



कर्मचारी राज्य बीमा निगम अस्पताल,
EMPLOYEES' STATE INSURANCE CORPORATION HOSPITAL
PARIPPALLY, KOLLAM, KERALA -691574

Ph: 0474-2575070, 2572052, 2575058, 2575059 Fax: 0474-2575050
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Website: www.esic.nic.in.



No.544/D/15/15/(2)/ EHP/07(Adm)

Dated: 06.08.2011

INVITING TENDER FOR PROVIDING LAB SERVICES AND HIRING OF STAFF CAR

The Medical Superintendent, ESIC Hospital, Parippally, Kollam invites separate sealed tenders from reputed and registered institutions to hire services of (1) Laboratory services, and (2) Hiring of Staff car, for this Hospital during the period from September 2011 to August 2012 which may be extendable only on satisfactory services.

DETAILS OF SERVICES REQUIRED

1. Laboratory services - i) Laboratory investigations (All)
ii) Imaging Investigations like CT, MRI, Colour Doppler, OPG Mammography, USG Soft tissues, Venogram etc
iii) Imaging
iv) Oesophagoscopy, Gastrodudenoscopy, Colonoscopy, & Endoscopy
v) Bronchoscopy
vi) EEG

2. Staff car - ONE (TATA INDICA new model)

FOR EMD PLEASE SEE THE TENDER DOCUMENT, EMD IS PAYABLE BY DD IN FAVOUR OF "ESI FUND A/C NO. 1" Payable at PARIPPALLY

Last date of receipt of tenders - 25.08.2011 (Upto 11.30 AM)

Date of opening of tenders - 25.08.2011 (12 Noon)

Tender form and details of each service can be had from the office of the ESIC Hospital, Parippally, Kollam on any working day upto 24-08-11 between 11 AM TO 4 PM or can be downloaded from our website www.esic.nic.in

SD/-
MEDICAL SUPERINTENDENT

DETAILS OF THE TENDER DOCUMENTS

1. Tender Document No. 1 : Tender for Providing Lab services (Page No. 3 to 15)
2. Tender Document No. 2 : Tender for Hiring of Staff Car (Page No.16 to 18)

(PLEASE SEE THE PAGES BELOW)

General Instructions

1. Cost of Tender Form - Free download/ OBTAIN FROM ESIC HOSPITAL,
PARIPPALLY, KOLLAM
2. Tender should be submitted complete in all respect along with documents and EMD
3. Last date with time-25-08-11 upto 11.30 am.
4. Tenders will be opened in the presence of Tenderers /representatives who choose to attend in the chamber of Joint Director, (Admn) on 25-08-11 at 12 noon.
5. Tender without documents as specified in the tender document / incomplete tenders are liable to be rejected.
6. Medical Superintendent reserves the right to accept/reject any offer without assigning any reason thereof.
7. All pages of the tender are to be numbered & stamped/signed.
8. In case of dispute if any, the area of jurisdiction is to be Kollam only.

