



HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN: C.I.G. MARG : NEW DELHI-2
(ISO 9001:2000 QMS CERTIFIED)

RECRUITMENT OF SPORTSPERSON FOR THE POST OF SOCIAL SECURITY OFFICERS / MANAGERS
GRADE-II / SUPERINTENDENTS IN E.S.I. CORPORATION

Applications in the prescribed proforma are invited from young and talented male/female **Table Tennis** players who are Indian Citizens for filling up the 02 posts of **Social Security Officers / Managers Grade-II / Superintendents** by Direct Recruitment on Regular Basis in ESI Corporation in the pay band of (PB-2) 9300-34800 (Grade Pay Rs.4600) with allowances as admissible to Central Government employees in similar pay band.

1. ELIGIBILITY CRITERIA

A. Age Limit: - Between 21 to 27 years (as on 09-05-2011). Upper age limit is relaxable to Sportsperson and to reserved category in terms of Govt. of India rules as under:

01. UR – 05 Years.
02. OBC – 08 Years.
03. SC/ST – 10 Years.

The relaxation in Age Limit will be available only to those sports persons who satisfy all other eligibility conditions relating to educational qualification etc. and furnish a certificate in the form and from the authorities prescribed in Appendixes 2 & 3.

B. Educational and Sports Qualification:-

Essential:

- i. A degree of a recognized University (Preference will be given to the graduates in Commerce/ Law/ Management).
- ii. The candidate should have represented the country in an International competition / State in a National competition / University in an inter-University competition with distinction / State schools in the National Sports / games of Schools.
- iii. Working knowledge of computer including use of Office Suites & Data Base.

Desirable:

Three years service in a Govt. Organization or Corporation or Govt. Undertaking or Local Body or Scheduled Bank etc.

Note: - The selected candidates on appointment will be on Probation for a period of two years. During the Probation period, the candidates shall be required to pass Probation Clearance Examination including Computer Skill Test.

C. (i) Amount of Application Fee:-

S. No.	Category	Fee Amount
01	SC/ST/PH/ Departmental Candidates, Female Candidates & Ex Servicemen	NIL
02	All other categories	225/-

(ii) Mode of payment: -

A Demand Draft of Rs.225/-(as applicable) in favour of 'ESI Fund Account No. I', drawn on any scheduled bank payable at 'New Delhi' has to be submitted alongwith the Application Form.

- Note:** - i. **Fee once paid will not be refunded under any circumstances.**
ii. **Only Demand Draft drawn on any Scheduled Bank of India valid for six months will be accepted. Application Fee paid by any other mode will not be accepted.**
iii. **The Demand Draft must be issued after the issuing date of this advertisement.**

2. Selection Procedure:

- a. All eligible candidates should apply in the application format prescribed in Appendix 1 on or before the last date for receipt of applications. Applications received after the last date will not be considered.
- b. Selection will be made on the basis of the guidelines / instructions issued by Department of Personnel & Training, Govt. of India.
- 4. How to apply: - Application in an envelope super scribed "Application for the post of Social Security Officer / Manager Grade-II / Superintendent "Table Tennis Player"" should be submitted **Speed Post/ Registered Post** at the following address:-**

**Joint Director (Recruitment),
E.S.I. Corporation,
Panchdeep Bhawan,
C.I.G. Marg, New Delhi-110 002.**

The following testimonials should be attached with application form.

- (a) Two copies of recent passport size photographs duly attested by a Group "A" / Group "B" / Gazetted Officer with one photograph firmly pasted on the application form.
- (b) Attested copies of certificates and testimonials in support of proof of age, Date of Birth, Educational qualification, Sport Qualification, Experience (if any) etc.
- (c) Attested copy of Community Status Certificate in the prescribed form in case of candidates belonging to SC/ST/OBC category.
- (d) One self addressed envelopes of 23 cms. x 10 cms.

Those candidates who are employed in Govt./Semi Govt. /Autonomous bodies etc. should sent their applications "Through Proper Channel". However, they may send an advance copy of their application along-with demand draft and other certificates and testimonials before the last date.

Note 1:- The application and the other documents should be arranged in the following order one below the other and tightly tagged or stapled on the left hand side top corner.

1. Additional Photograph.
2. Application Form.
3. Attested copies of certificates.
4. Self addressed envelope.

Note 2:-The Demand Draft should not be tagged or stapled, but should be pinned or clipped at the top of the application form. The name and address of the candidates should be written on the reverse side of the Demand Draft.

