requirement.

- Reservation to Person with Disabilities (PWD) and Ex. Serviceman (Ex. SM) is as per Govt. of India instructions. The candidates appointed under PWD / Ex. S.M. quota will be adjusted against the vacancy of respective categories of SC / ST / OBC / Minority quota of OBC / U.R.
- In addition to Pay, the appointees will also be eligible for DA, HRA, Transport Allowance & HPCA / Nursing Allowance, if any, as per rules in force from time to time to the Nursing / Paramedical Staff of E.S.I. Corporation.
- The vacancies are in various **ESIC Hospitals** of ESI Corporation of the specified State. Those candidates who are willing to accept the posting anywhere in the Specified State and are willing to be transferred in any part of India on promotional posts, as per policy of ESIC, need apply. The candidates so appointed for the above mentioned posts shall be appointed in the State for which application is submitted and are liable to be transferred in any Medical Institution / Establishment / SSMC office on the same post in that state and also liable to be transferred in any part of India on promotional posts as per policy of ESI Corporation Request for inter regional transfer on the same post will not be considered for a period of 03 years from the date of appointment.
- "THERE SHALL BE NEGATIVE MARKING FOR WRONG ANSWER, FOR EACH WRONG ANSWER 0.33 MARK WILL BE DEDUCTED".
- Candidates are advised to submit only one application because written examination for all the categories of posts will be held on the same day and same time.
- CORPORATION RESERVES THE RIGHT TO CONDUCT THE WRITTEN OR ONLINE EXAMINATION.

"B"

Age limit, Educational Qualification, other Essential Qualification, experience & Mode of Selection (As per R.Rs) for the specified posts is / are as under :-

S. No.	Name of the Post	Post Code	Educational & other qualification (as per R.Rs.)	Age (as per R.Rs.)	Mode of Selection as per R.Rs / Instructions of Hqrs.
1	Staff Nurse	1	1. Diploma in General Nursing and Midwife or equivalent qualification for male nurse. 2. Registered nurse with Nursing Council.	Not exceeding 37 Years	Written
2	ANM	13	Essential:- 1. Sr. Secondary 2. Diploma in Auxiliary Nursing OR Midwifery from a Central / State Govt. / AICTE recognized Institution and registered as Auxiliary Nurse. 3. One year experience in the field concerned.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written
3	Jr. MRT	43	1. 10+2 or equivalent qualification. 2. Should have attended at least six months training course for Medical Record Technician in a recognized institute. Or Should have at least six months experience of working in the record registration and statistical Section of a recognized / registered hospital specially in coding and indexing work. 3. Should have working knowledge of computers.	18-27 Years (Relaxable up to 37 years in case of Govt. servants and employees of the ESIC)	Written (80 Marks)+ Interview (20 Marks)

4	Lab Assistant	15	Senior Secondary / 10+2 or equivalent qualification with Diploma in MLT from an Institute recognized by the AICTE.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written
5	Lab. Tech.	38	1. Senior Secondary / 10+2 or equivalent qualification with Diploma in MLT from an Institute recognized by the AICTE or any other statutory body authorized by Govt. for the purpose. 2. One year experience in the field of Laboratory Techniques.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written (80 Marks)+ Interview (20 Marks)
6	ECG Technician	40	Science Graduate preferably with one year experience of handling E.C.G. Machine in a recognized institution. OR Sr. Secondary / 10+2 or equivalent qualification from a recognized Board with three years experience of handling ECG Machine in a recognized institution.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written (80 Marks)+ Interview (20 Marks)
7	Pharmacist (Allopathic)	06	Degree in Pharmacy / Sr. secondary with Diploma in Pharmacy from a recognized Institution and qualified & registered as Pharmacist Under Pharmacy Act, 1948.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written
8	O.T. Assistant/Plaster Manifold Assistant	14	Senior Secondary / 10+2 with Science or equivalent qualification from a recognized Board with One Year experience in O.T. of a recognized Hospital.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written
9	Jr. Radiographer	16	Matriculation or equivalent from a recognized Board. Two years Diploma in Radiography from a Central Govt. / State Government / AICTE recognized Institution. Desirable:-One year Experience in Radiography Department of a recognized / Registered Hospital.	18-27 Years	Written
10	Radiographer	09	Matriculation or Equivalent from a recognized Board and Two year diploma in Radiography from a Central Govt. / State Government /AICTE recognized Institution with one year experience in a recognized Hospital / Institute.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written
11	Laundry Operator / Asstt.	21	Matriculation or equivalent from a recognized Board with Two years Experience in Laundry work comprising Ironing of Clothes / Operating Laundry Machines and Dry-cleaning plants.	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written