SD/-

MEDICAL SUPERINTENDENT



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TENDER FOR PROVIDING LABORATORY SERVICES

TERMS AND CONDITIONS FOR PROVIDING LABORATORY SERVICES TO ESIC HOSPITAL, PARIPPALLY, KOLLAM

1. The Lab should have in-house facilities, infrastructure, skilled/ trained manpower, necessary licence/ certifications for testing the samples.
2. In case of a tie-up arrangement, the lab should be a reputed laboratory or an authorised franchise of a reputed laboratory in the field for not less than three years period.
3. Criteria of counting the firm as reputed lab is sole right of purchaser.
4. The Lab shall post minimum one lab technician in the hospital in order to draw the sample, label, collect and transport the samples to Lab.
5. The report should be made available in the hospital on the next working day before 11am.
6. In case of specialized Investigations the report should be supplied within three days.
7. Lab should have all the requisite equipment and manpower required for testing as per statutory provision.
8. The Lab shall be subject to inspection at the time of award of initial contract and subject to repeated inspections as desired by hospital authorities.
9. In case of Imaging Investigations like CT Scan, MRI etc the report/result should be submitted within 24 hours. However in case of urgent/emergency case the report should be given the same day.
10. Establishments must have at least three years of standing/experience in their respective line of activity. Evidence to this effect should be reflected in the tender document to the satisfaction of purchaser.
11. The bidders may quote competitive rates, less than the CGHS rates, both in figures and words against the specific test.
12. Parties with the requisite facilities located near to KOLLAM / Trivandrum area and capable of providing prompt services(as per para 5 above) only need to submit the tenders.
13. The list of tests mentioned in the tender document is indicative only. ESIC Hospital, Parippally reserves its right to entrust all or part of the work to the successful bidder by assessing the suitability of the Laboratory based on the requirement of the Hospital and decision of the Hospital in this matter is final.

14. A Demand Draft for Rs.10000/- (Rupees ten thousand only) to be enclosed in favour of ESI Fund A/c No.1 payable at PARIPPALLY towards EMD. Will be returned to unsuccessful bidder after finalizing the tender. The EMD of the successful bidder will be adjusted towards the security deposit
15. The tenderer whose tender is accepted will be required to furnish the Security Deposit at the rate of 5 % (Five percent) of the appx. annual value of the contract amount for the fulfillment of the contract. No interest will be paid on the security deposit and contractor is required to execute an agreement with ESIC. This amount will be refunded only after satisfactory fulfillment of the contract by him and all accounts thereafter will be settled.
16. The Contract will normally be valid for a period of one year ending 31.08.2012. and extendable only on satisfactory services . The hospital however, reserves the right to terminate the contract at any time, before the expiry of one year, by giving one month's notice.
17. The rate of sales tax or central tax or service tax/vat if applicable should be quoted specifying the respective rates separately.
18. The suppliers should have valid PAN/TAN No. Copy of the same should be attached with the tender document. The hospital shall deduct the income tax at source at the prevailing rate, as per rules.
19. Establishment should comply with all labour welfare enactments and other statutory provisions governing employment of persons, working hours, payment of minimum wages, bonus and similar benefits.
20. The establishment's personnel/staff supplied shall have to maintain strict discipline as per Hospital requirements and maintain absolute integrity at all times.
21. Any loss to the hospital on account of non performance of the contract, deficiency in performance due to lack of quality, non performance in time or similar deficiencies, will be recovered from the establishment and contract shall be liable for cancellation & SECURITY DEPOSIT forfeited.
22. In case of Dispute , if any, jurisdiction will be at Kollam only.

SD/-
MEDICAL SUPERINTENDENT

PROFORMA FOR LABORATORY & IMAGING INVESTIGATIONS

Name of Lab/ :
 Address :
 Telephone No. :
 PAN/ TAN No(Attach copy). :
 Demand Draft Details :
 Licence No. (Attach copy) :

TIE-UP FOR LAB INVESTIGATIONS- ANALYSIS OF QUOTATIONS

Thyroid Investigation

Various Tests

Sl. No.	Test	Rate to be Quoted /Test	
		In Figures	In words
1	Free T3		
2	Free T4		
3	Total T3		
4	Total T4		
5	TSH		
6	AMA		
7	ATgbA		
8	T3+T4+TSH		
9	FT3+FT4+TSH		
10	PSA		
11	Thyroglobulin (a)		
12	BHCG		
13	Hb A1C		
14	Intact Para Thyroid Hormone		
15	Insulin		

Sl. No.	Test	Rate to be Quoted /Test	
16	C- Peptide		
17	Cancer Ag 125		
18	Cancer Ag 19.9		
19	Cancer Ag 15.3		
20	Carcino Embryomin Antigen		
	DRUGS		
21	Carbamazepin		
22	Digoxin		
23	Phenytoin		
24	Theophylline		
25	Valproic Acid		

