



REGIONAL OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
'PANCHDEEP BHAWAN'
5/1, GRANT LANE : KOLKATA – 700 012

Recruitment of UDC -2012 under Meritorious Sports Persons (MSP) Quota in the ESIC, WEST BENGAL REGION

Website: www.esicwestbengal.org

In partial cancellation of advertisement for recruitment of meritorious sports persons in the discipline of Badminton(Women) published in the Employment News, dated 7-13 April, 2012, applications are invited from Indian Citizens (Meritorious Sports Persons) in the discipline of **Badminton** for recruitment to the post of **UDC** in the Employees' State Insurance Corporation, West Bengal Region, Kolkata **under Meritorious Sports Person (MSP) Quota.**

Sl. No.	Post	Pay Band	Badminton(Women)	Total
01.	UDC	PB-1, Rs5200-20200 with Gr. Pay Rs2400/-	02	02

The number of vacancies is provisional and may vary as per actual requirements.

RESERVATION: Applicable for SC/ST/OBC as per rule.

LAST DATE (normal closing date) FOR RECEIPT OF APPLICATIONS: 03.12.2012.

1. Eligibility Criteria:

(a). **Minimum Age:** 18 years as on normal closing date of receipt of applications i.e not born after **03.12.1994.**

Upper Age: 27 years as on normal closing date of receipt of applications.

Relaxation in upper age limit is applicable upto a maximum of 5yrs for sports persons and to reserved category viz. SC/ST/OBC (Non-Creamy layer) in terms of Govt. of India rules, i.e., 10 yrs for SC/ST & 8 yrs for OBC.

The concession in age relaxation will be available only to those sports persons who satisfy all other eligibility conditions relating to educational qualification etc. and furnish a certificate from the authorities in the form prescribed in ANNEXURE-II & III to this advertisement respectively.

b. Educational & Other requisite Qualifications:-

Post	E.Q. Essential	
UDC	Degree of a recognized University or Equivalent.	Working knowledge of computer, including use of Office Suites and database

Those who apply should possess the required educational qualifications as on the closing date for receipt of applications and applications from those applicants, whose result is waiting as on the date of applications will not be considered.

The relaxation in terms of Computer Skill test will be allowed initially to the candidates recruited to the post of UDC under Sports Quota, subject to acquire the same within two years from the date of appointment, otherwise they may be terminated from the services of ESI Corporation. *After appointment of the candidates, annual increment will not be allowed until passing of Skill test as well as Computer Skill test as per rules within the expiry of two years/Probation Period. The candidates have to be cleared/passed Computer Skill test during their Probation Period; otherwise, they may be terminated from the services of ESI Corporation.*

c. Sports Qualifications: -

For the above posts, the candidates should have represented the country in an international competition/State in a National Competition/University in an inter-University competition with distinction / State schools in the National Sports / games of Schools etc..

List of Authorities awarding Certificate:

Sl. No.	Competition	Authority Awarding Certificate	Form in which certificate is to be awarded
1.	International Competition	Secretary of the National Federation of game concerned	1
2.	National Competition	Secretary of National Federation or Secretary of the State Association of the game	2
3.	Inter-University Tournaments	Dean of Sports or other Officer in overall charge of sports of the University concerned	3
4.	National / Sports / Games for Schools	Director or Additional / Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions / Education of the state.	4

NOTE: Specimens of the forms 1, 2, 3, & 4 referred to above are given in ANNEXURE-III.

2. Selection Procedure:

a. All eligible applicants should apply in the prescribed format given on or before the last date for receipt of applications. Applications received after 18:00 hrs (6:00 pm) on the last date will not be considered.

b. Selection will be made by a Screening cum Selection Committee as per instruction of ESI Corporation.

The ESI Corporation reserves the right to change or alter the Scheme of Selection/examination as and when required depending on the numbers of applicants and other factors.

The successful candidates will be posted initially in the offices of ESI Corporation in West Bengal Region. They are liable to be transferred anywhere in India.

