



**EMPLOYEES' STATE INSURANCE CORPORATION HOSPITAL
&
OCCUPATIONAL DISEASE CENTRE (EASTERN ZONE)
Diamond Harbour Road, Joka, Kolkata – 700 104, Fax: 033 2467 2795**

Tender No. H.41.U.30/10/Equip/2000/Vol II

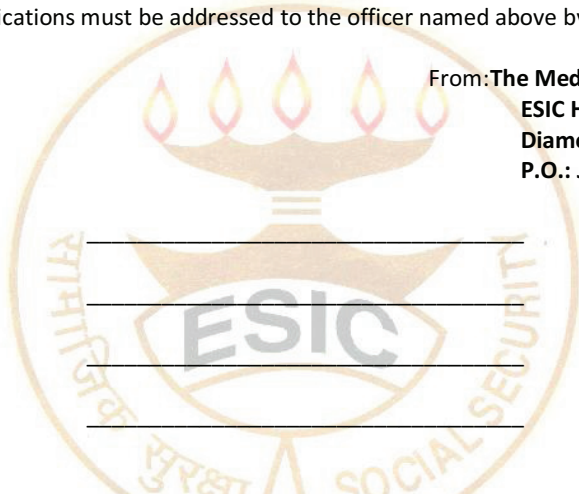
Dated: 22.10.2009

Sub: Invitation to Limited tender for supplying various medical / surgical equipments / instruments / articles and instructions to the tenderer.

(NOTE: The envelope containing the tender as well as subsequent communications should be addressed and delivered to 'The Medical Superintendent', ESIC Hospital & O.D.C. (E.Z), Diamond Harbour Road, P.O.: Joka, Kolkata, 700 104, West Bengal. All communications must be addressed to the officer named above by title only and not by name.)

From: **The Medical Superintendent,
ESIC Hospital & O.D.C. (E.Z),
Diamond Harbour Road,
P.O.: Joka, Kolkata: 700 104.**

To:



Sir(s),

The Medical Superintendent invites sealed tender for supply of "**various medical / surgical equipments / instruments / articles**" as per categories / specifications and/or quantities detailed in the **Schedule** attached. The Tender Application Form containing the Terms and Conditions of contract, which will govern any contract made, is annexed as **Annexure-I** and the Schedule of contract is annexed as **Annexure-II**. If you are in a position to quote for the contract in accordance with the requirements stated in the attached schedule, please submit your quotation to this office.

Tenderers are requested that, before quoting their rates or sending tender, the tender form may please be read out thoroughly (line by line), otherwise purchaser will not be held responsible for any error / oversight of his own.

The form is a Standard Form of Tender. Certain clause /clauses may not be applicable in some cases. So, Tenderers are requested to ignore such clause /clauses, which are not applicable in the instant case.

The Tender form containing the Terms and Conditions and the Schedule should be returned in original, intact, after filling up the tender form and signing in full, on each page, whether you are quoting for any item or not. If any item in the schedule is not being tendered for, the corresponding space against the item should be defaced by some such words as 'not quoting'.

The tender document may be obtained from the office of the Medical Superintendent in person by the bonafide applicant or his authorised representative by applying in their letter head **at a cost of Rs.100.00 (Rupees One Hundred Only)**. The "tender documents" can also be downloaded from the web site (www.esic.nic.in) and in such case the same may be signed and submitted as per the procedures mentioned hereinafter along with the fee(s) for the "tender documents" @ Rs 100.00 (Rupees One Hundred Only) (To be submitted along with the Bid). All the payment may be made by **Demand Draft**; drawn in favour of **ESI Fund A/c No. 1, ESIC Hospital & ODC (E.Z), payable at Kolkata; Cheques will not be accepted.**

In the event of the space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consecutively, bear the Tender Number and be fully signed by you. In such cases, reference to the additional pages must be made in the Tender Form. If any modification of the schedule is considered necessary, you should communicate the same by means of separate letter sent along with the Tender.