BIOCHEMISTRY TESTS

Various Test

Sl. No.	Test	Rate to be Quoted /Test	
		In Figures	In words
1	S. Triglycerides		
2	HDL		
3	LDL		
4	VLDL		
5	Cholesterol		
6	Lipid Profile		
7	Uric Acid		
8	S. Bilirubin Total		
9	S. Bilirubin Direct		
10	SGPT		
		In Figures	In words
11	SGOT		
12	S. ALP		
13	S. Acid Phosphatase		

Sl. No.	Test	Rate to be Quoted /Test	
14	S. Total Protien		
15	S. Albumin		
16	LFT		
17	S. Na+		
18	S. K+		
19	S. Cl-		
20	S. HCO ₃ ⁻		
21	S. Electrolite		
22	S. Ca ⁺⁺		
23	S. PO ₄ ⁻		
24	CPK		
25	CKMB		
26	S. Amylase		
27	Bd. Sugar		
28	Bd. Urea		
29	S. Creatinine		
30	Glucose tolerance test		
31	GCT		
	SPECIAL BIOCHEMISTRY		
32	Alcohol		
33	Apolipoprotein		
34	ACE		
35	Cholinesterase		
36	Copper		
37	Ceruloplasmin		
38	Cystinuria		
39	Iron		
40	Iron Binding Capacity		
41	Lipase		
		In Figures	In words
42	Lithium		
43	LDH		

Sl. No.	Test	Rate to be Quoted /Test	
44	Glucose 6 Phosphate Dehydroginase		
45	Homocystinuria		
46	Magnesium		
47	Renal Stone Analysis/ Calculus		
48	Amino Acid Chromatography		
49	Protein Electrophorosis (Urine /Serum)		
50	Lipoprotein		
51	Haemoglobin		
52	Trop T		
53	Calcitonin		
54	FSH		
55	LH		
56	Prolactin		
57	Testosterone		
58	Free Testosterone		
59	Cortisol		
60	Progesterone		
61	Estrogen		
62	Estriol		
63	Dehydroepiandrosterone		
64	Dehydroepiandrosterone Sulphate		
65	17OH Progesterone		
66	Growth Hormone		
67	Ac TH		
68	Aldosterone		
69	VMA		
		In Figures	In words
70	5 OH Indol Acetic Acid		
	24 Hr Urine Tests		

Sl. No.	Test	Rate to be Quoted /Test	
71	Protein		
72	Creatinine		
73	Calcium		
74	Uric Acid		
75	Chloride		
76	Citrate		
77	Copper		
78	Cortisol		
79	Magnesium		
80	Oxalate		
81	Phosphate		
82	Potassium		
83	Sodium		
84	VMA		
85	5 H1 AA		
86	17 Keto Steroids		
87	17 Ketogenic Steroids		

PATHOLOGY AND HEMATOLOGICAL TESTS.

Sl. No	Test	Rate to be Quoted/Test	
		In Figures	In words
1	FNAC		
2	Biopsy		
3	Peripheral Smear		
	HAEMATOLOGY TESTS		
4	Blood Routine		
5	Haemaglobin		
6	Total WBC Count		
		In Figures	In words
7	Differential Count		
8	ESR		

Sl. No	Test	Rate to be Quoted/Test	
		In Figures	In words
9	RBC Count		
10	Platelet Count		
11	Reticulocyte Count		
12	Absolute Eosinophi Count		
13	Group Rh		
14	Packed Cell Volume		
15	Blood Indices		
16	Malarial Parasite		
17	LE Cell Test		
18	Bleeding Time		
19	Clotting Time		
20	Clot Retraction Time		
21	Direct Coombs Test		
22	Indirect Coombs test		
23	Sickling Test		
24	Osmotic Fragility		
25	Peripheral Smear		
26	Acid Haemolysis Test		
27	Rh Antibody Titre		
	COAGULATION PROFILE		
28	Prothrombin Time		
29	APTT		
30	Fibrinogen		
31	Protin C		
32	Protin S		
33	Antiplatelet Antibody		
	SEROLOGY		
34	ASO		
35	RA		
36	Widal		
		In Figures	In words
37	Creatine Protein		
38	VDRL		

