



EMPLOYEES' STATE INSURANCE HOSPITAL
ROHINI, SECTOR-15, NEW DELHI-85.
(An ISO : 9001-2000 QMS Certified 300 Bedded Hospital)

F. No-DM(RH)B-15/11/5/2000-Kitchen

Date:- 17.01.2011

To,

M/S-----

Sub:- Tender for supply of Green Vegetables, fruits, Paneer, Egg, Bread and Butter for the period from 01.03.2011 to 29.02.2012.

Sir/Madam,

Sealed tenders are hereby invited on behalf of the Medical Superintendent for supply of Green Vegetables, Fruits, Paneer, Egg, Bread and Butter in the Dietary Department of ESI Hospital, Rohini, New Delhi for the period from 01.03.2011 to 29.02.2012. Cost of tender form is Rs.500/- (Rupees Five Hundred Only) deposited through Pay Order/DD/Banker's Cheque in favour of "ESIC Fund Account No.1 and submitted alongwith this tender documents.

TERMS AND CONDITIONS

A. Flat rates should be quoted for fresh vegetables. All rates should be quoted F.O.R. At this Hospital.

B. The delivery is to be made daily or as and when asked. Items such bread, butter fruits and eggs may be delivered daily or as per orders. Quantities mentioned in the document before are only tentative and may increase or decrease as per demand.

1. Earnest Money

- a. Earnest money amounting to Rs.30,000/- (Rupees Thirty Thousand Only) must be deposited alongwith tender form in the form of Banker's cheque/Demand Draft/pay order by any Nationalised Bank/Commercial Bank in favour of "ESIC Fund Account No.1" payable at New Delhi. The EMD deposited with the earlier tender will not be adjusted against this tender. Tender/ quotation without earnest money will not be entertained.
- b. In the event of withdrawl/ revocation of the tender before the date of acceptance the earnest money will be forfeited.
- c. The earnest money will, however, be returned without interest to the unsuccessful tenderers.
- d. Tenderers are advised to submit pre-receipt alongwith the application for refund of EMD, which will be released to unsuccessful tenderers as soon as the tender is finalized.

2. Date and Time of Submission/ Opening of Tender

Tender quotations complete in all respects should be dropped in tender box kept in the chamber of Director (Admin) in Room No.207 of Admin Block by 2:00 PM on 11.02.2011 which will be opened at 2:30PM on same day in the chamber of Director in Room No.207 of the Administrative Block in the presence of tenderers or their authorized representative(s) who may wish to be present. In case 11.02.2011 is declared as holiday, tenders will be accepted and opened on the next working day at the same time. Tenders received late will not be entertained.

3. Experience

The contractors/ suppliers should have atleast minimum 3 years experience of supply of fresh vegetables, fruits, paneer, egg, bread and butter to the Government/Semi-Govt Hospitals/Organizations.

4. Period of Contract

The contract will be valid for one year but the same can be extended by the Medical Superintendent on the existing rates and terms & conditions.

5. Validity of Rates

The price will be valid for one year from the commencement of the contract or upto expiry of contract..

6. Place of Delivery

Dietary Department, ESI Hospital, Rohini, Sector-15 New Delhi-85.

7. Delivery Schedule.

- a. Delivery schedule will be decided by the Medical Superintendent, ESI Hospital, Rohini, Sector-15, New Delhi or any other person authorized by him/her or on his/her behalf.
- b. Supply will be made available between 10:00 AM to 1:00 PM or any time conveyed by the hospital authorities.
- c. In case supply is not received till 1:00 PM or if the supply is not upto the standard, the supply will be returned back and the hospital authorities may purchase the same from the open market and the additional expenditure incurred due to the rate difference plus cartage charges will be deducted from the bill of the contractor.
- d. The supply for Sunday and holidays should be made on previous working day.
- e. In case of non-supply or late supply due to some logistic problem or unavoidable circumstances, intimation should be given as early as possible to the hospital authorities.

8. System of Payment

The contractor will prepare a challan in the form specified by the Medical Superintendent in duplicate each time the supply is made showing inter-alia the date and quantity supplied. The challan will carry the signature of the contractor in token of his having made the supply and

also obtain the signature of the Dietician of the hospital or any other person appointed by the Medical Superintendent in token of his having received the supply. At the end of each calendar month, the contractor will present a bill showing date-wise supplies made by him and the amount that has fallen due to him. The payment of the bill will be made to the contractor after prescribed procedure through cheque.

9. Freight and Cartage charges

The freight and cartage charges will borne by the contractor for supplying the items.

10. Security deposit

- a. The successful tenderer will have to deposit security deposit amounting to Rs. 70,000/- (Rupees Seventy Thousand Only) in the form of Banker's cheque/Demand Draft/pay order/Bank Guarantee issued by any Nationalized Bank/Commercial Bank in favour of "ESIC Fund Account No.1" payable at New Delhi before signing the contract agreement.
- b. The successful tenderer/contractor will have to sign contract agreement deed on a non-judicial stamp paper worth Rs.500/- (Rupees Five Hundred Only) and the expenses on this account will borne by the contractor.
- c. On due performance and completion of the contract in all respect the security money deposited will be returned to the contractor without any interest.

