



**ESIC DENTAL COLLEGE & HOSPITAL**  
**Sector-15, Rohini, New Delhi – 110089**  
**(ISO 9001:2000 QMS Certified)**

Website: [www.esic.nic.in](http://www.esic.nic.in) Ph.No.27553099 Fax.27553099

## RECRUITMENT OF TUTOR

Employees' State Insurance Corporation is a statutory body constituted under an Act of Parliament (ESI Act, 1948) and works under the administrative control of Ministry of Labour and Employment, Government of India. Employees' State Insurance Corporation proposes to recruit the teaching faculty i.e Tutor in ESIC Dental College & Hospital, Sector-15, Rohini, Delhi-89 on direct recruitment basis. The maximum tenure of post is three years subject to satisfactory work & performance. The breakup of vacancies is as under:-

Sl.No.	Post	UR	SC	ST	OBC	Total
1	Tutor	10*	02	01	02	15

\* 1 UR post is reserved for Persons with Disabilities (PWD) under identified specialties:-

SPECIALITY	CATEGORIES OF DISABLED	PHYSICAL REQUIREMENTS	ABBREVIATIONS USED
DENTIST (as per Dental Council guidelines – Oral & Maxillofacial surgery, Prosthodontics, Oral Pathology, Conservative Dentistry, Public Health Dentistry)	OL, HH	S,ST,SE,RW,BN	<b>OL</b> -One Leg, <b>HH</b> -Hearing Handicapped, <b>S</b> -Sitting <b>ST</b> -Standing <b>SE</b> -Seeing <b>RW</b> -Reading and Writing <b>BN</b> -Bending

The vacancies advertised above are subject to increase or decrease dependent upon work load and at the discretion of ESI Corporation.

S.No.	Name of Post	Scale of Pay	Age Limit	Educational & other Qualification
1.	Teaching Faculty (Dental) Sub-cadre Posts:- <b>Tutor</b>	<b>PB-3 with Grade Pay of Rs.5400/- plus non-practicing allowance</b>	<b>Not exceeding 30 years</b> (relaxable upto 5 years for employees of the ESI Corporation and Government servants)  Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India ( and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahual &	Essential:-  1. <b>A recognized BDS degree of Indian University or an equivalent qualification</b> with at least <b>one year experience</b> , preferably in a recognized hospital.  2. Must be <b>registered with Dental Council of India.</b>  Note :- 1 Qualification with regard to experience are relaxable at the discretion of competent authority in case of candidates otherwise well qualified.  Note :-2 The qualification regarding experience is/are relaxable at the discretion of the competent authority in case of candidates belonging to Schedule Castes or Schedule Tribes, if at any stage of selection

		Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andman & Nicobar Islands and Lakshdweep).	the competent authority is of the opinion that the sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
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Age relaxation as per Govt. of India rules for SC/ST/OBC category.

**FEE:-** Application has to be submitted along with a Demand Draft as detailed below:-

Sl.No.		For General/OBC candidates	For SC/ST/Women/ESIC Employees Candidate
1.	Application Fee	Rs.200/-	--
2	Postal Charges	Rs.25/-	Rs.25/-
	<b>Total</b>	<b>Rs.225/-</b>	<b>Rs.25/-</b>

The demand draft should be issued by **State Bank of India** with validity of three months in favour of "**ESI Corporation, Account No.-1**" payable at New Delhi. Payment of fee by any other mode will not be acceptable.

**How to Apply:-**

(A)	Applicants for the above post may apply in the form appended below. Application complete in all respects and enclosing attested copies of all essential certificates are to be sent in a cover super scribed " <b>Application for the post Tutor in ESIC Dental College &amp; Hospital</b> " by Registered Post/ Speed Post so as to reach " <b>The Medical Superintendent, ESI Hospital, Sector-15,Rohini, Delhi-89</b> ". The following documents should be attached along with the application form:-
i.	Two copies of recent passport size photographs duly attested by Group-A/ Group-B Gazetted Officer with one photograph pasted on the application form.
ii.	Attested copies of certificates and testimonials in support of proof of age/date of birth , educational qualifications, experience, registration etc.
iii.	Attested copy of community / status certificate in prescribed form in case of candidates belonging to SC/ST/OBC/PWD category. Candidates claiming reservation on the grounds of belonging to OBC category should submit the community certificate in Annexure-A prescribed vide Govt. of India, Deptt. Of Personnel & Training O.M. No. 36012/2/93/Estt.(SCT) dated 15-11-93 failing which the benefit of reservation will not be given. <b>Certificate should be issued by competent medical board in respect of Persons with Disabilities.</b>
iv.	Two self addressed envelopes of size 23X10 Cms.
(B)	The <b>last date</b> of receipt of application <b>21-01-2014</b> ( last date for receipt ;of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Diision of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshdweep will be <b>28-01-2014</b> ).
(C)	Candidates employed in Govt./Semi Govt./ Autonomous bodies should send their applications through proper channel. However, they may send an advance copy of their application before the last date. The advance copy should also be complete in all respects, enclosing attested copies of all certificates.