Cost of each Tender Document	Rs. 100.00 (Rupees Hundred Only)
Period for supply of Blank Tender Forms and related documents at the Hospital on all Working Days (Except Saturdays, Sundays and Holidays)	06.11.2009 to 26.11.2009 from 10.30 am to 3.00 pm
Last Date & Time of submission of completed Tender Document in the Tender Box kept in the Office of ESIC Hospital.	27.11.2009, upto 2.00 pm
Date & Time of Opening of Technical Bid	27.11.2009, 2.30 pm
Bid Security / Earnest Money to be deposited	2% of the value of the items quoted
Performance security / Security Deposit Money to be deposited	10 % of the Bill Value

Medical Superintendent, ESIC Hospital & ODC (E.Z), Joka, does not pledge himself to accept the lowest or any tender and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same / execute the work at the rate quoted by you. You are at liberty to tender for the whole or any part.

Acceptance by the purchaser shall be communicated in due course. You are requested that the instructions contained in the said communication should be acted upon immediately / as asked for.

Enclosures:

- Annexure – I (Tender Application Form And Terms & Conditions)
- Annexure – II (Schedule Of Work / Specifications) for supplying various medical / surgical instruments / Articles

Yours faithfully,

MEDICAL SUPERINTENDENT

TERMS AND CONDITIONS FOR TENDER

INSTRUCTIONS

1. PREPARATION OF TENDER:

- a. The Tender form containing the Terms and Conditions and the Schedule should be returned in original intact after filling up the form and signing in full on each page, whether you are quoting for any item or not failing which tender shall liable to be cancelled. If any item in the schedule is not being tendered for, the corresponding space against the item should be defaced by some such words as 'not quoting'.
- b. In the event of the space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consecutively, bear the Tender Number and be fully signed by you. In such cases, reference to the additional pages must be made in the Tender Form.
- c. If any modification of the schedule is considered necessary, you should communicate the same by means of separate letter sent with the Tender.
- d. The Tenderer shall, wherever, call upon to do so, give full information with reference to the services in hand and shall also permit the Medical Superintendent or any other officer nominated by him to inspect the premises of the tenderer at all reasonable times and shall give full assistance and information as may be required by him in connection with the contract.

2. SIGNING OF TENDER:

- a) The tender is liable to be ignored if complete information is not given therein or if the particulars and date (if any) asked for in the tender are not fully filled in. Particular attention may be given to the dates of delivery, places of delivery and also to the particulars referred to in the conditions of contract so as to comply with them.
- b) Individuals signing tender or other documents connected with the contract must specify:
 - i) Whether signing as a 'Sole Proprietor' of the firm or his Attorney?
 - ii) Whether signing as a 'Registered Active Partner' of the firm or his Attorney?
 - iii) Whether signing for the firm 'Per Procreation'?

In the case of companies and firms registered under the Indian Partnership Act, the capacity in which signing e.g. Secretary, Manager, and Partner etc. or their attorney and produce copy of documents, empowering him to do so, if called upon to do so.

NOTE: In case of unregistered firms, all the members or all Attorneys duly authorised by all of them or the Manager of the firm should sign the tender and subsequent documents.

3. SUBMISSION OF TENDER DOCUMENT:

The original copy of tender along with the declaration form, duly completed and signed, should be submitted, enclosed in a double cover. The outer as well as the inner covers should be sealed and addressed to the Medical Superintendent. At the top of the inner cover, the following words should be written in block letters. "**Tender for supply of medical / surgical equipments / instruments / Articles**".

The outer cover should bear only address of this office without any indication that there is a tender within. The right to ignore any tender, which fails to comply with the above instructions, is reserved. All outstation tenders should be sent by Registered Post. Only one tender should be included in one cover.

4. LATEST HOUR FOR RECEIPT OF THE TENDER:

Your tender must reach this office not later than the date and time notified in the Tender Notice stated in the TENDER DOCUMENT. Any tender received after that shall be rejected. In the event of the stipulated date of opening of the tender being declared a closed holiday for Govt. offices, the date of opening of the tender(s) will be the next working day. Tender sent by hand delivery, should be delivered at this office not later than the due date and time stipulated in the schedule of tender.

5. PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN AND PERIOD OF VALIDITY:

- i) All tenders should remain open for acceptance for a **period of twelve months** from the date of opening of the tender.
- ii) The contract / tender, if awarded, shall be valid **initially for one year from the date of award of Contract** subject to continuous satisfactory performance and on failure on this aspect by the contractor, the Competent Authority will reserve the right to terminate the contract. The period of the contract can be extended for further period at the discretion of the Competent Authority, to a maximum of one year, on terms and conditions of the hospital, while accepting the tender.
- iii) Quotations qualified by such vague and indefinite expressions such as 'subject to immediate acceptance'; 'subject to prior sale' etc. will not be considered.

6. OPENING OF TENDER:

All tenderers and/or their representatives, if they should desire, may be present at the opening of the tender at the time and date as specified in the schedule.

7. PRICES:

- i) Prices quoted must be meaningful and measurable in the context.

- ii) The prices quoted must be per unit shown in the schedule inclusive of all packaging, installation and delivery charges wherever applicable. Refunds on account of returnable package (if any) are to be separately specified. Price & Fund must be clearly shown in figures and words in Indian Currency.
- iii) Tenderers should clearly specify whether prices quoted are inclusive of Sales Tax/ VAT / duties / statutory charges or such charges as extra. Where no specific mention is made to Sales tax / VAT/ or other duties, prices quoted shall be **deemed to be inclusive of such taxes / charges.**

8. DELIVERY TERMS:

- a) The delivery of the stores / execution of work / providing the services etc. are required within a period as specified and as the place mentioned therein.
- b) The tenderer shall deliver the stores/ execute the work at the destination / space defined to the consignee / authority in good order (of which the Medical Superintendent, ESIC Hospital & ODC (EZ), Joka, Kolkata shall be the sole judge) within the limits of the time as deemed reasonable and specify in such quantities/qualities as may be ordered by him from time to time.
- c) Time for and date of delivery: The essence of contract: - The time for and the date of delivery of the stores / date of execution of work as stipulated in the schedule shall be deemed to be the essence of contract and delivery / execution must be completed not later than the date(s) specified.

But if the delay shall have arisen from any cause, such as strikes, lockouts, fire accidents, riots etc., which, the Medical Superintendent, ESIC Hospital & ODC (E.Z) may admit it as reasonable ground for further time, the Medical Superintendent may allow such additional time required by circumstances of the case.

9. BID SECURITY / EARNEST MONEY:

The tenderer shall have to deposit an earnest money equivalent to 2% of the value of the items quoted at the time of application, failing which the tender shall be rejected. The earnest money is to be paid by Demand Draft drawn in favour of ESI Fund A/c No. 1, ESI Hospital & ODC (E.Z), payable at Kolkata. NO CHEQUES WILL BE ACCEPTED. In the event of the withdrawal / revocation of tenders before the date specified for acceptance, the earnest money shall stand forfeited. In the event of acceptance of the tender the earnest money may be adjusted, on written request, towards the amount of security required to be deposited by the contractor in terms of Clause mentioned herein. The earnest money will however, be returned without interest to the tenderer whose tender is not accepted after the finalisation of the tender.

10. SECURITY DEPOSIT / PERFORMANCE SECURITY:

On acceptance of the tender, within the period specified by the Medical Superintendent, the contractor shall deposit a sum equivalent to **10 % (Ten Percentages) of the Bill value after selection, rounded off to the nearest Thousand**, as security deposit, for due compliance & fulfilment of the terms and conditions of the contract. This has to be in the form of a bank draft, drawn in any of the nationalised bank, in favour of ESI Fund A/c No. 1, ESI Hospital & ODC (E.Z), payable at Kolkata. NO CHEQUES WILL BE ACCEPTED for this purpose. On due performance and successful completion of the contract in all respect including warranty period, the security money deposit shall be returned to the contractor without any interest *on presentation of an absolute 'No Demand Certificate' in the prescribed form and upon return in good condition of any specifications, samples or other property belonging to the purchaser, which may have been issued to the contractor. If the contractor fails in fulfilling the terms and conditions mentioned here in different parts of this tender document, such failure will constitute a breach of the contract and the Medical Superintendent shall be entitled to make other arrangements at the risk and expense of the contractor. Also, non-performance/unsatisfactory performance or violation of terms and conditions of the contract will make the contractor liable for forfeiture of security deposit. The decision of the Medical Superintendent shall be final and binding on this count.*

