

Office of the Medical Superintendent
Employees State Insurance Hospital
Rohini : Sector 15 ; New Delhi – 110085.

www.esic.nic.in.

No. DM(RH)A.11/17/2004.CT

Dated :

To

Sub:- “Limited Tender for award of contract for Repair of wooden and steel furniture, welding and painting work in E.S.I. HOSPITAL, ROHINI, Sector-15, NEW DELHI-89

Last Date & time of receipt of Tender: __01.11.11__ upto __1 PM__

Date & time of opening of Tender: __01.11.11__ at __2.30 PM__

Sir,

Sealed quotations are invited on behalf of the Medical Superintendent, E.S.I. Hospital, Rohini, Sec-15, New Delhi-89 for **award of contract for Repair of wooden and steel furniture, welding and painting work for the period of Two Years.**

You are requested to submit your quotation in the attached Performa in a sealed cover marked **“Quotation for Repair of wooden and steel furniture, welding and painting work”** so as to reach the undersigned latest by 1:00 PM on 01.11.11. The quotation may be dropped in the Tender Box kept in Room no. _Administrative Block. The quotation will be opened on _01.11.11, at 2:30 PM in the presence of those tenderers who may be like to remain present at the time of opening of tender. The quotation received after stipulated time and date will not be entertained. The award of contract will be governed by the following terms and conditions:-

1. The tenderer shall inspect beforehand the position of wooden and steel furniture with accessories to gauge their make, age, kind, condition etc. so that rates are quoted accordingly and any mismatch in specifications of the items repaired/replaced w.r.t. the base specification shall not be accepted.
2. Rates should be quoted for all the items specified in the price bid. Tax will be deducted at source as per rules. The firm may also submit the information as sought in the Performa enclosed as Annexure-II duly signed by authorized signatory of the firm. It is pertinent to mention here that rates should be inclusive of all taxes, levies incidental expenses, cost of T& P, manpower, material etc. and nothing extra should be paid.
3. The firms/proprietor must have experience for repair of office furniture for two year in any Government institution/undertaking supported with satisfactory performance certificate of the department.
4. The tenderers will be required to deposit a sum of Rs. 5000/- (Rs. five thousand only) as earnest money in the form of demand draft/pay order/bankers cheque/bank guarantee drawn in

favour of ESI Fund A/C no.1 at Delhi, failing which the quotations will not be entertained. The earnest money deposited by the firms will be refunded after the contract has been awarded to the successful bidder. The earnest money will be liable to be forfeited in case the successful bidder refuses the offer.

5. The successful tenderer will be required to deposit of a sum Rs. 10000/- (Rs. Ten thousand only) as a security deposit in the form of demand draft/pay order/bankers cheque/bank guarantee drawn in favour of ESI Fund A/C no.1 at Delhi within 15 days of the acceptance in this office. The security is liable to be forfeited in part or in full in the event of any loss suffered by the office or if the work assigned to the firm is not found to be satisfactory. This will be refunded without any interest thereon upon successful completion of the contract, provided the office has no other claims outstanding against the party at that time.
6. The contract will be valid for a period of two years from the date of award of contract. However, on the expiry of the contract, The Medical Superintendent reserves the right to extend the contract on same terms and conditions that may be mutually agreed upon subject to satisfactory performance by the contractor. However, the same can be terminated also even before its expiry in case the firm fails to provide satisfactory services or does not comply with any of the terms and conditions of the contract. In that event, the security money deposited by the firm will also be forfeited. The decision of Medical Superintendent in this regard will be final and binding on contractor.
7. The contractor or his representative will remain available in the office and shall undertake repair at the earliest with prior permission only. A space along with electrical and water connection shall be provided in premises.
8. The contractor shall have to attend the minor/major repair work within 24 hours after receipt of requisition, failing which it shall be got done at risk and cost of the contractor. In case any item is required to be taken out of the office premises for repair/rectification, the same would be allowed through gate pass issued by Dy. Director (Admn.)/Director (Admn.).
9. Erasing & overwriting in the quotation in any form will render the tender invalid.
10. The lowest tender shall be considered for placement of contract subject to fulfillment of eligibility criterion and other terms & conditions of the tender.
11. It shall be prerogative of the hospital authorities to get any item/part repaired or replaced instead.
12. Items not identified by set/numbers/pairs square feet etc. have to be quoted on lump sum basis which shall be paid only once at one time.
13. The items repaired/replaced shall have a warranty/guarantee period of not less than 6 months.
14. Salvage/residue/leftover material after repairs/replacement shall be the property of ESI Hospital Rohini over which the contractor shall have no right.
15. Type of painting, polishing and other jobs of such kind may be specified, clearly.
16. The Medical Superintendent, E.S.I. Hospital, Rohini, Sec-15, New Delhi-89 reserves the right to reject any or all the quotations without assigning any reason thereof.
17. The Contract with the firm shall be interpreted under Indian Law and in case of any dispute between the contract holder and the ESIH; the sole authority for settlement of such disputes will rest with the arbitrator appointed by the Director General, E.S.I. Corporation, Panchdeep Bhawan, CIG Marg, New Delhi-110002.