12	Dietician	34	<p>Master's Degree in Dietetics or Nutrition or in Home Science with Nutrition as a subject from a recognized University or equivalent.</p> <p style="text-align: center;">OR</p> <p>B.Sc. (Home Science with Nutrition as special subject) from a recognized University or equivalent with Post Graduate Diploma in Dietetics from a recognized institution and one year practical experience in the Dietetics department of a Hospital.</p> <p>Desirable:</p> <p>Research or Practical experience in the field of Nutrition and/ or related subjects.</p>	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written (80 Marks)+ Interview (20 Marks)
13	Audiometry Technician	36	<p>1. B.Sc. Speech and Hearing or equivalent from a Central Govt. / State Govt. /AICTE recognized University.</p> <p style="text-align: center;">OR</p> <p>Senior Secondary School Certificate with DCD (Diploma in Communication Disorders) with Two years experience in Audiometry.</p> <p>2. Two Years Experience in Handling Audiometer and Hearing Aids.</p>	Not exceeding 32 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written (80 Marks)+ Interview (20 Marks)
14	Dresser	19	<p>Essential :-</p> <p>1. Matriculation or equivalent from a recognized Board.</p> <p>2. Two Year Experience in application of Plasters in an Orthopedic Unit of a registered / recognized Hospital.</p>	Between 18-27 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written
15	Cook/ Cook mate	20	Matriculation or equivalent from a recognized Board with two years experience in cooking of Indian food.	Not exceeding 27 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written
16	Other Class-IV(Stretcher, Bearer/Nursing Orderly/Ambulance/Attendant	18	Matriculation or equivalent from recognized board. Elementary knowledge of first aid. One year experience in handling and dressing wounds in Govt. approved / registered Nursing Home / Hospital.	18-27 Years (Relaxable up to 37 years in case of Govt. servant and employees of the ESIC)	Written

"C" - AGE RELAXATION :-

Upper age limit is relaxable for Govt. Servant & Employee of ESI Corporation, SC / ST / OBC / Minority quota of OBC / PWD / Ex. SM and other categories of persons, as per rules / instructions of Govt. of India and is specified as under :-

- (a) 03 Years for OBC / Minority quota of OBC.
- (b) 05 Years for SC / ST.
- (c) 10 Years for PWD (additional 05 years in case of SC / ST & 03 Years in case of OBC / Minority quota of OBC)
- (d) Ex. S.M.- Length of Service in Armed Forces + 3 Years (additional relaxation for SC / ST / OBC as per item (C) above).

(e) Corporation/Govt. Employee who has completed 03 years regular service in corporation/Govt. Deptt.

The crucial date for determining the age limit shall be the closing date of online applications for all candidates.

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“D” FEE & MODE OF PAYMENT

- Demand Draft / Banker’s Cheque, Money Order, Postal Order, Cheques, etc. will not be accepted.
- No Fee is required to be paid by Female / SC / ST / Ex. SM/PWD/ESIC employee/Govt. Employee candidates.
- Fee once paid will neither be refunded nor adjusted under any circumstances.

(1) Amount of Fee: -

S. No.	Category	Fee Amount (Grade pay 1800 to 2000)	Fee Amount (Grade pay 2001 and above)
01	SC/ST/PWD/Departmental Candidates, Female Candidates & Ex. Serviceman	NIL	NIL
02	All other categories	Rs. 125/-*	Rs. 225/-*

* Bank Transaction Charges Extra.

(2) Mode of Payment of Fee : -

PAYMENT OF FEE (OFFLINE PAYMENT THROUGH CHALLAN): -

For applying to the aforesaid post, candidates are advised to remit the requisite fee in **Punjab National Bank** at any Branch. For remittance of fee, candidates have to generate the prescribed challan from ESIC website. The Account number in which the amount of fee is to be deposited is available on challan. The candidate have to fill in the challan and deposit the amount of fee in the bank. One copy of challan duly signed and stamped along with deposit scroll / journal number should be collected from the bank for filling up necessary details in application form. The challan received from the bank will have to be sent along with the hard copy of the application form and relevant documents for the post.