Sl. No	Test	Rate to be Quoted/Test	
39	TPHA		
40	Paul Bunnel Test		
	INFECTIOUS DISEASE		
41	HIV		
42	HB s Ag		
43	HCV		
44	Dengu Antibody		
45	Leptospiral Antibody		
46	HIV + Hbsag+HCV		
47	Anti HAV IgM		
48	Torch Igh+ IgM		
49	Toxo Plasma IgM/IgG		
50	Rubella IgG/Ig M		
51	CMV Ig G/IgM		
52	HSV IgG/IgM		
53	Malarial Antibody		
54	Helicibactor Pylori Ab		
55	Brucella IgM/IgG		
56	TB Profile		
57	TB IgA		
58	TB IgM		
59	TB IgG		
60	Chlamydial Antibody		
61	Amoebic Antibody		
62	Anti HEV IgM		
63	Anti HDV IgM		
64	Anti HBC		
65	Anti Hbe		
66	Anti Hbs		
67	Hbe Ag		
68	Western Blot		
		In Figures	In words
	MICROBIOLOGY		
69	Culture & Sensitivity		

Sl. No	Test	Rate to be Quoted/Test	
70	Blood Culture & Sensitivity		
71	AFB C/S		
72	Gram Stain		
73	AFB Stain		
74	Cryptococcal Antigen		
75	Fungal Culture		
	SEMEN		
76	Routine		
77	Fructose		
	URINE		
78	Reaction		
79	Specific Gravity		
80	PH		
81	Albumin		
82	Sugar		
83	Deposit		
84	ROUTINE		
85	BJ Protein		
86	Acetone		
87	Bile Salt/ Bile Pigment		
88	Pregnancy Test		
89	Prophobilinogin		
90	Microalbuminaria		
91	Fatty Globules		
92	Mucopoly saccharides		
93	Calecholamines		
94	In Born Error of Metabolism		
95	Nitroprusside Test		
	MOTION		
96	Routine		
		In Figures	In words
97	Occult Blood		
98	Reducing Sugar		

Sl. No	Test	Rate to be Quoted/Test	
	ANAEMIC PROFILE		
99	Vitamin B 12		
100	Folic Acid		
101	Ferritin		
102	Red Cell Folate		
	BODY FLUIDS		
103	Pleural Fluid		
104	Ascitic Fluid		
105	Cerebrospinal Fluid		
106	Fluid Protein		
107	Fluid Sugar		
	AUTOIMMUNE ANTIBODIES		
108	ANA		
109	Anti DS DNA		
110	Anti Cardio Lipin Ab IgM Ig G		
111	Anti Phospno Lipin Antibody IgM IgG		
112	AMA		
113	Anti RNP		
114	LKM Ab		
115	Anti SSB		
116	Anti SSA		
117	Anti SCL 70		
118	Anti GBM		
119	Anti Smooth Muscle Ab		
120	Anti Sm Ab		
121	C ANCA		
122	P ANCA		
123	IMMUNO GLOBULINS		
124	Ig A Serum/CSF		
		In Figures	In words
125	IgG Serum/ CSF		
126	IgM Serum/CSF		

Sl. No	Test	Rate to be Quoted/Test	
		In Figures	In words
127	IgAE		
128	Alpha Anti Tripsin		
129	C3		
130	C4		
131	Adenosin De Aminase		
132	Anti Sperm Ab		
133	CH 50		
	PCR Tests		
134	Mic. TB DNA PCR		
135	HBV DNA PCR		
136	HCV RNA PCR		
	IMAGING INVESTIGATIONS		
137	MRI		
138	Ultra Sound Scan		
139	Whole abdomen		
140	Thyroid		
141	Scrotum		
142	Neuro sonography		
143	KUB		
144	Holy Follicular Study		
145	Breast		
146	Obstetrics		
147	Pelvis		
148	Echo- Cardiograph		
149	TMT		
150	CT Scan		
151	Brain/ Head		
152	PNS		
153	Orbit		
154	Brain & PNS		
		In Figures	In words
155	Abdomen		
156	Thorac (chest Pain)		