Yours faithfully,

(Y.S. Rathee)

Director (Administration)

NB : Form can be downloaded from our website at www.esic.nic.in

Sub:-“Limited Tender for award of contract for Repair of wooden and steel furniture, welding and painting work in E.S.I. HOSPITAL, ROHINI, SEC-15, NEW DELHI-89 for period the of Two Years”

1	Name, Address of Firm/Agency/Company and Telephone numbers	
2	PAN Card no.	
3	Last two years copies of ITR	
4	Please specify as to whether Tenderer is sole proprietor/Partnership firm.	
5	Experience/Performance certificate	
6	Details of Bid security/Earnest Money deposit	
	(a) Amount	
	(b) D.D/Pay Order/Banker Cheque	
	(c) Date of issue	
	(d) Name of issuing Bank	
7	List of Documents Attached	

Declaration by the Tenderer:-

- 1 Certified that I have read and understood all the terms & conditions of the contract and I shall abide by them.
- 2 I will abide by all the instructions issued by Office Authorities from time to time and will maintain good conduct.
- 3 I certify that I have not been black listed by any Govt. institution.
- 4 No criminal case/recovery process is pending against me/my firm.
- 5 Information furnished by me is correct to the best of my knowledge and belief. If found wrong, at any point of time, my bid may be cancelled and my EMD may be forfeited.

Signature of the Tenderer
Name and address with seal

To

Sub:- "Limited Quotation invited for repair of wooden & steel furniture, including welding & painting works in ESI Hospital, Rohini, Sector-15, New Delhi-89"

S.No.	<u>Nature of Job to be attended</u>	Tentative	Rate	Amount	
		QTY			
1	<u>Patient Bed (Iron)</u>				
a	Replacement of iron strips of 1" (16swg).	100			
b	Minor repair & welding.	100			
c	Painting.	100			
d	Replacement of central support(angle-iron) and welding.	100			
2	<u>Fowler Bed</u>				
a	Repair of lifting system.	100			
b	Replacement of new lead screw.	100			
c	Replacement of iron strips 1" (16swg) complete.	100			
d	Providing iron sheets(16swg) per sq.ft.	100			
e	Minor repair & welding jobs.	100			
f	Providing new lifting handle.	100			
g	Painting.	100			
3	<u>Back Rest</u>				
a	Replacement of iron strips of 1"(16swg).	100			
b	Minor repair & welding.	100			
c	Painting.	100			
4	<u>Baby Cot</u>				
a	Replacement of iron strips of 1"(16swg).	100			
b	Minor repair & welding.	100			
c	Painting.	100			
5	<u>Baby Cradle</u>				
a	Replacement of iron strips of 1"(16swg).	100			
b	Minor repair & welding.	100			
c	Painting.	100			
6	<u>Delivery Table</u>				
a	Replacement of iron strips of 1"(16swg).	100			
b	Minor repair & welding.	100			
c	Painting.	100			
7	<u>I.V. Stand</u>				
a	Minor repair & welding job.	100			