GUIDELINES FOR FILLING ONLINE APPLICATION: -

- (1) Candidates should first scan their photograph and signature as detailed under guidelines for scanning the photograph, signature & thumb impression. Candidates have to visit ESIC website www.esicmhdh.org for filling the **Online Application Form**.
- (2) Fill the application carefully and submit the application. When the application is successfully submitted, a registration number and password will be generated by the system and displayed on the screen. Candidates should note down the registration number and password for further reference. Candidates can reopen the saved data by using Registration number, password and can edit the particulars, if needed. This facility will be available till the last date of submission of online application. Once the application is filled completely, candidate should submit the data. **No change / edit will be allowed after the last date of submission of data.** The registration at this stage is provisional.
- (3) Candidate will receive registration confirmation by SMS/e-mail after submitting the online application. It may be ensured to furnish correct Mobile Number / e-mail address to receive the registration confirmation.

(Note – Candidates should have valid e-mail ID, This will help him/her in getting Admit Card / Interview advices, etc. by e-mail. No hard copy would be sent by post)

GENERAL INSTRUCTIONS:

Only system generated application (through website of ESIC) in an envelope super scribed "APPLICATION FOR THE POST OF _____, POST CODE NO. _____ STATE "PUNJAB" should reach at the following address by Speed Post or Registered post on or before 05/01/2013.

Address : - The Medical Superintendent, ESIC Model Hospital, Bharat Nagar, Ludhiana-141001 (Punjab).

(a) Documents required to be attached with the application. Only attested photocopies of certificates are to be attached.

1. Date of Birth.
2. All Educational Qualification (along with marks sheet).
3. Technical/professional Qualification along with Mark Sheets.
4. Registration certificate with the concerned council wherever required.
5. Caste certificate wherever required.
6. Experience certificate wherever required.
7. Completion of Internship Certificate, wherever required.
8. Disability certificate in case of candidate with disabilities (Physically Challenged)
9. Discharge certificate for Ex. Serviceman.
10. Copy of Challan in support of payment of fee wherever required.

(b) Incomplete application or application received without the prescribed documents would summarily be rejected.

(c) Experience would be recognized only after compilation of internship and / or training period.

(d) No TA shall be paid to any candidate including SC / ST candidates for appearing in the written examination. TA shall be paid to SC/ST candidates for interview only as per Govt. of India orders.

(e) All eligibility criteria for the above posts i.e. Age, Educational / Technical Qualification / Registration / Internship and experience will be reckoned on or before 31/12/2012.

(f) Because of large number of applications, Corporation may not undertake detailed scrutiny of applications to ascertain the eligibility and other aspects at the time of written examination. Therefore, the candidates, are advised to go through the eligibility criteria and other requirements of educational qualification, age, experience, etc. and satisfy themselves that they are eligible before applying. When scrutiny is undertaken, even after preparation of merit list, the claim of the candidate can be rejected if the claim made in the application is not found substantiated and the decision shall be final.

(g) **Candidates claiming reservation / age relaxation on grounds of belonging to OBC should submit the Community Certificate in annexure "A" prescribed vide Govt. of India, Department of Personnel Training OM No./36012/22/93-Estt (SCT) dated 08.09.1993 which is modified vide G.O.I.DOPT's OM No. 36033/03/2004-EST (Res.) dated 09.03.2004 failing which the benefit of reservation/relaxation will not be given or their application shall be rejected and no request / correspondence will be entertained. A declaration conforming that he does not**

belong to Creamy Layer as per DOPT – O.M. No. 36033/3/2004 Estt. (Res.) dated 09-03-2004 should be furnished by the candidates.

- (h) Original documents / certificates should not be enclosed / sent with application.
- (i) The candidates already in Govt. Service must specifically mention the details of employment and should submit their hard copy of application (generated by the system) through proper channel. However, they may send an advance hard copy of their application (generated by the system) along with Fee Challan and other certificates & testimonial so as to reach this office on or before the last date for receipt of application.
- (j) The applicant should keep visiting ESIC website for important announcements / information through out the selection process at its various stages.
- (k) In case of selection, persons working in Central / State Govt. / PSU will have to submit a disciplinary clearance and NO OBJECTION CERTIFICATE from their employer.
- (l) Last date of ONLINE application: 31/12/2012. Hard Copy of ONLINE APPLICATION with required documents should reach at the office by Speed post / Registered post (address give above) on or before 4:00PM on 05/01/2013. (Last date for receipt of application from candidate residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangni Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be 10/01/2013 up to 04:00 p.m.)**

ESI Corporation will not be responsible for postal delays.

