



ESIC DENTAL COLLEGE & HOSPITAL
Sector-15, Rohini, New Delhi – 110085
(ISO 9001:2000 QMS Certified)
 Website: www.esic.nic.in

RECRUITMENT OF TUTOR

Employees' State Insurance Corporation is a statutory body constituted under an Act of Parliament (ESI Act, 1948) and works under the administrative control of Ministry of Labour and Employment, Government of India. Employees' State Insurance Corporation propose to recruit the teaching faculty i.e Tutor in ESIC Dental College & Hospital, Sector-15, Rohini, Delhi-85 on direct recruitment basis. The maximum tenure of post is three years subject to satisfactory work & performance. The break up of vacancies is as under :-

Sl.No.	Post	UR	OBC	Total
1	Tutor	02	01	3

The vacancies advertised above are subject to increase or decrease dependent upon work load and at the discretion of ESI Corporation and only shortlisted candidates will be called for interview.

S.No.	Name of Post	Scale of Pay	Age Limit	Educational & other Qualification
1.	Teaching Faculty (Dental) Sub-cadre Posts:- Tutor	PB-3 with Grade Pay of Rs.5400/- plus non-practicing allowance	Not exceeding 30 years (relaxable upto 5 years for employees of the ESI Corporation and Government servants) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahual & Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andman & Nicobar Islands and Lakshdweep).	Essential:- 1. A recognized BDS degree of Indian University or an equivalent qualification with at least one year experience , preferably in a recognized hospital. 2. Must be registered with Dental Council of India. Note :- 1 Qualification with regard to experience are relaxable at the discretion of competent authority in case of candidates otherwise well qualified. Note :-2 The qualification regarding experience is/are relaxable at the discretion of the competent authority in case of candidates belonging to Schedule Castes or Schedule Tribes, if at any stage of selection the competent authority is of the opinion that the sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Age relaxation as per Govt. of India rule for SC/ST/OBC category.

FEE:- Application has to be submitted along with a Demand Draft as detailed below:-

For General/OBC candidates	Rs.225-00
For SC/ST/Women/ESIC Employees Candidate	Rs.25-00

The demand draft should be issued by **State Bank of India** with validity of six months in favour of "**ESI Corporation, Account No.-1**" payable at New Delhi. Payment of fee by any other mode will not be acceptable. **The name and address should be written on the reverse side of the demand draft.**

How to Apply:-

(A)	Applicants for the above post may apply in the form appended below. Application is to be sent in a cover super scribed " Application for the post Tutor in ESIC Dental College & Hospital " by Registered Post/ Speed Post/ by Hand so as to reach " Joint Director, ESIC Dental College & Hospital, Sector-15,Rohini, Delhi-85. " The following documents should be attached along with the application form:-
i.	Attested copies of certificates and testimonials in support of proof of age/date of birth , educational qualifications, experience, registration etc.
ii.	Attested copy of community / status certificate in prescribed form in case of candidates belonging to SC/ST/OBC category. Candidates claiming reservation on the grounds of belonging to OBC category should submit the community certificate in Annexure-A prescribed vide Govt. of India, Deptt. Of Personnel & Training O.M. No. 36012/2/93/Estt.(SCT) dated 15-11-93 failing which the benefit of reservation will not be given.
iii.	Two self addressed envelopes of size 23X10 Cms.
(B)	The last date of receipt of application 01-07-2011
(C)	Candidates employed in Govt./Semi Govt./ Autonomous bodies should send their applications through proper channel. However, they may send an advance copy of their application before the last date with relevant fees & certificates.

