



Headquarters Office
EMPLOYEES' STATE INSURANCE CORPORATION
(ISO 9001-2000 Certified)
PANCHDEEP BHAVAN, CIG ROAD, NEW DELHI-110002
Website: www.esic.nic.in
Phone: 011-23234092, Fax: 011-23234537, Tele Fax : 011-23221374

No. D-31/12/13/2009-PR

Dated: 21.12.2009

SHORT TERM TENDER NOTICE

Rate quotations in sealed cover are invited so as to reach the office of the undersigned latest by **2.00 P.M. on 29.12.2009** for printing & supply of urgent periodical reports/agenda/conference papers/statements/forms and other small publications about six in numbers varying from 50 leaves to 100 leaves with the requirement of 50 to 1000 copies each in A-4 size.

The quotations shall be opened the same day at 3.00.P.M. at ESI Corporation, Hqrs. Office, P.R. Branch, 2rd Floor. The rate quotations should be accompanied by samples of papers etc. as asked for in Schedule 'A' and shall be complete in all respects.

The rates need necessarily be quoted on the printed letter head of the Firm and not on this tender document itself or plain paper in which case the tender will be summarily rejected. The Competent Authority reserves the right to reject the tender without assigning any reason therefor.

(R.K. Gautam)
Dy. Director(PR)

Copy to:- System Division for putting up the same in the ESIC website under head ` Tender Notice.

SHORT TERM TENDER NOTICE

Time and date of receipt of tender by	: 2.00 PM on 29.12.2009
Time and date of opening of tender by	: 3.00 PM on 29.12.2009
The tender shall remain open for acceptance	: one year from the date of awarding the first job.
Period of delivery	: Shall vary from 3 days to one week.
Size	: 21 cms. x 27 cms. (A-4 size)

Rate quotation may be given in the following manner:-

1. Cost of Supershine 70 GSM Paper(Ballarpur/J.K. Mills) per leaf per 100 books.
2. Cost of Supershine 80 GSM Paper (Ballarpur/J.K. Mills) per leaf per 100 books.
3. Cost of Sinarmas Art paper 100 GSM per leaf per 100 books.
4. Cost of Sinarmas Art paper 120 GSM per leaf per 100 books.
5. Cost of Sinarmas Art paper 130 GSM per leaf per 100 books.
6. Cost of Sinarmas Art Card 300 GSM for cover per book.
7. Cost of composing English per page A-4 size(Running).
8. Cost of composing English per page A-4 size(Tabular).
9. Cost of composing Hindi per page A-4 size(Running).
10. Cost of composing Hindi per page A-4 size(Tabular).
11. Cost of composing English/Hindi per page A-4 size(Diglot).
12. Cost of computer generated graphics in multicolour with figurative composing per graph.
13. Cost of proofing corrections per page till final proof.
14. Cost of page designing/logo setting/screening per page.
15. Cost of scanning of colour photographer per photo.
16. Cost of processing/platemaking per format of 4 pages or part thereof per colour with P.S. Plate.
17. Cost of printing per format of 4 pages or part thereof per colour per 100 books.
(a) Upto 100 copies (b) Upto 500 copies (c) upto 1000 copies.
18. Cost of title cover composing/designing 1st to 4th cover will coloured proofing.
19. Cost of cover processing/platemaking per colour with P.S. Plate.
20. Cost of cover printing per colour:-
(a) Upto 100 copies (b) Upto 500 copies (c) Upto 1000 copies.
21. Cost lamination per cover 1st/4th.
22. Cost of stapple stitching/binding per with sectional sewing and perfect binding with cover pasting:-
(a) Upto 50 leaves (b) Upto 100 leaves
23. Cost of spiral binding per book between 50-100 leaves only:-
(a) Without PVC shett (b) With PVC sheet
24. VAT/Sales-tax as applicable.

(R.K. Gautam)
Dy. Director(PR)