11. INSPECTION / INSTALLATION OF STORES / EQUIPMENTS:

Supplies shall be accepted and work shall be certified as completed subject to **satisfactory and complete installation** (upto full potentials claimed for that respective equipment) of the equipment / stores supplied including supply of all accessories, and certified by the assigned officer, and subsequent inspection by Medical Superintendent, ESIC Hospital & ODC (EZ), Joka, or his assigned representative. Any defect found in the materials / equipment / stores supplied / work done will render the supplies / work open to rejection and decision of the Medical Superintendent, ESIC Hospital & ODC (EZ), Joka, shall be final and legally binding. The tenderers shall **have to take the same (rejected store) back at their own cost and risk, and shall replace** such rejections with the items of standard specifications / quality as acceptable to the Hospital Authority. Alternatively, the stores may be purchased from others / work may be executed through others, at the risks and costs of the tenderer, at the discretion of the authority.

12. SAMPLES / DEMONSTRATION

Wherever applicable / whenever asked, the firms shall have to submit samples of item(s) / arrange for demonstration of items for verification / inspection, approval, etc., and the firm shall have to comply with such conditions. It is, therefore, in the own interest of the firm(s) concerned to get their proofs / samples, etc verified / inspected before effecting supply at their own cost. Samples supplied should not be less than the quantity necessary for the test given in the specifications (if any) or in the schedule to tender. Each sample should have a card affixed to the sample which should bear the following information:

- i. Your Name and address

- ii. Tender Number
- iii. Date of opening of tender
- iv. Item no. against which tendered
- v. Any other relevant description deemed fit.

Samples shall not be returned normally (until specifically asked for within one month of opening of tender in case of implants, Equipments and instruments only, where the same shall be collected back from the hospital at the cost and risk of the tenderer) and shall be the property of the ESIC. The tenderer / firm / company shall arrange for demonstration of equipment / instrument / article when asked to do so at his own cost and risk during anytime before finalisation of tender.

13. PAYMENT TERMS:

- 1) 100% Payment will be made after supply, inspection, complete installation and satisfactory demonstration of performance of the item / equipment / instrument (including supply of all accessories) subject to deposition of a sum equivalent to 10 % (Ten Percentages) of the Bill Value as mentioned under Security Deposit / Performance Security Clause mentioned above or submission of Performance Bank Guarantee for 10% value of the order valid for the warranty period from any Scheduled Bank or. Otherwise 90% payment will be released after installation & balance 10% payment will be released after warranty period or against bank guarantee for the warranty period. No advance payment before effecting supply as above either part or full of any kind shall be made under any circumstances.
- 2) Payment shall be made through cheque or Electronic Clearing System. Normally, payment is made within six weeks after satisfactory inspection, installation and performance of the item / equipment / instrument.
- 3) In case of cheque, the same will be dispatched through Registered Post.

