

**HOSPITAL STORE  
ESI HOSPITAL BASAIDARAPUR  
RING ROAD NEW DELHI 110015**

<http://www.esih-basai.org>

Phone: 25936932

File no. DMH/18/27/HS/RC/Gloves/2011

Dated: 21/09/2011

To,

Subject: - Invitation of Sealed Bid for Surgical gloves sterile under **single Bid System**.

Medical Superintendent E.S.I Hospital, Basaidarapur, New Delhi intends to purchase Sterile Surgical gloves. You are requested to submit you **Bid latest by 12/10/2011 up to 1:00 P.M** in the form of sealed bid. Bid should consist all the technical details along with commercial Terms & conditions.

Bid may be dropped in the tender box kept in the Hospital Store up to 1:00 P.M on 12/10/2011.If the bid is sent by post, it must reach before 12/10/2011 up to 1:00 P.M. Bid received late will not be considered. Bid received will be **opened on the same day at 2:00P.M.** Bidders or their authorized representative may be present if they wish to be, In case 12/10/2011 is declared as holiday, bids will be opened on next working day at the same time & venue. Bid should be accompanied by Earnest Money of **Rs.10000/- (Rs. Ten Thousand only)**, in the form of D.D./Banker cheque, in favour of **E.S.I Fund Account No 1**. Bid without Earnest Money deposit will not be accepted.

**TERMS AND CONDITIONS**

- 1) Literature of the quoted item, with detailed specification must be enclosed.
- 2) Validity of bid should be for a minimum period of 6 months. The contract may be extended for another 6 months on mutual consent.
- 3) The rates for the quoted items should not be higher than that quoted in any other organization/ Institution (certificate may be enclosed.).
- 4) Taxes (S.T/ VAT & other Local taxes) should be mentioned separately.
- 5) Tender bid without authorization in case of other than manufacturer will be rejected.
- 6) The quantity mentioned in Annexure –1 will be procured on monthly basis, depending upon requirement and stock balance and quantity may vary depending upon actual requirement.
- 7) Tenderer should submit minimum two pairs of gloves at the time of submission of bid, failure to submit the sample will mean that the tenderer is not interested to supply & the Bid would be liable for rejection.

- 8) Rates must be quoted in Indian Rupees.
- 9) **EMD** (Earnest Money Deposit) of Rs 10000.00 of successful bidder( 1<sup>st</sup> and 2<sup>nd</sup> preference holder ) will be retained till end of contract in the form of security deposit whereas those of unsuccessful bidder will be returned on award of contract without any interest charges.
- 10) Termination of contract:- Medical Superintendent has right to terminate the contract at any time.
- 11) Medical Superintendent has the right to cancel the tender at any time, without assigning any reason.
- 12) Medical Superintendent reserves the right to reject any Quotation/offer without assigning any reason(s) there of.
- 13) Delivery period will be three weeks .
- 14) If the successful tenderer fails to execute the supply order within the stipulated period of 3 weeks a penalty of 2% of the value order calculated at the contract rate per week or a part of a week will be levied. The maximum penalty for late supply shall not exceed 10% of the total value of order/orders.
- 15) If the 1<sup>st</sup> preference holder fails to supply the item within the stipulated period of 3 weeks ,risk purchase will be resorted to the 1<sup>st</sup> preference holder and Supply Order will be placed to the 2<sup>nd</sup> preference holder. The extra expenditure involved in procuring the item will be recovered from the 1<sup>st</sup> preference holder at the discretion of the competent authority. The risk purchase so imposed will be payable by the 1<sup>st</sup> preference holder or will be deducted from the incoming bills/security money of the firm.
- 16) Payment will be done within 3 weeks of delivery of items.

**For Medical Superintendent**

Annexure:-I

**Name of Item-** Surgical gloves sterile

**Specifications-** Surgical gloves sterile, Latex Rubber Sizes :6,6.5,7,7.5,8 duly ISI marked, Rough Palm quality is good, Coarse granule on palm side, Left and Right indication on gloves, Soft snugly fitting.

**Quantity-** 1.5 lac pair for 6 months approximately & quantity is subjected to change.