3. (i) Application Fee :- NIL

4. How to apply:-

Application in an envelope super scribed "Application for the post of UDC under MSP Quota mentioning discipline of BADMINTON" should be sent by Ordinary post or may be submitted in person in the Drop Box kept at the following address:-

The Additional Commissioner & Regional Director,
ESI Corporation, Regional Office,
'Panchdeep Bhavan',
5/1, Grant Lane, KOLKATA - 700012

The following testimonials should be attached with application form duly completed in all aspects.

- Two copies of recent passport size photographs duly attested by a Group "A"/Group "B"/Gazetted Officer with one photograph firmly pasted on the application form. Applicants should write their name on the reverse of the other copy of photograph to be enclosed.
- Attested copies of certificates and testimonials in support of proof of age, Educational qualification, Sports Qualification, Experience (if any) etc.
- Attested copy of Community Status Certificate in the prescribed form in case of candidates belonging to SC/ST/ OBC (Non-creamy layer) category in the proforma enclosed in ANNEXURE-II.

Those candidates who are working under Govt./Semi Govt./Autonomous bodies etc. should send their applications "Through Proper Channel". However, it must ensure that the application must reach on or before the closing date. However, an advanced copy of application along with certificates and testimonials can be sent.

Note 1:- The application and the other documents should be arranged in the following order, one below the other and tightly tagged or stapled on the left hand side top corner.

1. Additional Photograph.
2. Application Form.
3. Attested copies of certificates.
4. Two self addressed envelope of sizes 23cms x 10 cms.

General Conditions:-

1. Mere submission of application does not confer/guarantee for any right to be called for selection.
2. Application should be submitted in the prescribed Form annexed to this advertisement only which may be downloaded from the official website of ESIC. Any other format of application shall summarily be rejected. The application form should be filled up in his own handwriting by the candidates.
3. Application should be sent in a cover super-scribed "**Application for the post of UDC in the discipline of 'BADMINTON(WOMEN)' under MSP Quota**", by Ordinary Post so as to reach at the address mentioned above on or before the stipulated date.
4. **Incomplete or unsigned application or applications received without certified copies of certificates of educational qualification, proof of age, Sports Qualification, caste certificates and photographs and those received after the last date of receipt of application will summarily be rejected without any communication to the candidate.**
5. Applicants are required to attach recent (not taken before three months) coloured photograph with the application.
6. Candidates selected shall be liable to be posted anywhere in India. However, presently, they will be posted in West Bengal Region.
7. The Corporation takes no responsibility for any delay in receipt or losses in postal transit of any application or communication. Applicants are advised to intimate their Mobile No. and E-mail ID for correspondence.
8. **Before applying for the post the candidate should ensure that she has fulfilled the eligibility criteria mentioned above.** The Corporation would be free to reject any application at any stage of selection process if the candidate is found ineligible for the post for which she has applied. The decision of the Corporation regarding eligibility of the candidates at the stage at which scrutiny of eligibility is to be undertaken, qualifications, experience and other eligibility norms, the documents to be produced for the purpose of conduct of selection/ interview etc and any other matter relating to recruitment of players will be final and binding on the candidates. **No correspondence or personal enquiries shall be entertained by the Corporation in this behalf.**
9. **Canvassing in any form will be considered as disqualification.**

Last date of receipt of application is 03.12.2012.

For candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep, the last date of receipt of application will be **10.12.2012.**

The application form can be downloaded from the website www.esicwestbengal.org/www.esic.nic.in

□ See ANNEXURE -I for application format II- for women for community certificates & III-for sports certificates.

N.B.:

No such appointment can be made unless the candidate is, in all respects, eligible for appointments to the post applied for and in particular in regard to age, educational or experience, qualification referred under I (a) (b) (c) except to the extent to which relaxation thereof have been permitted in r/o class, category of persons to which the applicant belongs.

"Centre of Examination /Selection will be 'KOLKATA' ONLY."

Place: Kolkata,

Dated, 3rd November, 2012.


(G.C. JENA)

**ADDITIONAL COMMISSIONER
& REGIONAL DIRECTOR**

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