- (m) Corporation reserves the right to conduct written or online examination.

The ESI Corporation also reserves the right to cancel the recruitment as well as the notified vacancies at its discretion and such decision will be binding on all concerned. In the event of cancellation of notified vacancies, the examination fee will not be refunded.

[CAUTION : - CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION]

GUIDELINES FOR SCANNING THE PHOTOGRAPH, SIGNATURE & THUMB IMPRESSION: -

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below.

- (i) **PHOTOGRAPH IMAGE:**

- Photograph must be a recent passport size colour picture.
- The picture should be in colour, against a light – coloured, preferably white, background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious head wear is allowed but it must not cover your face.
- Dimensions 200 X 230 pixels (preferred).
- Size of file should be between 00 kb – 100 kb.

- Ensure that the size of the scanned image is not more than 100 KB, If the size of the file is more than 100 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

(ii) SIGNATURE IMAGE: -

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Hall Ticket and wherever necessary.
- If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the applicant will be disqualified.
- Dimension 140 X 60 pixels (preferred).
- Size of file should be between 00 kb – 50 kb.
- Ensure that the size of the scanned image is not more than 50 KB.

(iii) THUMB IMPRESSION IMAGE

- The applicant has to put his / her thumb impression (left thumb impression for male and right thumb impression for female candidate) on white paper with blue stamp inking pad.
- The thumb impression must be put only by the applicant and not by any other person.
- The thumb impression will be used to put on the Hall Ticket and wherever necessary.
- If the Applicant's thumb impression on the answer script at the time of the examination, does not match the signature on the Hall Ticket, the applicant will be disqualified.
- Dimensions 140X60 pixels (preferred).
- Size of file should be between 00 kb – 20 kb.

Ensure that the size of the scanned image is not more than 20 KB.

(iv) SCANNING THE PHOTOGRAPH, SIGNATURE & THUMB IMPRESSION:

- Set the scanner resolution to minimum of 200 dpi (dots per inch).
- Set Color to True Color.
- File Size as specified above.
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is : image01.jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.

Candidates using MS Windows / MS Office can easily obtain photo, signature and thumb impression in .jpeg format not exceeding 100 KB, 50 KB & 20 KB respectively by using MS Paint or MS Office Picture Manager, Scanned photograph. Signature and thumb impression in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 100 KB (photograph), 50 KB (signature) & 20 KB (thumb impression) by using crop and then resize option (Please see point (i), (ii) and (iii) above for the pixel size) in the 'image' menu. Similar options are available in other photo editor also.

If the file size and format are not as prescribed, an error message will displayed.

Procedure for Uploading the Photograph, Signature & Thumb Impression:

- (i) There will be three separate links for uploading Photograph, Signature & thumb impression
- (ii) Click on the respective link "Upload Photograph / Signature / Thumb Impression"
- (iii) Browse & Select the location where the Scanned Photo / Signature / Thumb impression file has been saved.
- (iv) Select the file by clicking on it.
- (v) Click the 'Upload' button.

Your online application will not be registered unless you upload your photo, signature and thumb impression as specified.

- (a) In case the face in the photograph, signature and thumb impression is unclear the candidate's application may be rejected.
- (b) Candidates are advised to take a printout of their system generated online application forms before submitting.
- (c) In case the photograph, signature and thumb impression is unclear, the candidate may edit his application and re-upload his photograph, signature and thumb impression.
- (d) Candidates should keep a copy of the Application printout and Fee Challan Receipt for their record.
- (e) Candidates serving in Government/Quasi Government offices, Public Sector undertaking will be required to submit 'No Objection Certificate' from their employer at the time of interview / joining where required.
- (f) The candidate seeking reservation as SC/ST/OBC should submit the Caste Certificate in the prescribed proforma from the competent authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognized as SC/ST/OBC and the village/town the candidate is originally a resident of.
- (g) Candidates seeking reservation as OBC has to submit a declaration in the prescribed format confirming that he/she does not belong to Creamy Layer on the crucial date.
- (h) Candidates belonging to reserve category but applying for unreserved category post shall not be entitled for any type of relaxation, including age relaxation, etc.