General Conditions:-

- (i) The crucial date for determining the age limit and other eligibility criteria shall be the closing date for receipt of applications from candidates in India i.e. **09-05-2011** and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep
- (ii) Mere submission of application does not confer any right to the candidate for being called for interview.
- (iii) A candidate should submit one application for one post.
- (iv) Application should be submitted in the prescribed form only. It should be filled up in block/capital letters in the candidates own handwriting.
- (v) Incomplete or Unsigned applications or the applications received without the certified copies of mark sheets /certificates of educational qualification, application fee, postal charges, caste certificate and photographs and those received after the last date of receipt of applications will summarily be rejected without any communication to the candidate.
- (vi) Wrong declarations/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
- (vii) Application should be sent in a cover super-scribed "**Application for the post of Insurance Inspector/ Manager Grade-II/ Superintendent- Table Tennis Player**" by **Speed Post/ Registered Post** so as to reach at the address mentioned above on or before the stipulated date.
- (viii) Candidates selected shall be liable to be posted anywhere in India as per the requirements of the Corporation.
- (ix) The Corporation takes no responsibility for any delay in receipt or losses in postal transit of any application or communication.
- (x) Before applying for the post the candidate should ensure that he / she fulfills the eligibility criteria mentioned above. The Corporation would be free to reject any application at any stage of selection process if the candidate is found ineligible for the post for which he has applied. The decision of the Corporation regarding eligibility of the candidates the stage at which scrutiny of eligibility is to be undertaken, qualifications, experience and other eligibility norms, the documents to be produced for the purpose of conduct of selection / interview etc and any other matter relating to recruitment of Badminton players will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Corporation in this behalf.
- (xi) The selection for the above posts will be on the basis of interview which will be conducted by the Selection Board at New Delhi. However ESIC reserves the right to change the centre, if need be. The results of the interview will be published in the Newspapers and on the website of the Corporation and no inquiry or correspondence in this regard will be entertained.
- (xii) Fee once paid is not refundable.
- (xiii) Canvassing in any form will be disqualification.

(xiv) **Disqualification – No person:-**

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said posts.

Provided that the Director General may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Regulation.

Last date of receipt of application is 09.05.2011.

For candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshdweep, the last date for receipt of application will be **16-05-2011**.

The application form can be downloaded from the website www.esic.nic.in

Joint Director (Rectt.)

APPLICATION PERFORMA

1. Application for the Post of: _____
2. Particulars of the draft:
 - (a) Amount Rs. _____
 - (b) Name of issuing bank branch _____
 - (c) D.D. No. _____ dated _____
- c. Name in full (in block letters) _____
- d. Father's / Husband's Name _____
- e. (a) Date of Birth (in figures) _____
(in words) _____
- (b) Age as on closing date (i.e. **09-05-2011**) _____
6. (a) Religion _____
(b) Nationality _____
7. Mailing address (with e-mail address and telephone number) _____

8. Permanent Address (with e-mail address and telephone number) _____

9. Sex (write 1 for Male, 2 for Female)
10. (i) (a) If Physically Handicapped (Orthopaedically handicapped) Yes / No
b) Percentage of Disability _____
- (ii) Whether Ex-Serviceman Yes / No
- (iii) Whether ESIC / Govt. Employees Yes / No
11. Community to which applicant belongs (Write 1 for SC
2 for ST and
3 for OBC
4 for General)
12. ESSENTIAL EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Attach annexure, if necessary).

Affix attested
recent passport
size photo duly
attested

Name & Address of College	University	Duration		Degree/ Examination Passed	Subjects	Percentage of marks obtained
		From	to			

13. DETAILS OF EMPLOYMENT (IN CHRONOLOGICAL ORDER)

(Attach annexure, if necessary).

Name of the Organization (please specify whether Central Govt./State Govt./Public Sector /Autonomous Body/Private Sector	Position(s) held and to whom reporting	Period of service		Nature of Work done and reasons for leaving	Scale of Pay	Basic Pay	Whether the institution / experience is recognized by DCI / MCI as teaching experience.
		From	to				

16. Details of Sports Qualification/Achievements _____

17. Training.

Institution	Period	Field of Training

17. Academic attainments and activities _____ (Attach annexure, if necessary)

18. List of enclosures

- (i) _____ (ii) _____
- (iii) _____ (iv) _____
- (v) _____ (vi) _____

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

I understand that in the event of any information being found false or incorrect at any stage, my candidature/appointment shall be liable to be cancelled / terminated summarily without notice or any compensation in lieu thereof.