14. OTHER TERMS

- A. The Tenderer shall, wherever, call upon to do so give full information with reference to the services in hand and shall also permit the Medical Superintendent or any other officer nominated by him to inspect the premises of the tenderer at all reasonable times and shall give full assistance and information as may be required by him in connection with the contract.
- B. **Jurisdiction:** The Medical Superintendent or the official nominated by him, it may be noted that the unsuccessful tenderer will not be informed the result of the tender.
- C. In the interpretation of the contract and the general and/or special condition governing it, unless otherwise requires: -
 - a) *The term 'Contract' shall mean the invitation to tender, the instructions to tenderer, the tender acceptance of the tender, particulars thereafter defined and those general and special conditions they may be added.*
 - b) *The term 'Contractor' shall mean the person, firm or company with whom the order for supply is placed and shall deem to include the contractor's successors (approved by the purchaser) representatives, heirs, executors and administrators unless excluded by the contract.*
 - c) *'Contract price' shall mean the sum accepted or the sum calculated in accordance with the prices accepted by or on behalf of the purchaser.*
 - d) *The term 'Corporation' shall mean the ESI Corporation.*
 - e) *The term 'Medical Superintendent, ESIC Hospital & ODC (E.Z), Joka' and other officer authorised for the time being in the administration of ESI Corporation and any other officer authorised for the time being to execute contract relating to the purchase.*
- D. **Responsibility for executing Contract:** The contractor is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender.
- E. The contractor shall not sublet transfer or assign the contract to any part thereof without the written permission of the Medical Superintendent. In the event of the contractor contravening this condition, Medical Superintendent be entitled to place the contract elsewhere on the contractors account at his risk and the contractor shall be liable for any loss or damage, which the Medical Superintendent, ESIC Hospital & ODC (EZ), Joka, may sustain in consequence or arising out of such replacing of the contract.
- F. **Recovery of sums due:** Whenever any claim for the payment of a sum of money arises out of or under this contract against the contractor the purchaser shall be entitled to recover of such sum by appropriating, in part or whole the security/earnest money deposited by the contractor, when the balance or the total sum to be recoverable, as the case may be shall be deducted from any sum then due or which at any time thereafter may become due to recoverable under this or any other contract with the purchaser. Should this sum not be sufficient to cover the full amount recoverable, the contractor shall pay to the purchaser on demand the remaining balance due.
- G. **Insolvency and breach of contract:** The Medical Superintendent may at any time by notice in writing summarily terminate the contract without compensation to the contractor in any of the following events, that is to say:-
 - i) *If the contractor being at individual or if firm, any partner in the contractor's firm, shall at any time be adjudged insolvent or shall have a receiving order or orders for administration of his estate made against him or shall take any proceedings for liquidation or composition under any insolvency not for the time being in force or shall make any convenience or assignment of his efforts or enter into any arrangements or composition with his creditors or suspend payment of if the firm be dissolved under partnership act, or*

- ii) *If the contractor being a company shall pass a resolution or the court shall make an order for the liquidation of the affairs or a receiver of Manager on behalf of the debenture holder shall be appointed or circumstances shall have arisen which entitled the court or debenture holders to appoint a receiver or Manager.*
- iii) *If the contract commits any breach of this contract not herein specifically proved for: Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also that the contractor shall be liable to pay the purchaser for any extra expenditure, he is thereby put to but shall not be entitled to any gain on repurchased.*
- H. **Arbitration:** In the event of any question, dispute or difference arising under these conditions or any special conditions of the contract, or in connection with this contract, except as to any matter the decision of which is specially provided for by these on the special conditions, the same shall be referred to the sole arbitration as appointed by the Medical Superintendent. It will be no objection that the arbitrator is a Govt. servant, that he had to deal with the matter to which the contract relates for that in the course of his duties as a Govt. servant he had expressed views on all or any of the arbitration dispute or difference. The award of the arbitrator shall be final and binding on the parties to the contract, it is a term of this contract: -
1. *If the arbitrator be Medical superintendent, ESIC Hospital & ODC (E. Z), Joka.*
 - *In the event of his being transferred to vacating his office by resignation or otherwise, it shall be lawful for his successor in office either to proceed with the reference himself or to appoint another person as arbitrator, OR*
 - *In the event of his becoming unable to act for any reason, it shall be lawful for Medical Superintendent, ESIC Hospital & ODC (E. Z), Joka, to appoint another person as arbitrator.*
 2. *If the arbitrator be a person appointed by the Medical Superintendent.*

In the event of his denying neglecting or refusing to act being unable to act, for any reason, it shall be lawful for the Medical Superintendent either to proceed with the reference himself or to appoint another person as arbitrator in place of the outgoing arbitrator. It is further a term of this contract that no person other than the Director General, ESI Corporation or the person appointed by him should act as arbitrator and that if for any reason that is not possible, the matter is not to be referred to arbitrator at all. Upon every and such reference, the assessment of the costs incidental to the reference and award respectively shall be in the discretion of the arbitrator.

Subject as aforesaid the Arbitration Act, 1940 and the rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply to the arbitrator proceedings under this clause. Work under the contractor shall, if reasonable possible continue during the arbitration proceeding and no payment due to payable by the purchaser shall be withheld on account of proceedings: -

The venue of arbitration shall be at Kolkata.

In the clause, the expression 'The Director General', ESI Scheme means, the Medical Superintendent, ESI Scheme for the time being and includes is there be no Medical Superintendent the officer who is for the time being the administrative head of the ESI Corporation, whether in addition or otherwise.

For the purpose of the contract including arbitration proceedings there under, the Medical Superintendent, ESIC Hospital & ODC (E.Z), Joka, shall be entitled to exercise all the rights and powers of the purchaser.

- I. **Document:** The tenderer should have a valid **Trade licence , PAN / TAN / other statutory document as applicable** and produce attested copies of such certificates along with the tender papers, failing which tender shall liable to be cancelled.
- J. **Right to accept / reject:** The hospital authority reserves the right to **reject** any or all tender without assigning any reason whatsoever. Also, the hospital authority reserves the right to **award** any or part or full contract to any successful agency (ies) at its discretion and this will be binding on the tenderer.
- K. **Assistance to contractor:** The contractor shall not be entitled to assistance either, in the procurement of raw materials required for the fulfilment of the contract or in the securing of transport facilities.
- L. The tenderer should have a permanent place of business in Kolkata and the complete Postal Address, Telephone / Mobile / Fax / E-mail address, etc. should be provided, while submitting the completed tender form.
- M. The rates once accepted by the hospital shall remain unaltered throughout the period of contract, including any extended period.
- N. In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, the hospital authority reserves the right to award the contract to the next higher tenderer or outside agency and the difference of price will be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the tenderer.
- O. The form is a Standard Form of Tender. Certain clause /clauses may not be applicable in some cases. So, Tenderers are requested to ignore such clause /clauses, which are not applicable in the instant cases.
- P. Medical Superintendent, ESIC Hospital & ODC (E.Z), Joka, does not pledge himself to accept the lowest or any tender and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same / execute the work at the rate quoted by you. You are at liberty to tender for the whole or any part.
- Q. The tenderer shall quote the rates in respect of various items mentioned in "**Annexure - II**" appended herewith.

SPECIAL TERMS AND CONDITIONS

The following special terms and conditions shall apply for supplying **various medical / surgical equipments / instruments / articles**, at ESIC Hospital & O.D.C. (E.Z), Joka.

i. INSPECTION / INSTALLATION OF ITEMS / EQUIPMENTS:

Supplies shall be accepted and work shall be certified as completed subject to **satisfactory and complete installation** (upto full potentials claimed for that respective equipment/ Item) of the equipment / items supplied including supply of all accessories, and certified by the assigned officer, and subsequent inspection by Medical Superintendent, ESIC Hospital & ODC (EZ), Joka, or his assigned representative. Any defect found in the materials / equipment / items supplied / work done will render the supplies / work open to rejection and decision of the Medical Superintendent, ESIC Hospital & ODC (EZ), Joka, shall be final and legally binding. The tenderers shall **have to take the same (rejected store) back at their own cost and risk**, and **shall replace** such rejections with the items of standard specifications / quality as acceptable to the Hospital Authority. Alternatively, the stores may be purchased from others / work may be executed through others, at the risks and costs of the tenderer, at the discretion of the authority.

B. WARRANTY / GUARANTEE:

Along with the technical bid the following information are to be provided exclusively.

- (i) All the **equipments** shall be carrying **at least 1** (One) year warranty / guarantee against defects of manufacturer/workmanship and poor quality of components. Accordingly, the **tenderers shall indicate clearly** and exhaustively the mandatory warranty / guarantee offered by them / by the manufacturing / supplying firms, its duration, as well as the various Terms & Conditions involved therein, at the time of submission of the tender papers.
- (ii) The tenderer must be able to provide **after sales service** for the equipments quoted at least for a period of five years where applicable.
- (iii) A certificate about satisfactory performance of the equipment duly authenticated by other existing users of the equipment has to be supplied where applicable.

C. CERTIFICATES TO BE SUBMITTED ALONGWITH THE TENDER DOCUMENTS:

The following written guarantee / declaration must be provided exclusively without which the quotation shall be liable for rejection.

1. The name, addresses, phone no, fax no, etc, of the authorised **service centre in Kolkata** for each of the specific equipment / Article / item quoted.
2. A certificate about satisfactory performance of the equipment duly authenticated by other existing users of the equipment has to be supplied.
3. A declaration that the after sales service facilities as well as spare parts shall be made available **at least for five years** for each of the specific equipment / Article quoted where applicable.
4. A declaration that the specific equipment/article with the given specifications has not been sold / supplied to any other organisation at a lesser price than the price quoted here for each of the specific equipment quoted here.