Sl. No	Test	Rate to be Quoted/Test	
157	Cervical/Thorasic/ Lumbar Spine		
158	Neck Plain		
159	Knee/ Foot/ Hand/Ankle		
160	Colour Doppler		
161	Thyroid & Scrotum		
162	Others		
163	EEG (Plain)		
164	OGD (Endoscopy)		
165	OGD with Biopsy		
166	EYE (A Scan)		
167	Dental		

Signature of the Vendor

Name & Address of the Vendor & Telephone No.

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TENDER FOR HIRING OF STAFF CAR

TERMS AND CONDITIONS FOR PROVIDING STAFF CAR TO ESIC HOSPITAL, PARIPPALLY, KOLLAM

- 1) The staff car should have valid taxi permit and the model should not be more than three years' old;
- 2) Make/Specification of vehicle should be Tata Indica (new model)
- 3) In case of staff car the month will exclude Sundays for the purposes of retention.
- 4) Driver should have mobile phone with him and he should be available on phone round the clock. Refusal/non-attendance of call during retention period may tantamount to termination of contract.
- 5) Retention period per day shall be 10 hours, i.e., from 8.30 AM to 6.30 PM.
 - (i)Charges for retention period including minimum 500 KM journey per month.
 - (ii) Mileage charges beyond 500 KMs during retention period.
 - (iii)Mileage charges beyond retention period(6.30 P.M To 8.30 A.M & Sundays/Holidays).
- 6) The cost of wages of the driver will be borne by the supplier along with other allowance applicable
- 7) Purchaser shall not be liable for any damage to vehicle during the course of use.
- 8) The vehicle shall be made available on all days including Sundays, holidays and period beyond normal retention time as per the requirement of hospital
- 9) The driver will wear neat and ironed white uniform.
- 10) Mileage will be reckoned from hospital premises and back to the hospital premises only.
- 11) Drivers provided to the vehicle should possess valid driving license and also should possess the certificates required by RTA staff. (Licence, Insurance, Pollution, R.C., Road Tax, Taxi licence, etc.)
- 12) Vehicles provided should not be more than three years old.
- 13) In case of break down or non supply of vehicle, the actual loss whatever incurred by the purchaser will be recovered from the supplier.
- 14) Interested suppliers may also quote differently, purely on mileage basis, i.e. without the monthly rent. The suppliers of this category will have to make available the Staff Car **on call**.
- 15) A Demand Draft for Rs.500/- (Rupees five hundred only) to be enclosed in favour of ESI Fund A/c No.1 payable at PARIPPALLY towards EMD. Will be returned to unsuccessful bidder after finalizing the tender. The EMD of the successful bidder will be adjusted

towards the security deposit

- 16) The tenderer whose tender is accepted will be required to furnish the Security Deposit at the rate of 5 % (Five percent) of the annual amount for the fulfillment of the contract. No interest will be paid on the security deposit and execute an agreement with ESIC. This amount will be refunded after satisfactory fulfillment of the contract by him and all accounts thereafter will be settled.

SD/-
(CV JOSEPH)
JOINT DIRECTOR (ADM)

PROFORMA FOR PROVISION OF STAFF CAR

Name of owner/firm	
PAN/TAN No.	
Address with contact No	
DD/Pay order (EMD)	
Make of vehicle	
Model of vehicle	
Rate for retention period/month (Including retention period). (inclusive of salary of driver + other incidental expenses)	
Rate per KM during retention period (exceeding minimum KM of 500)	
Rate per KM, outside retention period	

Note

Proportionate increase/reduction in rate per KM quoted shall be increased/reduced depending upon the increase/decrease in fuel price by taking rates of diesel/petrol as on 1.8.10 as base line.

Signature of the Vendor

Name & Address of the Vendor & Telephone No.

Check list

1. Pay order
2. Copy of RC book
3. Copy of taxi license