

REGISTERED POST

I.G.E.S.I. HOSPITAL: JHILMIL: DELHI – 110095

F. No. DM(H)JMD-14/11/02-NMS(Furniture.)

Date:

To,

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


\_\_\_\_\_

**Subject: Limited tender for the supply of Furniture items**

Sir,

This hospital intends to purchase furniture items (as per enclosed list) for hospital use. You are therefore, requested to submit/deposit the Sealed Tender in the tender box kept in chamber of Dy. Medical Superintendent of this hospital on **28.02.11** between **10.00 AM to 1.00 PM**. The tender shall be opened on **28.02.11 at 2.30 PM** in the Committee Hall of this hospital. Terms and Conditions of said tender are enclosed herewith.

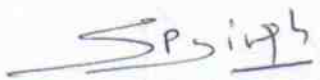
Yours Faithfully,



**DR. S.P.SINGH**  
**DY. MEDICAL SUPTD.**

## LIMITED TENDER FOR SUPPLY OF FURNITURE ITEMS TERMS AND CONDITIONS

1. Sealed Limited tenders are invited from the firms, for supply of furniture items as per list enclosed (Annexure – I).
2. Any conditional acceptance is liable to rejection of tender..
3. Validity of quotation shall be for one year, from the date of sanction of M.S. The Firm quoting validity less than one year will be rejected.
4. EMD of Rs. 5000/- (Rupees five thousand only) shall be deposited by the tenderer **(except Govt. Agencies)** by enclosing demand draft/bankers cheque only in favour of **"ESI Fund Account No. 1,"** IGESI Hospital, Jhilmil, Delhi, which shall be refundable to bidders without any interest after finalization of tender .
5. Quotation should be signed by authorized signatory of the firm.
6. The firms should have fulfilled the following conditions, and an undertaking must be submitted by the firm with the quotation, that they have full fill the following conditions:
  - (I) The Company must has at least five year experience in furniture manufacturing.
  - (II) The item purchased must carry warranty for at least five year including replacement.
  - (III) The company should be registered with sales Tax and other required statutory registration.
7. Successful tenderer shall supply the material as per supply order on the rates quoted by them and approved by the competent authority of this hospital.
8. Taxes, if applicable, shall be as notified by Govt.
9. Rates should be quoted for F.O.R. destination.
10. Catalogue /literature make of model should be enclose.
11. The successful tenderer shall supply the articles within six weeks from the date of issue of supply order. In case of delay/failure in supply, the indented items shall be purchased from the market at the risk and cost of contractor. The extra expenditure involved in procuring supplies from elsewhere will be recoverable from the supplier in full at discretion of the Medical Superintendent, IGESI Hospital, Jhilmil, Delhi. The recovery thus due shall be deducted from any sum then due to supplier from the ESI Corporation from this or any other contract placed with said contractor by the Employees' State Insurance Corporation.
12. **Tenders in sealed envelope superscribed as "Limited Tender for supply of Furniture Items" can be dropped in the tender box kept in chamber of Dy. Medical Superintendent of this Hospital,** on 28.02.11 between 10.00 Am to 1.00 PM. No tender thereafter shall be accepted. The tender shall be opened on 28.02.2011 at 2.30 PM in the Committee Hall of this hospital in presence of 28.02.2011 tenderers or their representatives who wish to be present. In the event of 28.02.11 being declared a holiday, the tender will be opened on next working day at same time and place.
13. If the tender is sent by post it must be received in office of Medical Superintendent by 1.00 P.M on 28.02.11. Proof of postage won't be considered as evidence for timely submission of tender.
14. All disputes subject to Jurisdiction of Delhi only.
15. M.S. reserves the right to accept or reject any or all tenders without assigning any reason thereof.

  
DY. MEDICAL SUPERINTENDENT

**Annexure - 1**

| <b>S.No.</b> | <b>Name of Items</b>               | <b>Rate per unit</b> | <b>Remarks if any</b> |
|--------------|------------------------------------|----------------------|-----------------------|
| 1            | Chair with Arm                     |                      |                       |
| 2            | Chair with Arm Revolving           |                      |                       |
| 3            | Chair without Arm                  |                      |                       |
| 4            | Counter Chair                      |                      |                       |
| 5            | Revolving Chair                    |                      |                       |
| 6            | Computer Chair                     |                      |                       |
| 7            | Executive Chairs (Low Back)        |                      |                       |
| 8            | Executive Chairs (High Back)       |                      |                       |
| 9            | Rack (Small)                       |                      |                       |
| 10           | Rack (Big)                         |                      |                       |
| 11           | Rack for Medicine                  |                      |                       |
| 12           | Table "B" Type                     |                      |                       |
| 13           | Table "A" Type                     |                      |                       |
| 14           | Compartment Cup Board (08 Lockers) |                      |                       |
| 15           | Compartment Cup Board (03 Lockers) |                      |                       |
| 16           | Compartment Cup Board (06 Lockers) |                      |                       |
| 17           | Book Shelf                         |                      |                       |
| 18           | Almirah (Big)                      |                      |                       |
| 19           | Bench                              |                      |                       |
| 20           | Shoe Rack                          |                      |                       |
| 21           | Stool                              |                      |                       |
| 22           | Draw Cover File Rack               |                      |                       |
| 23           | Foot Step                          |                      |                       |