NO OTHER MODE OF APPLICATION/ PRINTOUT OR DRAFT ETC. WILL BE ACCEPTED.

Action against candidates found guilty of conduct.

Candidates are warned that they should not furnish any particulars that are false, tampered / fabricated or should not suppress any material information while filling up the application form.

Date:- 07/12/2012

Medical Superintendent

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR THE APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Smt./Km. _____ Son/Daughter of Shri / Smt. _____
_____ Distrcit / Division _____ in the _____ State
belongs to the Community which is recognized as a backward class under:

- o Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section-I, No. 186 dated 13th September, 1993.
- o Resolution No. 12011/9/94-BCC, dated 19-10-1994 published in Gazette of India extraordinary Part I section I No. 163, dated 20th October, 1994.
- o Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- o Resolution No. 12011/96/94-BCC dated 9th March, 1996.
- o Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, Published in the Gazette of India – Extraordinary-part-I, Section-I, No. 210, dated the 11th December, 1996.
- o Resolution No. 12011/13/97-BCC dated 3rd December, 1997
- o Resolution No. 12011/99/94-BCC dated 11th December, 1997.
- o Resolution No. 12011/68/98-BCC dated the 27th October, 1999.
- o Resolution No. 12011/88/98-BCC dated the 6th December, 1999, published in the Gazette of India, Extraordinary Part-I, Section-I, No. 270, 6th December, 1999.
- o Resolution No. 12011/36/99-BCC, dated the 4th April, 2000, published in the Gazette of India Extraordinary part-I, Section-I, No. 71, dated 4th April, 2000.
- o Resolution No. 12011/44/99-BCC dated the 21-09-2000, published in the Gazette of India Extraordinary Part-I, Section-I, No. 210 dated 21-09-2000.
- o Resolution No. 12015/9/2000-BCC dated 06-09-2001.
- o Resolution No. 12011/1/2001-BCC dated 19-06-2003.
- o Resolution No. 12011/4/2002-BCC dated 13-01-2004.
- o Resolution No. 12011/9/2004-BCC dated 16-01-2006 published in the Gazette of India Extraordinary Part I Section I No. 2010 dated 16-01-2006.

Shri / Smt. / Km. _____ and / or his family ordinarily reside(s) in the
_____ District / Division of the _____ State.

This is also to certify that he / she does not belong to the persons / sections (Creamy Layer) mentioned in column 3 of the Schedule to the G.O.I. Department of Personnel & Training OM No. 3601222/93-Estt. (SCT.) dated 08-09-1993 and modified vide the GOI, DOPT's O.M. No.-36033/3/2004 EST (Res) dated 9-3-2004.

District Magistrate/
Deputy Commissioner etc.

Dated :-

Seal of the Office:-

Note:-

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.
- (b) The authorities competent to issue Caste Certificate are indicated below: -
 - (i) District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector/ Ist Class Stipendiary Magistrate / Sub – Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar.
- Sub- Divisional officer of the area where the candidate and / or his family resides.

FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE

(IN ADDITION TO THE COMMUNITY CERTIFICATE (OBC))

I _____ Son / Daughter of Shri _____
resident of Village /Town/ City_____ District_____

State_____ hereby declare that I belong to the_____

(Indicate your sub caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personal and training Office Memorandum No. 36012/22/93-(SCT) dated 08-09-1993. It is also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in column 3 of the Schedule of above referred Office Memorandum dated 08-09-1993 and its subsequent through O.M. No. 36033/3/2004 Estt. (Res.) dated 09-03-2004.

Place : _____

Signature of the Candidate: - _____

Date: _____

Name of the Candidate : - _____

Address : - _____

FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN EMPLOYEES / ESI CORPORATION EMPLOYEES SEEKING AGE – RELAXATION

(To be filed by the Head of the Office or Department in which the candidate is working)

It is certified that Shri / Smt. / Km. _____ is a Central Government Civilian Employee / ESI Corporation Employee holding the post of _____ in the pay scale or Rs. _____ with 03 years (Three Years) regular service in the grade as on _____ 31/12/2012.

There is NO OBJECTION to his / her appearing for the post of _____ in ESI Corporation and / or Interview.

Signature : _____

Name: _____

Designation: _____

Office Seal :

Place : _____

Date : _____