b	Painting.	100			
8	<u>Cardiac Beds (Iron)</u>				
a	Repair of lifting system.	100			
b	Providing new lifting handle.	100			
c	Painting.	100			
d	Minor repair & welding jobs.	100			
9	<u>Metal Screen</u>				
a	Replacement of curtain rod/wire with hooks.	100			
b	Minor repair & welding.	100			
c	Painting.	100			
10	<u>Bed Side Footrest (Iron)</u>				
a	Repair of frame & welding jobs.	100			
b	Painting.	100			
11	<u>Bed Side Locker</u>				
a	Replacement of new front door.	100			
b	Replacement of handles.	100			
c	Replacement of hinges.	100			
d	Replacement of rubber shoes.	100			
e	Minor repair & welding.	100			
f	Painting.	100			
12	<u>Medicine/Dressing Trolleys/Mayo Stands</u>				
a	Providing shelf with aluminium sheet (16swg).	100			
b	Providing shelf with glass 6mm.	100			
c	Painting.	100			
d	Minor repair & welding jobs.	100			
13	<u>Examination Tables (Iron)</u>				
a	Repair to frame & welding jobs.	100			
b	Providing iron sheet 14swg.	100			
c	Providing new plywood (12mm).	100			
d	Painting.	100			
14	<u>Patient Trolleys</u>				
a	Providing of new caster 6" heavy duty.	100			
b	Polymet wheels 6" heavy duty.	100			
c	Providing of new Al. sheet(16swg).	100			
d	Providing nickel coated handles.	100			
e	Providing new E.P. sheet with leather foam cover.	100			
f	Painting.	100			
g	Minor repair & welding jobs.	100			
h	Repair of caster.	100			

15	<u>Food/Garbage Trolleys</u>				
a	Minor repair & welding jobs.	100			
16	<u>Instruments/Medicine Cupboards</u>				
a	Repair to lock & providing new key.	100			
b	Replacement of new handle.	100			
c	Providing new plyboard 6mm.	100			
d	Minor repair & welding jobs.	100			
e	Painting.	100			
17	<u>Revolving Stool/Steel Stool</u>				
a	Minor repair & welding jobs.	100			
b	Providing new cushion of 2" thick with leather foam cover.	100			
c	Painting.	100			
18	<u>Laundry Trolley</u>				
1	Providing of new:-				
a	Clamp Heavy duty 8".	100			
b	Clamp Heavy duty 6".	100			
c	Polymer wheels(Red) 12".	100			
d	Polymer wheels(Red) 10".	100			
e	Polymer wheels(Red) 8".	100			
f	Providing new central axle & welding.	100			
g	Body frame repair & welding.	100			
h	Providing new iron sheet (18swg) for platform.	100			
l	Painting.	100			
19	<u>Steel Revolving Chair/Computer Chair</u>				
a	Providing new tension spring & fixing.	100			
b	Minor repair & welding & greasing.	100			
c	Painting.	100			
d	Foam padding with cushion in seat/back.	100			
e	Replacement of new cloth/rexine.	100			
f	Providing & fixing of new wheel.	100			
g	Change of hydraulic cylinder.	100			
h	Repair of hydraulic system.	100			
20	<u>Steel Almira</u>				
a	Providing new iron legs & welding.	100			
b	Providing new handle.	100			
c	Providing new lock with keys & fixing.	100			
d	Repair of lock & providing new keys.	100			
e	Total painting in original colour:-	100			
	l. Big almira.	100			
	ii. Small almira.	100			
f	Painting only outside the almira:-	100			
	l. Big almira.	100			

	ii. Small almirah.	100			
g	Providing of kunda & chhapka.	100			
h	Minor repair & welding.	100			
i	Repair of locking system.	100			
j	Adjustment of shelf.	100			
k	Providing & fixing of new chakri	100			
l	Providing & fixing of hinges	100			
m	Replacement of new locking system.	100			
21	<u>Steel Table</u>				
a	Providing & fixing of new drawer with handle.	100			
b	Providing & fixing of new table top with hard board 19mm sunmica top & plastic beading on side.	100			
c	Painting	100			
d	Providing new kunda/chhapka.	100			
e	Minor repair & welding jobs.	100			
f	Providing & fixing of new sunmica.	100			
g	Providing & fixing of kunda chapka	100			
h	Replacement of new rubber shoes	100			
i	Adjustment of drawer.	100			
j	Replacement of new lock with two key	100			
22	<u>Iron Stool with Wooden Top</u>				
a	Minor repair & welding.	100			
b	Polishing.	100			
c	Painting	100			
23	<u>Glass Almirah (library type)</u>				
a	Providing door glass 5mm.	100			
b	Providing new lock with keys.	100			
c	Painting	100			
d	Minor repair & welding.	100			
24	<u>Steel Racks</u>				
a	Minor repairs & weldidng jobs & tightening of nuts & bolt including fixing new nuts & bolts wherever required.	100			
b	Painting	100			
c	Providing of nut & bolt.	100			
25	<u>Oxygen Cylinder Trolleys</u>				
a	Minor repair & welding.	100			
b	Painting	100			
c	Replacement of wheel.	100			
26	<u>Overhead Bedside Table</u>				
a	Providing board (19mm) with sunmica top with appropriate size.	100			
		100			
b	Painting	100			