E. SAMPLES / DEMONSTRATION

The firms should be prepared to demonstrate their item(s) / arrange for demonstration of items within **3 (Three) weeks from the date of opening of tender for verification / inspection**, etc., or at a later date as decided by the competent authority. The firm shall have to comply with such conditions failing which the tenderer shall be liable for rejection and forfeiture of the Earnest Money. The tenderer / firm / company shall arrange for demonstration of equipment / Item / article at his own cost and risk.

F. DETAILS OF ITEMS QUOTED:

It is mandatory to indicate the full name, make / brand, model number, and details specification of the equipments quoted by them, (in addition, a brochure of product information may be attached along with). Tenderers also have to indicate clearly the Name, Address and all Contact numbers of the MANUFACTURING FIRM and the firm responsible for providing AFTER SALES SERVICES, of the equipment quoted by them where applicable.

MEDICAL SUPERINTENDENT

TENDER APPLICATION FORM

1	Name of the firm:-	
2	a Full Postal Address:-	
	b Cell Phone No.	
	c Telephone No:-	
	d Fax No.	
3	Date of Establishment of Firm:-	
4	If your Firm Registered under:-	
	a The Indian Factories Act:-	
	b Any other Act, if not, who are the owners (Please give full address):-	
5	Name and Address of your Bankers stating the name in which the Account stands:-	
6	Whether insured against fire, theft, burglary etc. If so, please state the amount and name of company with policy no:-	
7	Total number of Employees:-	
8	Are you in the list of approved contractors of any other organisations / institutions, if any give details:-	
9	Give details of any Government contracts executed during the last twelve months:-	
10	Any other information which you consider necessary to furnish:	

UNDERTAKING:

- a. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
- b. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/ hospital in India.
- c. The earnest money of Rs. _____ to be deposited by me has been enclosed herewith vide Demand Draft no. _____, Dt. _____, drawn on bank _____, Branch _____.
- d. I hereby undertake to supply the items as per directions given in the tender document / supply order within stipulated period.
- e. I/We give the rights to Medical superintendent to forfeit the earnest money deposited by me/us if any delay occur on my/agent's part or failed to supply the article within the appointed time or the items of desired quality.
- f. There is no vigilance/CBI case or court case pending against the firm.

Date:-

Signature of the tenderer:-

Place:-

Full Name:-

Designation:-

(Office seal of the tenderer)

PLEASE QUOTE YOUR RATE

**SCHEDULE OF WORK / SPECIFICATIONS FOR MEDICAL /
 SURGICAL EQUIPMENT & INSTRUMENTS**

Sl.No.	Name of the Items	Qty
1	Allies Forcep 6½"	2
2	Allies Tissue Forceps 6"	60
3	Allis Tissue Forceps 7"	50
4	Allis Tissue Forceps 8"	30
5	Anurysm needle 4"	1
6	Artery Forceps Straight 5"	40
7	Artery Forceps (Curved) 5½"	20
8	Artery Forceps (Straight) 8"	14
9	Artery Forceps (Curved) 6"	128
10	Artery Forceps (Curved) 6½"	100
11	Artery Forceps (Curved) 7"	60
12	Artery Forceps Straight 6"	78
13	Artery (Curved)Heavy Long 8½"	50
14	Artery (Straight)Heavy Long 8½"	50
15	B.P.Apparatus Mercury ISI marked	6
16	B.P.Handle No.4	9
17	B.P.Handle No. 3	12
18	B.P.Instrument (Paediatric)with cuff	2
19	Back Rest (Standard size)	10
20	Bone Marrow Needle (Adult)	3
21	Bone Marrow Needle (Paediatric)	1
22	Cheatle Forceps10"	18
23	Cidex Tray with Cover Big (L-18", B - 12", D -3")	2
24	CVP line(7 Fr, 16 cm Double Lumen, 14/18Ga)	20
25	CVP line(7 Fr, 16 cm Single Lumen, 14/18Ga)	10
26	Deverse Retractor Blade 1½"	6
27	Deverse Retractor Blade 2"	12
28	Deverse Retractor Blade 2½"	12
29	Delivery Tray (L -45.5 cm, W-31 cm, H -8cm)	14
30	Disecting Forcep (Non-Tooth) 5"	10
31	Disecting Forcep (Non-Tooth) 6"	26
32	Disecting Forcep (Tooth) 5"	20
33	Disecting Forcep (Tooth) 6"	22
34	Doynes Retractor 3½" X 3½"	10
35	Episiotomy Scissors	6
36	Eye Lash removing Scissor	2
37	Feeding Cup	12
38	Fibro Optic Laryngoscope (P)	2
39	Fogger Machine	12

