



कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION
क्षेत्रीय कार्यालय, पंचदीप भवन, नन्दानगर, इंदौर 452011, म०प्र०
Regional Office: Panchdeep Bhavan ,Nandanagar, Indore
452011(M.P.)
Tel/Fax-0731-2550485, Email- rd-mp@esic.nic.in
(आईएसओ 9001-2008 प्रमाणित / ISO 9001-2008 Certified)



RECRUITMENT OF LIBRARIAN (GRADE II)

Applications are invited from Indian Citizens to fill up 1 vacancy of Librarian Gr. II in ESIC Model Hospital, Indore in the prescribed format

SC	ST	OBC	UR	TOTAL
Nil	Nil	Nil	1	1

NOTE: The number of vacancies may vary and the Corporation reserves the right to fill up vacancies as per actual requirement.

A. Pay & Allowances:- Scale of pay Rs. 5200-20200 + Grade Pay Rs.2800/- plus allowances as admissible to the employees of ESI Corporation.

B. Age Limit - Between 19-23 years as on 31/07/2012. i.e. last date of submission of application.

Relaxation in age : The prescribed upper age limit is relaxable as under :-

- 05 years in case of SC/ST candidates.
- 03 years for Other Backward Class Candidates.
- In cases of Ex.-Servicemen, period of service rendered in the Armed Forces plus 03 years.
- 10 year in case of Physically challenged candidates.
- For ESIC employees and Govt. servants as per rules.

C. Qualification: -

Matric or equivalent with a Diploma in Library Science (two year course after matriculation)

D. (I) Amount of Application Fee :-

S.No.	Category	Fee amount
o1	SC/ST/PWD/Departmental Candidates, Female Candidates and Ex.Servicemen	Nil
o2	All Other Categories	225/-

(II) Mode of payment :-A Demand Draft of Rs.225/- (As applicable) in favour of " **Regional Director, ESI Corporation,**

Indore drawn on any Nationalised Bank, **PAYABLE AT INDORE ONLY.**

NOTE-I:-

- i. Fee once paid will not be refunded under any circumstances.
- ii. Only demand Draft will be accepted . Fee paid by any other mode will not be accepted .
- iii The demand draft must be issued after the issuing date of this advertisement .
- iv.Candidates must write his/her name & address at the back of the Demand Draft .

E. Scheme of Examination- Open competitive examination (Objective type) or interview or both.

Centre:- All candidates applying in response to this advertisement for Madhya Pradesh Region, the Examination Centre will be at Indore only. There is no choice or option for centre other than Indore.

F. How to apply: -

1. The crucial date for reckoning the age shall be 31.07.2012.
2. The application on A-4 size paper in the prescribed Performa given below duly filled in English or Hindi language, duly supported with clear and legible self attested copies of the relevant certificates and marks-statements (in English or Hindi) should be sent by Registered post so as to reach on or before closing date i.e. 31.07.2012, 5.00 PM.

**The Regional Director
Employees State Insurance Corporation
Panchdeep Bhawan, Nanda Nagar,
Indor – 452 011 (M.P.)**

G. General Conditions

1. Candidates have to fill in the application form in their own handwriting with blue or black ball point pen.
2. Original documents / certificates should not be sent with application.
3. The candidate should submit one application only. The candidature of those candidates who submit more than one application is liable to be rejected.
4. Envelope containing the application should be super scribed "Application for the post of Librarian Gr.II- 2012."
5. Applications not in the prescribed proforma as appended OR incomplete (without photograph) applications OR unsigned applications OR applications received after the last date of the receipt of applications OR without required enclosures are liable to be rejected and no reason of rejection will be communicated.
6. The candidates already in Govt. Service must specifically mention the details of employment and should submit their application Through Proper Channel. However, they may send an advance copy of their application along with Demand Draft, other certificates and testimonial so as to reach this office on or before the closing date and time.
7. Mere submission of application does not confer any right on the candidates to be called for examination or interview.
8. No interim correspondence/ enquiry will be entertained.
9. E.S.I. Corporation will not be responsible for postal delay or loss.
10. No TA shall be paid to any candidate including SC/ST candidates for appearing in the written examination. TA shall be paid to SC/ST candidates called for interview

NOTE-II: The Demand Draft should not be tagged or stapled, but should be pinned or clipped at the top of the application form.

H. Closing Date :- For submission of application is 31-07-2012 (upto 5 p.m.)

The last date of receipt application is 31/07/2012 by 5.00 P.M. For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangri Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for candidates residing abroad the last date of receipt of application is 07-08-2012.

APPLICATION RECEIVED LATE WILL NOT BE ENTERTAINED.

CAUTION: - Canvassing in any form will be a disqualification and shall lead to cancellation of the candidature. MOBILE PHONES AND OTHER ELECTRONIC GADGETS ARE BANNED IN ALL ESIC EXAMINATION/TEST CENTRES.

REGIONAL DIRECTOR

APPLICATION FOR THE POST OF LIBRARIAN GR.II

Paste your recent
passport size
attested
photograph

1	Name in full [in Block letters]	
2	Name of the Centre [in block letters]	INDORE
3	[a] Amount of fee	
	[b] Name of the Issuing Bank	
	[c] Demand Draft No. & Date	
4	Fathers'/Husband's Name	
5	Mother's Name	
6	Sex : Male /Female	
7	Marrital Status :- Married/ Unmarried/ single	
8	Date of Birth [in figures and in words]	
9	Age Relaxation :-	
10	Are you a citizen of India by birth and/ or domicile? [Say 'Yes' or 'No']	
11	Permanent address [in Block letters] with Pin Code Number and Police	

IN THE ESI CORPORATION, MADHYA PRADESH REGION

12	Mailing Address [in Block Letters] with Pin Code Number				
13	Email ID				
14	Mob. No.				
15	Category you belong to (Code of Category Genl-01,SC-02,ST-03, OBC-04)	Category	Category Code		
16	Whether you are PH or Ex. serviceman[PH-05,Ex.Serviceman- 06]				
17	Language known [indicate Yes/No]	Hindi	English	Any Other Language [Please Specify]	
	[1] Speak				
	[2] Read				
	[3] Write				
18	Educational qualifications				
Sr. No.	Qualification	University/Board	Subjects studied	Percentage of Marks obtained	Remarks
i					

ii					
iii					
19	Experience/Particulars of previous and present employment:-				
Sr. No.	Name & full address of Employer	Designation/Duties of post	Scale of Pay	Period of employment	
				from	to

I hereby declare that the information furnished in the application is true, complete and correct to the best of my knowledge and belief. I am fully aware that in the event of any information being found false or incorrect at any stage, my candidature/appointment is liable to be cancelled/terminated without any notice or compensation in lieu thereof.

Date_____

Signature of

Candidate_____

Name:-