General Conditions:-

i.	The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India i.e. 01-07-2011
ii	Mere submission of application does not confer any right to the candidate for being called for Interview. ESIC reserves the right to adopt other criteria/ terms and conditions for scrutinizing the application in case of large numbers of applications are received. ONLY SHORTLISTED CANDIDATES WILL BE CALLED FOR INTERVIEW AND NO CORRESPONDENCE IN THIS REGARD WILL BE ENTERTAINED.
iii	Application should be submitted in the prescribed form only. It should be filled up in Block/capital letters in the candidates own handwriting. If there is any variation in application proforma, the same shall be rejected.
iv	Incomplete or unsigned applications or the applications received without the certified copies of mark sheets / certificates of date of birth, educational qualification, experience, fee, caste certificate and photographs and those received after the last date of receipt of applications will summarily be rejected without any communication to the candidate.
V	Wrong declarations/submission of the false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
Vi	Fee once paid is not refundable UNDER ANY CIRCUMSTANCE.
vii	Disqualification- No person:- (a) Who has entered into or contracted a marriage with a person having a spouse living or (b) Who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said posts. Provided that the Director General may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Regulation.
viii	NO TA/DA IS ADMISSIBLE FOR ATTENDING THE INTERVIEW.
ix	Candidates are advised to bring all the original documents for verification at the time of Interview.
X	NO PRIVATE PRACTICE IS ALLOWED DURING THE TENURE OF SERVICE WITH ESI CORPORATION.

Mode of Selection:-

The selection for the above posts will be on the basis of interview which will be conducted by the Selection Board at ESIC Dental College & Hospital, Sector-15, Rohini, Delhi-85. However, ESIC reserves the right to change the centre and date of interview, if need be.

Note:-

1. *Experience certificate duly signed by the Head of Department/institution indicating clearly the period and nature of work should be submitted along with the application form and should have complete details of authorized signatory. Experience certificate without date of issue and address will be rejected without any communication to the candidate.*
2. *Candidates are required to attach a certificate from the issuing authority mentioning the registration no. with the name of issuing authority, in case of private hospitals, nursing homes and charitable hospitals.*
3. *Candidates are required to state clearly whether Exp. From Charitable Hosp. etc is full time or part time with no. of beds or whether indoor facility is available.*
4. *The list of shortlisted/eligible candidates with their Roll Numbers and date , time & venue of Interview will be available on the website of ESI Corporation (i.e. www.esic.nic.in/recruitment.htm) by 12-07-2011 (Afternoon) and no separate interview letter will be sent to individual.*
5. *The results of the interview will be available on the website of the ESI Corporation (www.esic.nic.in).*

CAUTIONS:- CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

MEDICAL SUPERINTENDENT

APPLICATION PERFORMA FOR RECRUITMENT OF TUTOR IN ESI CORPORATION

1	Particulars of the draft: (a) Amount Rs. (b) Name of issuing bank Branch (c) DD No. _____ Dated:-		Affix recent passport size with date
2.	Name in full (in block letters)		
3.	Father's/Husband's Name		
4.	(a) Date of Birth (In figures) (In words) (b) Age as on closing date (i.e. 01 -07 -2011)		
5.	Community to which applicant belong (i.e. UR/SC/ST/OBC)		
6.	Mailing Address (With email address and telephone number)		
7.	Permanent Address (With email address and telephone number)		
8.	(a) Religion (b) Nationality		

9. EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS BDS onwards only (Attach annexure, if necessary)

Name & address of College	University	Duration		Degree / Examination Passed	Percentage of marks obtained
		From	To		

10. Date of Completion of Compulsory Rotating Internship _____

11. Whether the BDS qualification is recognized by Dental Council of India _____

12. Details of DCI Registration:-

- a. Registration No. _____
- b. Issuing authority _____
- c. Validity upto _____.

13. DETAILS OF EMPLOYMENT (IN CHRONOLOGICAL ORDER) *(Attach annexure, if necessary)*

Name of the Organization (Please specify whether Central Govt./State Govt./Public Sector /Autonomous Body/ Private Sector, with registration number issued by regularity authority.	Position(s) held whether part time or full time	Period of service			Nature of work done and reasons for leaving	Pay	Whether the institution / experience is recognized by DCI as teaching Experience
		From	To	Total			

14. Academic attainments and activities _____
(Attach annexure, if necessary)

15. List of enclosures _____

_____.

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment shall be liable to be cancelled/ terminated summarily without notice or any compensation in lieu thereof. I also affirm that No Objection Certificate from the present employer for applying this post has been applied for/taken. If selected, I am willing to serve anywhere in India.

(Signature of the Candidate)

Place
Date