40	Galipot	40
41	Hegers Dialators(Set of 8)	6 sets
42	Kochers (Straight)Forceps Heavy 9"	50
43	Laryngenburg Retractor Blade 1½" X ½"	10
44	Laryngenburg Retractor Blade 3" X 1"	10
45	Laryngenburg Retractor 3½" X 1"	6
46	Mayos Scissors (Curved) 7"	20
47	Mayos Scissors (Curved) 8"	20
48	Mayos Scissors (Straight) 6"	20
49	Mayos Scissors (Straight) 7"	50
50	Mayos Scissors (Straight) 8"	50
51	Metallic Hammer	2
52	Metzenbum Scissors (Curved) 6"	20
53	Metzenbum Scissors (Curved) 7"	40
54	Metzenbum Scissors (Curved) 8"	40
55	Metzenbum Scissors (Curved) 9"	40
56	Mosquito Artery Forceps (Curved)5"	30
57	Mosquito Artery Forceps (Straight) 5"	70
58	Needle Holder (Curved) 7"	12
59	Needle Holder (Straight) 5"	12
60	Needle Holder (Straight) 6"	43
61	Needle Holder (Straight) 7"	30
62	Needle Holder (Straight) 8"	37
63	Needle Holder (Curved) 6"	30
64	Nelson's Inhaler	11
65	O ₂ Key with Wrench	6
66	Oxygen Cylinder Trolley (B- Type)	3
67	Pelvic Traction Wt 10 1 b	5
68	Pelvic Traction Wt 2 1 b	10
69	Pelvic Traction Wt 5 1 b	10
70	Percussion Hammer	6
71	Percutaneous Tracheostomy Set	7
72	Pressure Gauge with O ₂ Flow Meter	20
73	S.S.Bowl (L-23", B-25"),	5
74	S.S.Drum 15" X12 "	6
75	S.S.Drum 11" X 9.5"	6
76	S.S.Drum 9"X9"	6
77	S.S.Kidney Dish (10")	2
78	S.S.Kidney Dish (12")	13
79	S.S.Kidney Dish (8")	18
80	S.S.Kidney Dish 6"	18
81	Scissor(Straight) 5"	10
82	Scissor (Straight) 8 "	8
83	Sponge Holder 10 "	71
84	Sponge Holder 8"	10

85	Sputum Mug	16
86	Stethoscope (Paediatric)	1
87	Stitch Cutting Scissor (Curved) 6"	2
88	Stitch Cutting Scissor (Straight) 6"	8
89	Sucker Nozzel 12" SS	12
90	Tissue Forcep 4"	2
91	Towel Clip	12
92	Veinesection set	0
	a) Mosquito Forcep 4"	4
	b) Tooth Disecting Forceps 4"	2
	c) Non-Tooth Disecting Forceps 4"	2
	d) Artery Forceps (Curved) 4"	2
	e) Sponge Holder 10 "	1
	f) B.P. Holder 4"	2
	g) Tray (Medium) 10"X12"	2
h) Tray 10"X6"	2	
93	Steri Transfer Carriage	1
	Specifications of Steri Transfer Carriage Transfer Carriage suitable for operation with sterilizer & Loading/Unloading Trolley a) Carriage made of 304 Grade SS Angle frames, Argon arc welded. b) 03 Nos adjustable shelves and perforated trays. c) 304 SS protective sheets are to be provided at both ends. Suitable size for sterilizer- 600X900X1500	
94	Steri Loading/Unloading Carriage Trolley Specification for Steri Loading/Unloading Carriage Trolley a) Frame and top completely made in M.S. powder coated round pipe adaptable with transfer carriage. b) Four swivelling castors of dia 100 mm with brake c) Suitable size for sterilizer -600X 900 X 1500 mm	01