I also affirm that No Objection Certificate from the present employer for applying this post has been applied for/taken.

If selected, I am willing to serve anywhere in India.

Place _____

Date _____

Signature of the Candidate

List of Authorities awarding Certificate

S. No.	Competition	Authority Awarding Certificate	Form in which certificate is to be awarded
1.	International Competition	Secretary of the National Federation of game concerned.	1
2.	National Competition	Secretary of National Federation or Secretary of the State Association of the game concerned.	2
3.	Inter-University Tournaments	Dean of Sports or other Officer in overall charge of sports of the University concerned.	3
4.	National / Sports / Games for Schools.	Director or Additional/Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/ Education of the state.	4
5.	Physical Efficiency Drive.	Secretary or other officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare, Govt. of India.	5

NOTE: Specimens of the forms 1, 2, 3, 4 & 5 referred to above are given in Appendix 3.

SPECIMEN FORMS REFERRED TO IN APPENDIX - 2 ABOVE

FORM 1

(For representing India in an International Competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF.....

**Certificate to meritorious sportsman for employment to
Group 'C' and 'D' services under the Central Government**

Certified that Shri/Smt./Kumari....., son/wife/daughter of Shri....., resident of(complete address) represented the country in the game/event of in..... Competition/Tournament held at from..... to

The position obtained by the individual/team in the above-said Competition/Tournament was

The Certificate is being given on the basis of record available in the Office of National Federation/National Association of

Place
Date

Signature
Name
Designation
Name of Federation/National Association.....
Address.....
Seal.....

NOTE : This Certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

FORM 2

(For representing a State in India in National Competition in one of the recognised Games/Sports)

STATE ASSOCIATION OF IN THE GAME OF
.....

Certificate to meritorious sportsman for employment to Group 'C' and 'D' services under the Central Government

Certified that Shri/Smt./Kumari....., son/wife/daughter of Shri....., resident of(complete address) represented the State ofin the game/event of..... in the National Competition/ Tournament held at from..... to

The position obtained by the individual/team in the above-said Competition/Tournament was

The Certificate is being given on the basis of record available in the Office of State Association of

Place

Date

Signature

Name

Designation

Name of the State

Association.....

Address.....

Seal.....

NOTE : This Certificate will be valid only when signed personally by the Secretary, State Association.

FORM 3

(For representing a University in the Inter-University Competition
in one of the recognized Games/Sports)

UNIVERSITY OF

**Certificate to meritorious sportsman for employment to
Group 'C' and 'D' services under the Central Government**

Certified that Shri/Smt./Kumari....., son/wife/ daughter of
Shri....., resident ofstudent of
..... represented the University ofin the game/event
of..... in Inter-University Competition/ Tournament held at
..... from..... to

The position obtained by the individual/team in the above-said
Competition/Tournament was

The Certificate is being given on the basis of record available in the Office of Dean of
Sports or Officer in overall charge of sports in the University of
.....

Place

Signature

Date

Name

Designation

Name of University.....

Address.....

Seal.....

NOTE : This Certificate will be valid only when signed personally by Dean/Director or other
Officer in overall charge of sports in the University.

FORM 4

(For representing a State School Team in the National Games for School in one of the recognised Games/Sports)

**DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION
OF THE STATE OF**

**Certificate to meritorious sportsman for employment to
Group 'C' and 'D' services under the Central Government**

Certified that Shri/Kumari....., son/daughter of Shri....., resident of(complete address) student ofrepresented the State School team in the game/event of..... in the National Games for Schools held at.....from..... to

The position obtained by the individual/team in the above-said Competition/Tournament was

The Certificate is being given on the basis of records available in the Office of Directorate of Public Instructions/Education of.....

Place

Signature

Date

Name

Designation

Address.....

Seal.....

NOTE : This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instruction/Education of the State.

FORM 5

(For the awardees in Physical Efficiency performances conducted by the Ministry of Education and Social Welfare)

GOVERNMENT OF INDIA/MINISTRY OF EDUCATION AND SOCIAL WELFARE

Certificate to meritorious sportsman for employment to Group 'C' and 'D' posts/services under the Central Government

Certified that Shri/Kumari....., son/daughter of Shri....., resident of(complete address) represented theSchool team in the game/event of..... in the National Competition held at.....from..... to

The Certificate is being given on the basis of records available in the Ministry of Education and Social Welfare.

Place

Signature

Date

Name

Designation

Address.....

Seal.....

NOTE : This Certificate will be valid only when signed personally by the Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare.