



**EMPLOYEES STATE INSURANCE CORPORATION
MODEL HOSPITAL
NACHARAM::HYDERABAD-76.**

Tender No. 522-A-12/28/ESICMH/NR/Tender/Cycle Stand/2011

TENDER NOTICE

Sub:- Tender for Cycle Stand

Sealed Tenders are invited from reputed, registered and licensed agencies who fulfill the eligibility criteria and who can take on the work as mentioned below for a period of one year which can be extended on the basis of performance and mutual agreement for further periods.

1) **ELIGIBILITY CRITERIA** :-

- a) The Bidder should have an experience for not less than Three years in running a Cycle Stand in the premises of a Hospital or Govt. Office.
 - a) The Bidder should not be under declaration of ineligibility for corrupt and fraudulent practices any other reason whatsoever, or have not been black listed by Govt. of India or Central Govt. or any of its agencies including Public Enterprises and/or any Central Govt. or any of its Agencies.
 - c) The Bidder should not have been convicted of any offences under any Labor /Criminal/Civil Laws.
- 2) Detailed specifications, Terms and Conditions are given in the tender document which can be obtained from ESIC Model Hospital, Nacharam against payment of non refundable tender fee of Rs.100/- for each tender document.
- 3) The tenderer shall enclose the following documents:
- i) Copy of Trade license essential for carrying out the activities under the contract if applicable.
 - ii) Copies of Income Tax / Service Tax returns for the latest Three Assessment years.
 - iii) Copy of PAN CARD of the Proprietor / Partner / Company
 - iv) Copy of Registration under Service Tax.
 - v) Details of Experience with documentary evidence.
 - vi) A. copy of turnover certificate for the last three years
- 4) The tender documents / forms are not transferable.
- 5) Quotations should be submitted along with D.D. for Rs.5,000/- (Rupees Five thousand only) drawn in favour of "ESIC Saving Bank A/c. No.I, ESIC Model Hospital, Nacharam" payable at Hyderabad towards E.M.D.

6) **Schedule dates for Tender:**

1. Sale of Tender documents : **From 27-04-2011 TO 30-04-2011**

. Last Date for submission of quotation upto : **02.00 p.m. ON 06-05-2011**

3. Opening of Quotations at : **03.00 p.m. on 06-05-2011**

**(B.K.SRIVASTVA)
JOINT DIRECTOR (ADMN)
for MEDICAL SUPERINTENDENT**

GENERAL TERMS AND CONDITIONS IN RESPECT OF TENDERS
FOR CYCLE/MOTOR CYCLE STAND

1. GENERAL :

The Bidder is expected to examine all instructions, forms, terms and conditions and specifications in the tender document. Failure to furnish complete information as required with reference to the tender document shall result in rejection of the bid.

2. DOCUMENTS COMPRISING THE BIDS:

The Bid will contain E.M.D. of Rs.5,000/- by way of Demand Draft in favour of ESIC Savings Fund A/c. No. ESIC Model Hospital, Nacharam payable at Hyderabad and the price bid showing the price schedule. No interest shall be payable by the Purchaser on EMD. Any bid not secured with the EMD will be rejected by the Purchaser as non-responsive.

Unsuccessful bidder's EMD will be discharged/returned as promptly as possible.

The successful bidder's EMD will be discharged upon the bidder signing the contract, and furnishing the performance security. The EMD shall be forfeited:

- a) If the bidder withdraws his bid during the period of bid validity specified by the Bidder on the tender form: or
- b) In case of successful bidder, if the bidder fails to enter into Contract.

3. PERIOD OF VALIDITY OF BIDS:

Bids shall remain valid for a period of 120 days after the date of tender opening prescribed by the Purchaser a bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.

4. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY BID:

The Purchaser (i.e. Medical Superintendent / ESIC Model Hospital, Nacharam) reserves the right to accept or reject any bid without assigning any reason at any time prior to award of contract.

5. SIGNING OF CONTRACT:

- a) At the same time as the Purchaser notified the successful bidder that his bid has been accepted, the Purchaser will send the bidder the contract form, draft of which is provided in the tender document incorporating all agreements between the parties.
- b) Within 10 days (or within the period if and as extended by the Purchaser) of receipt of the Contract form, the successful bidder shall sign and date the contract on non-judicial stamp paper of requisite value and return it to the Purchaser.

6. CORRUPTOR FRADULENT PRACTICES:

ESIC Model Hospital, Nacharam requires that the Hospital as well as bidder/contractors under this contract observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the ESIC Model Hospital will reject a proposal for award, If it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question. It will declare a firm ineligible either indefinitely or for a stated period of time for award of the ESIC contract if , at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing an ESIC contract.

