



**OFFICE OF THE STATE MEDICAL COMMISSIONER
EMPLOYEES' STATE INSURANCE CORPORATION,
PANCHDEEP BHAVAN, NORTH SWARAJ ROUND,
POST BAG NO.2, TRICHUR – 680 020, KERALA STATE
TELEPHONE NO. 0487-2330424
“ISO 9001:2008 (QS) Certified”**



**CLINICS REQUIRED FOR MEDICAL CARE
TO INSURED PERSONS UNDER ESI**

Applications are invited from private doctors running clinics / nursing homes to provide primary medical care to ESI beneficiaries in areas of Perinthalmanna and Manjeri (in Malappuram District) on ESI Terms & Conditions by 25th July, 2011. Approximate number of ESI beneficiary units attached to the areas are as follows:-

| | | |
|----------------|---|------|
| Perinthalmanna | - | 6000 |
| Manjeri | - | 1800 |

For more details contact State Medical Commissioner, ESI Corporation, Panchdeep Bhavan, Thrissur - 20.

Sd/-

SENIOR STATE MEDICAL COMMISSIONER



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**CLINICS REQUIRED FOR MEDICAL CARE
TO INSURED PERSONS UNDER ESI**

Applications are invited from private doctors running clinics / nursing homes to provide primary medical care to ESI beneficiaries in areas of Kalpetta, Sulthanbatheri, Mananthavadi and Meenangadi (in Wayanad District) on ESI Terms & Conditions by 25th July, 2011. Approximate number of ESI beneficiary units attached to the areas are as follows:-

| | | |
|----------------|---|------|
| Kalpetta | - | 1000 |
| Sulthanbatheri | - | 1300 |
| Mananthavadi | - | 450 |
| Meenangadi | - | 250 |

For more details contact State Medical Commissioner, ESI Corporation, Panchdeep Bhavan, Thrissur - 20.

Sd/-

SENIOR STATE MEDICAL COMMISSIONER

Terms and conditions of service of Empanelled Private Clinics

Some of the important terms and conditions to be Empanelled Clinics / Medical Practitioners here in after called as Insurance Medical Practitioners (IMP)

(a) ECs/IMP is responsible to treat

The persons for whose treatment **ECs/IMP** is responsible:-

- i. all persons whom he has accepted or agreed to accept for inclusion in his list and who have not been notified to him by the Director / SMC / BOM as having ceased to be on their list;
- ii. all persons who have been assigned to him and who have not been notified to him as having ceased to be on his list;
- iii. any Insured Person who needs treatment in case of an accident or other emergency; and
- iv. all persons for whom he may be required under the terms of the Allocation Scheme to provide treatment pending their acceptance by or assignment to the clinic.

(b) Range of service by ECs/IMP

- i) The **ECs/IMP** is required to render to his patients all proper and necessary treatment of the kind of General Medical Practitioners.
- ii) The **ECs/IMP** is required to arrange for the confinement of an insured woman / woman beneficiary on his list either by himself or by a registered midwife or a trained dai, for which such separate fee, as the State Government may specify will be paid for the person who conducted the confinement.
- iii) In the case of an emergency, including abnormal or difficult maternity cases, the **ECs/IMP** is required to render whatever services are possible having regard to the circumstances, in the best interest of the IP & family members.

(c) Home Visit by IMP

An IMP is required to visit and treat an IP & family members at his residence whom he has accepted on his list and whose condition is such, that he / she cannot reasonably be expected to come to his clinic.

(d) Medical Certificate

An IMP is required to issue to his patients free of charge, any certificate reasonably required in respect of sickness, maternity, employment injury and death under Regulations or as may be required from time to time by the Corporation or Director / SMC.

(e) Maintenance of Records

An IMP is required:

- i) to keep such records as the State Government or Director / SMC may, from time to time specify in consultation with the Corporation.
- ii) to maintain a medical record in respect of each insured person on his list on the forms laid down by the Corporation for the purpose and in accordance with the instructions issued by the Corporation in this behalf from time to time.
- iii) to furnish returns in such forms as may be laid down by the Corporation or the State Government or the Director / SMC.
- iv) upon knowledge of the death of an insured person, to forward the medical record to the Director / SMC within seven days.
- v) to accept ESIC-86, TIC, ESIC-37, 105, 166, 48 etc. as prescribed by the Corporation.

(f) Consultation etc, with Medical Referee

An IMP is required:

- i) to furnish in writing to the Medical Referee (MR) within such reasonable period as the later may specify any clinical information which he may require with regard to any insured person to whom the IMP has issued or declined to issue a medical certificate.
- ii) to meet the MR, at his request for the purpose of examining in consultation any patient in respect of whom the IMP has sought the advice of the MR.
- iii) to afford the MR access at all reasonable time to the IMP's clinic or other place where the records required by these terms of services are kept for the purpose of the inspection of such records and to furnish to the MR such records or necessary information with regard to any entry therein, as he may request; and
- iv) to answer any enquiries of the MR with regard to any prescription or certificate issued by the IMP or to any statement made in any report furnished by him under these terms of services.

(g) Arrangements for Practice

- i) An IMP shall not carry on any insurance practice elsewhere other than at his place of residence, or at the clinic stated in his application except upon conditions which appear to the Director / SMC or on appeal, to the State Government to be such as to enable his obligations under these terms of service and in particular his obligation to visit his patients, to be adequately carried out. Any condition so imposed may include a requirement that the insured persons on the list of the IMP are to be notified at IMP's expense of any special arrangements under which his practice is carried on.
- ii) An IMP shall make all necessary arrangements for securing the treatment of his patients when he is unable for any cause e.g. temporary absence from home or other reasonable cause to give treatment personally and shall inform the Director / SMC, the MR and the Local Office of the Corporation of any standing arrangements for that purpose and he shall not absent himself from his practice for more than one week without first informing the Director / SMC of proposed absence and of the person or persons responsible for conducting his practice during such absence.

(h) Acceptance of fees

An IMP shall not demand or accept any fee or other remuneration in respect of any medical treatment, whether under these terms of service or not, rendered to beneficiaries except as provided under the rules.

Capitation Fee

They will be given capitation fee per IP unit per annum for the IP units attached to them as decided by ESI Corporation. However they may quote expected capitation fee in their application.

Medicines to be kept:

List of Medicines to be kept by the IMP is shown separately.

Period of Contract

The period of contract will be for one year initially or till the ESI Corporation starts its own dispensary / arrangement. The period of contract can be terminated by either party by giving 3 months notice. All the disputes will be under Trichur Jurisdiction.