**General Conditions:-**

i.	The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India i.e. <b>21-01-2014</b>
ii	<b>Mere submission of application does not confer any right to the candidate for being called for Interview. ESIC reserve the right to adopt other criteria/terms and conditions for scrutizing the application in case of</b>

	<b>large numbers of applications are received. ONLY SHORT LISTED CANDIDATES WILL BE CALLED FOR INTERVIEW AND NO CORRESPONDENCE IN THIS REGARD WILL BE ENTERTAINED.</b>
iii	Application should be submitted in the prescribed form only. It should be filled up in Block/capital letters in the candidates own handwriting. If there is any variation in application proforma, the same shall be rejected.
iv	Incomplete or unsigned applications or the applications received without the certified copies of mark sheets / certificates of date of birth, educational qualification, experience, application fee, valid caste certificate and photographs and those received after the last date of receipt of applications will summarily be rejected without any communication to the candidate.
v	In case of non-availability of candidate in PWD category, the post shall be filled by UR candidate to fulfill DCI norms.
vi	Wrong declarations/submission of the false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
vii	Fee once paid is not refundable.
viii	<b>Disqualification- No person:-</b> (a) Who has entered into or contracted a marriage with a person having a spouse living or (b) Who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said posts.  Provided that the Director General may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Regulation.
ix	NO TA/DA IS ADMISSIBLE FOR ATTENDING THE INTERVIEW.
x	<b>Candidates are advised to bring all the original documents for verification at the time of Interview.</b>
xi	<b>NO PRIVATE PRACTICE IS ALLOWED DURING THE TENURE OF SERVICE WITH ESI CORPORATION.</b>

**Mode of Selection:-**

The selection for the above posts will be on the basis of interview which will be conducted by the Selection Board at ESIC Dental College & Hospital, Sector-15, Rohini, Delhi-89. However, ESIC reserves the right to change the centre and date of interview, if need be.

PARAMETERS	Max Marks	Details	Marks
<b>Passing of all professional BDS examination</b>	40	In First Attempt	40
		In two attempts	20
		More than two attempts	10
<b>Marks Obtained</b> (as combined aggregate of all professional BDS exams)	20	60 % or more	20
		55-59.9 %	10
		Less than 55 %	0
<b>Experience gained</b>	20	From Govt. Hospital/ Dental or Medical College recognized by DCI / MCI	20
		Multispecialty large pvt Hospital / Nursing home.	10
		From Dental Clinic / "On honorary basis".	0
<b>MDS Qualification</b>	20	-	20

**Note:- (A)**

1. In case of same marks following scrutiny of candidates, candidate with higher age (within the prescribed age eligibility criteria) shall be given preference.
2. In case same marks and same age of the candidates, BDS final year marks shall be considered for the short listing.

3. If number of eligible candidates exceed the desired ration of 1:5, even after applying all the criteria as above, all such candidates will be called for interview.

**Note: (B)**

1. Experience certificate duly signed by the Head of Department/institution indicating clearly the period and nature of work should be submitted along with the application form and should have complete details of authorized signatory.
2. Candidates are required to attach a certificate from the issuing authority mentioning the registration no. with the name of issuing authority, in case of private hospital, nursing homes and charitable hospitals.
3. Candidates are required to state clearly whether Exp. From charitable hospital etc. is full time or part time with no of beds or whether indoor facility is available.
4. The list of short listed /eligible candidates with their Roll Numbers and date, time & venue of Interview will be available on the website of ESI Corporation (i.e. [www.esic.nic.in/recruitment.htm](http://www.esic.nic.in/recruitment.htm)) by **15.2.2014**.
5. *The results of the interview will be available on the website of the ESI Corporation ( [www.esic.nic.in](http://www.esic.nic.in)).*

**CAUTIONS:- CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

**MEDICAL SUPERINTENDENT**

## APPLICATION PERFORMA FOR RECRUITMENT OF TUTOR IN ESI CORPORATION

<b>1</b>	<b>Particulars of the draft:</b> (a) Amount Rs. (b) Name of issuing bank Branch (c) DD No. _____ Dated:-		Affix recent passport size photo duly attested by a gazette officer
<b>2.</b>	<b>Name in full (in block letters)</b>		
<b>3.</b>	<b>Father's/Husband's Name</b>		
<b>4.</b>	(a) Date of Birth (In figures) (In words) (b) Age as on closing date (i.e. 21-01-2014)	.....Year .....month.....days	
<b>5.</b>	(a) Religion (b) Nationality		
<b>6.</b>	<b>Mailing Address (With email address and telephone number in BLOCK LETTERS)</b>		
<b>7.</b>	<b>Sex ( Male/Female)</b>		
<b>8.</b>	<b>Community to which applicant belong (i.e. UR/SC/ST/OBC/ PWD)</b>		

**9. ESSENTIAL EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Attach annexure, if necessary)**

Name & address of College	University	Duration		Degree / Examination Passed	Combined Percentage of marks obtained
		From	To		

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10. Date of Completion of Compulsory Rotating Internship \_\_\_\_\_

12. Whether the BDS qualification is recognized by Dental Council of India \_\_\_\_\_

13. No. of attempts in qualifying the BDS \_\_\_\_\_

13. Details of DCI Registration:-

a. Registration No. \_\_\_\_\_

b. Issuing authority \_\_\_\_\_

c. Validity upto \_\_\_\_\_.

14. DETAILS OF EMPLOYMENT (IN CHRONOLOGICAL ORDER) (*Attach annexure, if necessary*)

Name of the Organization (Please specify whether Central Govt./State Govt./Public Sector /Autonomous Body/ Private Sector, with registration number issued by regularity authority.	Position(s) held whether part time or full time	Period of service			Nature of work done and reasons for leaving	Scale of Pay	Basic Pay	Whether the institution / experience is recognized by DCI as teaching Experience
		From	To	Total				

15. Academic attainments and activities \_\_\_\_\_  
(*Attach annexure, if necessary*)

16. List of enclosures \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

*I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment shall be liable to be cancelled/ terminated summarily without notice or any compensation in lieu thereof. I also affirm that No Objection Certificate from the present employer for applying this post has been applied for/taken. If selected, I am willing to serve anywhere in India.*

(Signature of the Candidate)

Place

Date