11. Jurisdiction

All questions, disputes or differences arising under/out of or in connection with the contract shall be settled by sole arbitration of Medical Superintendent or a person appointed by him/her in his/her behalf.

12. It may be noted that the unsuccessful tenderer will not be informed of the result of his tender.

13. Medical Superintendent reserves the right to cancel the tender at any time without assigning any reason, thereof.

DIRECTOR (Admn.)

Terms and conditions mentioned above are acceptable to me.

(Signature & Seal of Tenderer)



ANNEXURE – A

Supply of Green Vegetables, fruits, Paneer, Egg, Bread and Butter for the year 2011-2012.

List of Vegetables

S.No.	Name of Vegetables	Specifications	Approx. Monthly Requirement (which may vary)	Rate/kg
1.	POTATOES	Not less than 100gm each	600-800kg	
2.	ONION	Not less than 80gm each	300-400kg	
3.	TOMATOES	Reddish, firm, weight not less than 80gm	250-300kg	
4.	GINGER & GARLIC	Fresh	10-15kg each	
5.	SAFAL MATAR	Frozen	As & when Required	
6.	FRESH/GREEN VEGETABLES a. Brinjal b. Bottle Gourd c. Pumpkin d. Spinach e. Carrots f. Tinda g. Tori h. Turnip i. Cauliflower j. Cabbage k. Capsicum l. Beans m. Permal n. Raddish o. Fenugreek Leaves (methi) p. Bittergourd q. Mustard Leaves r. Bathua s. Peas	Fresh	1500-1700kg	

Note. Rate of ginger /garlic and fresh vegetables should be quoted on flat rate basis as no break-up of items/quantity can be given.

(Signature & Seal of Tenderer)



ANNEXURE – B

Supply of Green Vegetables, fruits, Paneer, Egg, Bread and Butter for the year 2011-2012.

List of Fruits

S.No.	Name of Fruit	Specifications	Approx. Monthly Requirement (which may vary)	Rate/Kg
1.	ORANGES	Ripe, thin skin, firm, weight between 100-150gm each.	1000-1200Kg	
2.	MAUSMIES	Ripe, yellowish green colour, thin skin, firm, weight between 100-150gm each.		
3.	KINNOW	Ripe, thin skin, firm, weight between 100-150gm each.		
4.	APPLES	Fresh, medium size, weight between 100-150gm each.		
5.	MANGOES	Fresh, firm and ripe, medium size, weight not more than 150gm each.		
6.	BANANA	Ripe, firm without blemishes, weight between 100-150gm each.		
7.	PEAR	Green, thin skin, weight between 100-150gm each.		

(Signature & Seal of Tenderer)

**ANNEXURE – C****Supply of Green Vegetables, fruits, Paneer, Egg, Bread and Butter for the year 2011-2012.**

S.No.	Name of Item	Specifications	Approx. Monthly Requirement (which may vary)	Rate/Kg
1.	PANEER	Fresh and of good quality	200-250 kg	
2.	PASTEURISED TABLE BUTTER	Amul/ Mother Dairy/ Vijaya/Britannia/Vita (500gm packing), pure, without any offensive smell.	100-125kg	
3.	AMUL LITE	500gm packing, without any offensive smell	As & when required	
4.	BREAD (White and Brown)	Britannia, Modern, Harvest Gold Fresh in 800gm	650-750 Pkt	
5.	EGG	Fresh, smooth skin, weight not less than 60gm each without cracks, white	12000-13000 Pcs.	

(Signature & Seal of Tenderer)



**TENDER FOR SUPPLY OF FRESH VEGETABLES, FRUITS, PANEER, EGG,
BREAD AND BUTTER IN ESI HOSPITAL, ROHINI, SECTOR-15, NEW DELHI - 85**

1. Name, Address of firm/Agency/
Company and Telephone
Number. -----
2. Registration No. (if any) -----
3. Name, Designation, address
& Telephone No. of authorized
person. -----
4. Please specify as to whether -----
Tender is a sole proprietor/
Partnership firm/Private or Limited
Company. -----
5. Name, Address &
Telephone No. of Directors/Partners -----
Fax No. / Email address -----
6. Copy of PAN card issued by
IT Dept. & copy of previous
Financial Year's IT Return -----
7. Details of Experience -----
8. Details of Earnest Money Deposit :
 - a. Amount: -----
 - b. D.D/Pay Order/
Banker's Cheque No.: -----
 - c. Date of Issue: -----
 - d. Name of Issuing Bank: -----
9. Any other Information: -----

Affix duly Attested
P.P. size recent
photograph of the
prospective bidder

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature & Seal of Tenderer)

NOTE: Please enclose photocopies of documents mentioned at Serial No. 1 to 7.