c	Minor repair and welding.	100			
27	<u>Basin Stand</u>				
a	Minor repair and welding.	100			
b	Painting	100			
c	Replacement of wheel.	100			
28	<u>Wheel Chair</u>				
a	Repair to the frame complete.	100			
d	Replacement of bigger wheel (26"x1 ^{1/2} ") complete with axle spoke and tyre and steel balls.	100			
c	Foam padding with leather foam cover	100			
	(I) Seat	100			
	(ii) Backrest	100			
	(iii) Handles.	100			
d	Providing new hand-grip.	100			
e	Providing & fixing new foot rest (Alum.).	100			
f	Painting	100			
g	Replacement of heavy duty rim(28"x1) complete with axle 2x1/2 footx1"	100			
h	Bearing(6205).	100			
l	Dhura.	100			
j	Rubber.	100			
29	<u>Waste-Bin Stand</u>				
a	Repair to the frame.	100			
b	Providing new lifting chain.	100			
c	Replacement of caster wheel.	100			
30	<u>Temperature Chart</u>				
a	Replacement of chutkani.	100			
c	Painting.	100			
31	<u>Folding Bed Repair</u>				
a	Minor repair & welding jobs.	100			
b	Bed niwar per strip.	100			
c	Painting	100			
32	<u>Steel Filing Cabinet</u>				
a	Replacement of lock.	100			
b	Replacement of handle.	100			
c	Repair of cabinet.	100			
d	Overhauling & greasing.	100			
e	Repairing of locking of system.	100			
f	Providing of key.	100			
g	Opening of filing cabinet.	100			
h	Repair of lock.	100			
l	Adjustment of drawer.	100			
j	Steel ball.	100			

k	Painting	100			
33	<u>Steel Chair</u>				
a	Replacement of new wooden seat.	100			
b	Replacement of new wooden back.	100			
c	Replacement of new wooden arms.	100			
d	Minor repair of steel chair(screw & nails).	100			
e	Major repair of steel chair(welding).	100			
f	P/F of steel strips for support with welding.	100			
g	Painting	100			
34	<u>General Items</u>				
a	Prov. of wheel caster 2"x1 ^{1/2} "	100			
b	Prov. of wheel caster 4"	100			
c	Prov. of wheel rubber 4"	100			
d	Prov. of wheel caster 6"	100			
e	Prov. of wheel rubber 6"	100			
f	Prov. of wheel caster heavy duty 6"	100			
g	Prov. of wheel rubber nylon 6"	100			
h	Prov. of rubber shoe.	100			
l	Prov. of both side laminated board with rubber beeding.	100			
j	Steel strips 4mm for support:	100			
k	3 inches	100			
l	6 inches.	100			
m	12 inches.	100			
n	3 feet.	100			
o	Steel pipe 1 inch diameter 16(swg):-	100			
p	3 inches	100			
q	6 inches.	100			
r	12 inches.	100			
s	3 feet.	100			
35	<u>Sofa-set(wooden)</u>				
a	Complete renovation of sofa set including providing tat,cotton,jute,	100			
	markin,dori,springs, u-foam, wooden strips, ply etc.:-	100			
i.	Three seater.	100			
ii.	Single-seater.	100			
b	Providing new leather foam cover (Best quality).(Per meter)	100			
i.	Three seater.	100			
ii.	Single-seater.	100			
c	Providing new cloth foam cover (Best quality).(Per meter)	100			
i.	Three seater.	100			
ii.	Single-seater.	100			
d	Replacement of caster wheel 2"	100			
e	Providing matching colour sunmica for sofa handle.	100			
f	Replacement of new rubber seat 21"x22"x4"	100			
g	Wooden polish to the frame	100			
h	Providing of new wooden frame:-	100			
i.	Three seater.	100			