Read and Accepted

Signature of Tenderer

With seal

SPECIAL TERMS AND CONDITIONS OF CONTIONS

1. The successful contractor has to pay the contract value amount in two equal installments, one on or before the commencement of contract, and the second installment a month before the commencement of 2nd Half year. In addition to this amount, an amount of Rs.5,000/- (Rupees Five thousand only) should be remitted towards security deposit by way of Demand Draft in the name on Medical Superintendent, ESIC Model Hospital, Nacharam and to execute the Contract on Non-Judicial Stamp paper of denomination of Rs.50/-. The Security deposit will be refunded after satisfactory completion of the Contract, without interest.
2. For the faithful performance of the contract throughout the year as fulfillment of all those above conditions the successful contractor will be allowed to the charge of the cycle, scooter/motor cycle stand only after completion of the above formalities of Para (1). In case the successful contractor fails to remit the full tender amount, the EMD will be forfeited by the Medical Superintendent. ESIC Model Hospital, Nacharam, Hyderabad.
3. Rate of parking charges recoverable form the visitors will be as under:-

a) Cycle	Rs.02-00 per cycle per day
b) Scooter/Motor Cycle	Rs.2-00 per Scooter/Motor Cycle per day
c) Three/Four Wheelers	Rs.06-00 per day.

The rates recoverable from monthly customers and casual visitors for safe custody or helmets when these are not kept locked with the Scooter/Motor Cycle will be as below:-

a) Monthly Customers	Rs.06-00 per helmet per month
b) Casual visitors	Rs.02-00 per helmet per month

No parking charges are recoverable from Govt. Cycles etc., and also for the vehicles of the Officers and staff of ESIC Model Hospital, Nacharam.

4. The contractor shall have no right to transfer the contract to any other person.
5. In case the contractor fails to maintain the cycle/motor cycle stand or do not perform the contract satisfactorily, the Medical Superintendent will have the right to cancel the remaining period of contractor and the entire contract amount and security deposit will be forfeited to the Corporation and the Medical Superintendent, will take action in the matter as deemed fit.
6. The Medical Superintendent, reserves the right to accept or reject the offers without assigning any reasons, in the interest of the Hospital revenue.
7. The Contract is initially for One year. This period of Contract can be extended for further period at the discretion of the Medical Superintendent, but not more than One year subject to the condition that the bid amount in the Second year would be 10% more than the initial bid
8. There will be a minimum reserve contract value of Rs,8000/-/- month or Rs.96,000/- for the Years.

Read and Accepted

Signature of Tenderer

SCOPE OF WORK AND DELIVERABLES

1. The working hours of Cycle, Scooter/Motor Cycle stand will be from 6.00AM to 8.00 PM. on every day of the year.
2. The contractor will be responsible for loss or change if any, of any part of the Cycle /Scooter when it was in his custody, he will pay cost of the Cycle/Scooter /Motor cycle to the party concerned.
3. The contractor or his authorized responsible representatives should be present at the cycle, Scooter/Motor cycle stand during the working hours and additional hours also he should settle.
4. The contractor should display a board showing the name and address of the Contractor and the above charges in bold letters in English, Telugu and Urdu at the Cycle stand/Motor Cycle stand for the Public information at each counter
5. The contractor or his representative should deal politely, with the public and staff. In case of any complaints about misbehavior, the Medical Superintendent, ESIC Model Hospital, Nacharam shall have the right to impose fine to the extent of Rs.500/- for each offence after due investigation for the cycle and motor cycle stand and on repetition of similar complaints shall result in termination of contract and confiscation of security deposit and entire contract amount.
6. Besides the custody of cycle, motor cycle etc., the contractor should not use the stand for any other purpose.

Read and Accepted

Signature of Tenderer
with seal

TENDER FORM FOR THE CYCLE / MOTOR CYCLE STAND AT ESIC MODEL
HOSPITAL,
NACHARAM, HYDERABAD-500 076

1. Name of the Tenderer :
2. Father's Name :
3. Full Postal Address :
4. Telephone No. :
5. Earnest Money Deposit
 - a) Amount :
 - b) Bank Draft No. :
 - c) Name of the Bank :
6. Period of Tender :
7. State whether contractor is I.T payee :
or not. In case I.T payee please
submit the I.T clearance certificate/
return with P/A No.
8. Details of existing customers with :
Complete address and name of the
Contract person(s) along with telephone
Numbers.
9. Copies of Certificate showing :
Satisfactory performance.
10. Declaration of non-conviction of any :
Offences under any Labour Law
11. Amount of Tender offered :
(Rupees in figures-----
(Rupees in words -----

Read and Accepted

Signature of Tenderer

with seal