

EMPLOYEES' STATE INSURANCE HOSPITAL
Sector-15, Rohini, Delhi - 110085
Website: www.esic.nic.in



F.No.DM(RH) D-35/16/1/2006. Estate (Tenders)

Dated:-

To,

M/S _____

**Subject: - Tender document for running of Cycle/Car/Scooter Parking Stand
Contract at ESI Hospital, Rohini, Sector-15, Delhi - 110085.**

Sir,

With reference to your request alongwith payment of Rs.500/- through Pay Order/D.D/Banker Cheque towards cost of tender documents, please find enclosed herewith the tender documents containing terms and conditions of the proposed contract for running of Cycle/Car/Scooter Parking Stand at ESI Hospital, Rohini, Sector – 15, Delhi – 110085 for a period of one year from 01.08.2009 to 31.07.2010.

Yours faithfully,

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Joint Director (Admn.)
For Medical Superintendent

TENDER DOCUMENT

TERMS & CONDITION OF TENDER FOR PARKING STAND CONTRACT IN ESI HOSPITAL, ROHINI, SECTOR-15, DELHI-110085

1. The contractor shall hold Parking Stand contract in the ESI Hospital Rohini, Delhi for safe custody of Cycles, Scooter, Motor Cycles, Cars and other vehicles belonging to visitors and staff employed in ESI Hospital, Rohini, Delhi – 110085.
2. The contract unless terminated earlier shall be for a period of one year from the date of award of contract.
3. The contractor shall be allowed to use the Parking Stand on the left side of the space of the main gate of ESI Hospital, Rohini, Delhi, solely for the purpose of parking cycle, scooter, car etc. entrusted to him for safe custody. No structure of any kind shall be built by the contractor except with the prior written permission of the Medical Superintendent.
4. The contractor shall not charge more than the rates indicated below against each vehicle from those who entrust the safe custody of their vehicles to the contractor who will issue printed slip bearing the rates being charged for the cycle, scooter, car etc. separately :-

Sl.No.	Vehicle	Rate Per Unit	Rate for Day Pass	Rate for Monthly Pass
01.	Cycle	Rs.2/-	Rs.5/-	Rs.30/-
02.	Two Wheeler Scooter/Motor Cycle/Moped etc.	Rs.5/-	Rs.15/-	Rs.75/-
03.	Four Wheeler Car / Jeep etc.	Rs.10/-	Rs.20/-	Rs.100/-

The contractor will display the above rates on the notice board to be fixed near the parking stand. In the event of theft, loss or damage etc. to the vehicles while in safe custody, the contractor shall compensate owner of vehicle to the extent of the loss mutually agreed on between the contractor and the owner of the vehicle.

5. The parking stand shall remain open everyday round the clock and the contractor or his agent shall always be present at the Parking Stand during these hours.
6. The contractor shall deposit equal to two month license fee or Rs.20,000/- (Rupees Twenty thousand only) whichever is higher as security deposit payable in to the ESI Fund A/C No.1. It will not bear any interest and shall be refundable only after the contract is completed to the satisfaction of the Medical Superintendent. In case of breach of any of the terms and conditions, full security or any part thereof, shall be forfeited as per the orders of the Medical Superintendent. The decision of the Medical Superintendent shall be final in all respects in this regard.

Signature of the Tenderer with Seal

7. The license fee shall be payable in advance equal to the one month license fee before commencement of each month. It shall be payable immediately on the signing of the agreement. If license fee is not paid by the due date the contract will be liable to be terminated and the contractor shall vacate and hand over open space to the Medical Superintendent without any encumbrance and obstruction. This is without prejudice to any legal action which may be taken against the contractor.
8. The contractor shall not allow the use of the space or any part thereof for any other purpose by any party. The open space shall only be utilized for the bonafide purpose of this contract and no addition /alteration of any kind will be permitted.
9. The contractor shall not assign this contract to any other person or Firm. Transferring the contract or sub-contracting the license shall be a valid reason for terminating the contract without assigning reasons. The decision of the Medical Superintendent shall be final in this regard.
10. The contractor shall keep the space neat and clean and shall not employ anyone below the age of 18 Years. The clearance of the local police will be obtained by the contractor before deployment of the personnel. The contractor shall furnish a certificate to this effect.
11. It will not be binding on the hospital staff to compulsorily park their vehicles at the Parking Stand. Peons of ESI Dispensary and other officer/officials of government offices will be allowed on production of authority/Identity Card to use the Parking Stand while on official duty without any charges to be paid to the contractor.
12. The contractor will issue slip for the Cycles, Scooters, Motor Cycles etc. parked at the Parking Stand to the owner of vehicles.
13. The contractor will execute an agreement deed on the non-judicial stamp papers of Rs.100/- and the expenses on this account shall be borne by the contractor. The agreement shall contain all the terms of the contract mentioned in the Tender document.
14. If the contractor fails at any time to render the services to the satisfaction of Medical Superintendent or the contract is rescinded due to any default on the part of the contractor, the Medical Superintendent may opt to get the work done by any other party or enter into a fresh contract for the unexpired portion of the contract at the risk and cost of the defaulting contractor.
15. The overall control and supervision of the cycle stand shall remain vested with the Medical Superintendent and shall at all hours be free to inspect the services rendered. He shall determine the bonafide use of the space in connection with fulfillment of contract by the contractor or whether contractor is fulfilling other conditions of the contract.
16. The contractor shall fulfill and diligently comply with all general directions and special orders of the Medical Superintendent or any other officer deputed by him. Any matter/dispute arising out of this contract shall be referred to the Medical Superintendent for his decision which will be final and binding on the contractor.

Signature of the Tenderer with Seal

17. Any loss/damage to the property of the Hospital by the contractor or his employees shall be borne by the contractor.
18. The Medical Superintendent shall have right to cancel the contract in the event of the contractor failing to abide by the terms and conditions of the contract.
19. The Medical Superintendent shall be at liberty to levy a fine on the contract to the extent of Rs.500/- at a time for any breach of the condition laid down in the contract.
20. The Medical Superintendent has right to cancel or reject any tender without assigning any reason.

UNDERTAKING

I have carefully gone through the contents of the tender and I undertake to abide myself by all the terms and conditions set forth above.

Signature : _____

Name : _____

(In Block Letters)

Address : _____

LICENSE FEE BID

Name of Work: - Running of Parking Stand for Cycles/Cars/Scooters & other vehicles in ESI Hospital, Sector-15, Rohini, Delhi – 110085.

ABSTRACT OF COST

Sl. No.	Description of Work	License Fee per month	Annual License Fee (Rs.)
01.	Running of Parking Stand for Cycles, Scooters, Motorcycles, Cards & other types of vehicles belonging to visitors & staff employed in ESI Hospital, Sector-15, Rohini, Delhi – 110085.		

Signature of the Tenderer with seal