ii.	Single-seater.	100			
l.	Providing of leg to sofa set.	100			
j	Polishing.	100			
36	<u>Wooden Setti (6'x2')</u>				
a	Repair to the frame.	100			
b	Wooden polish to frame.	100			
c	Providing new ply 12mm (6'x2')	100			
d	Leather foam cover.	100			
e	Rubber mattress 2".	100			
f	Providing new plywood 12mm.	100			
g	Providing of new leg.	100			
h	Replacement of new cloth(Per meter)	100			
i	Replacement of new rexine(Per meter)	100			
37	<u>Air Port Chair</u>				
a	Repair to frame.	100			
b	Painting.	100			
c	Providing new leg.	100			
38	<u>Wooden Stool</u>				
a	Repair to frame.	100			
b	Wooden polish to frame.	100			
c	Painting	100			
39	<u>Longer Bench with Back-Rest</u>				
a	Complete repair to frame.	100			
b	Wooden polish/paint to frame.	100			
c	Providing new wooden handle including fitting.	100			
d	Providing new back-rest wooden including fitting.	100			
e	Providing new leg.	100			
f	Replacement of rexine/cloth.	100			
g	Replacement of new rubber seat.(Per sq.ft.)	100			
h	Replacement of new rubber back(Per sq.ft.)	100			
40	<u>Wooden Screen</u>				
a	Repar to frame.	100			
b	Wooden polish.	100			
41	<u>Wooden Side Rack</u>				
a	Repair to frame	100			
b	Wooden polish to frame	100			
c	Providing of new ply 12mm	100			
d	Providing of new leg (wooden).	100			
42	<u>Wooden Almira</u>				
a	Repair to frame.	100			
b	Wooden polish.	100			
c	Providing of new leg.	100			

d	Replacement of new lock with keys.	100			
e	Replacement of handle.	100			
f	Replacement of knob.	100			
43	<u>Wooden Foot-Rest</u>				
a	Repair to frame.	100			
b	Wooden polish.	100			
c	Spray painting.	100			
44	<u>Wooden Table</u>				
a	Wooden polish.	100			
b	Replacement of new lock with two keys.	100			
c	Replacement of new handle.	100			
d	Replacement of knob.	100			
e	Providing & fixing of new wooden novapan top.(Per sq.ft.)	100			
f	Adjustment of drawer.	100			
g	Repair of table.	100			
45	<u>Wooden Chair</u>				
a	Repair to frame.	100			
b	Providing new leg each including filtting.	100			
c	Wooden polish:-	100			
i	Easy Chair.	100			
ii	Ordinary Chair.	100			
d	Painting:-	100			
i	Easy Chair.	100			
ii	Ordinary Chair.	100			
46	<u>Wooden Partition</u>				
a	Wooden Polish.	100			
b	Minor repair.	100			
c	Replacement of wooden strips.	100			
47	<u>Patient Mattress</u>				
a	Replacement of new rexine	100			
b	Replacement of new cloth.	100			
c	Providing & fixing of new U-foam.	100			
d	Minor repair.	100			
48	<u>Luggage Trolley</u>				
1	Providing of new:-	100			
a	Clamp Heavy duty 8".	100			
b	Clamp Heavy duty 6".	100			
c	Polymer wheels(Red) 12".	100			
d	Polymer wheels(Red) 10".	100			
e	Polymer wheels(Red) 8".	100			
f	Providing new central axle & welding.	100			
g	Body frame repair & welding.	100			
h	Providing new iron sheet (18swg) for platform.	100			

l	Painting	100			
j	Replacement of bearing.	100			
49	<u>Computer Table</u>				
a	Replacement of new lock with two keys.	100			
b	Replacement of new handle.	100			
c	Replacement of multipurpal lock with two keys.	100			
d	Replacement of knob.	100			
e	Replacement of channel.	100			
f	Providing & fixing of new wooden novapan top.(Per sq.ft.)	100			
g	Adjustment of drawer.	100			
h	Repair of table.	100			
i	Painting.	100			
50	<u>High Back Executive Chair</u>				
a	Minor repair & welding & greasing.	100			
b	Painting.	100			
c	Foam padding with cushion in seat/back.	100			
d	Replacement of new cloth/rexine.	100			
e	Providing & fixing of new wheel.	100			
f	Change of hydraulic cylinder.	100			
g	Repair of hydraulic system.	100			
h	Replacement of new base.	100			
51	<u>Steel Chair(Cushioned)</u>				
a	Replacement of new seat cushioned.	100			
b	Replacement of new back cushioned.	100			
c	Replacement of new wooden arms.	100			
d	Minor repair of steel chair(screw & nails).	100			
e	Replacement of new cloth/rexine.	100			
f	P/F of steel strips for support with welding.	100			
g	Painting.	100			
