

I.G.E.S.I. HOSPITAL : JHILMIL : DELHI - 110095

No. DM(H)JMD-16/16/11-NMS/Linen

Date:-.....

To

M/s

.....

.....

Sub:- Limited Tender for the supply of linen items

Sir,

This hospital intends to purchase linen items (as per enclosed list) for hospital use. You are therefore, requested to submit/deposit the Sealed Tender **along with acceptance of Terms & Condition** duly signed and stamp in the tender box kept in chamber of Dy. Medical Superintendent of this hospital on **30.09.11** between **10.00 AM to 1.00 PM**. The tender shall be opened on **30.9.2011 at 2.30 PM** in the Committee Hall of this hospital. Terms and Conditions of said tender are enclosed herewith.

Yours Faithfully,

DY.MEDICAL SUPTD.

LIMITED TENDER FOR SUPPLY OF LINEN ITEM

TERMS AND CONDITIONS

1. Sealed Limited tenders are invited from the Govt. Agencies for supply of linen items as per list enclosed (annexure – I).
2. Any conditional acceptance is liable to rejection of tender.
3. Rates should be quoted for the good quality products.
4. Please quote rates in the following format (No Column should be left blank). The rates once quoted on approval will stand **valid up to one year** from the date of sanction of M.S.

| Item Sl. No. as per annexure | Name/Description of the item. | Rates quoted both in figures and words | Tax (applicable if any) | Total price inclusive of all taxes |
|------------------------------|-------------------------------|--|-------------------------|------------------------------------|
| | | | | |

- 5 All pages of tender document submitted should be numbered & signed by authorized signatory of participating firm with seal.
- 6 Successful tenderer shall supply the material as per supply order on the rates quoted by them and approved by the competent authority of this hospital.
- 7 Taxes, if applicable, shall be as notified by Govt.
- 8 Samples of all quoted articles marked by authorized signatory of participating firm along with its seal and signatures should be submitted in the Store Deptt. prior to closing of tender in separate sealed cover superscribed **“sample of Linen Items”** and detail of the tender and name of the firm should be mentioned on the cover.
9. Goods shall be supplied F.O.R. destination.
- 10 The successful tenderer shall supply the articles within six weeks from the date of issue of supply order. In case of delay/failure in supply, the indented items shall be purchased from the market at the risk and cost of contractor. The extra expenditure involved in procuring supplies from elsewhere will be recoverable from the supplier in full at discretion of the Medical Superintendent, IGESI Hospital, Jhilmil, Delhi. The recovery thus due shall be deducted from any sum then due to supplier from the ESI Corporation from this or any other contract placed with said contractor by the Employees’ State Insurance Corporation.
- 11 **Tenders in sealed envelope superscribed as “Limited Tender for supply of Linen Items” can be dropped in the tender box kept in chamber of Dy. Medical Superintendent of this Hospital, on 30.09.11 between 10.00 Am to 1.00 PM. No tender thereafter shall be accepted. The tender shall be opened on 30.09.11 at 2.30 PM in the Committee Hall of this hospital in presence of tenderers or their representatives who wish to be present. In the event of 30.09.11 being declared a holiday, the tender will be opened on next working day at same time and place.**
- 12 If the tender is sent by post it must be received in office of Medical Superintendent by 1.00PM on 30.09.11 Proof of postage won’t be considered as evidence for timely submission of tender.
- 13 All disputes subject to Jurisdiction of Delhi only.
- 14 M.S. reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- 15 **Bed Sheet must be wived with two rows from one end to another in vertical line with IG ESI HOSPITAL JHILMIL DELHI – 110095.**

DY. MEDICAL SUPDT.

Signature of authorized signatory of firm
Along with the stamp.

ANNEXURE – I

| S.No. | Item | Rate/Unit | Rate of Tax / Vat if any | Total price inclusive Taxes |
|--------------|--|------------------|---------------------------------|------------------------------------|
| 1 | Bed Sheet (150"x 270") | | | |
| 2 | Blouse (40", 42") | | | |
| 3 | Dr. Bed Sheet Printed (150x250cms) | | | |
| 4 | Door Curtain Printed (2.50 Mtr/Curtain) with stitching charges per curtain | | | |
| 5 | Draw Sheet 89 x 200 cms) | | | |
| 6 | Peticot | | | |
| 7 | Pillow Cover (45x67 cms) | | | |
| 8 | Towel (White)(24"x48") | | | |
| 9 | Window Curtain Printed (1.75 Mtr/curtain) with stitching charges | | | |
| 10 | Pillow (1 Kg) | | | |
| 11 | Patient Kurta (38",40",42") | | | |
| 12 | Patient Pajama (38",40",42") | | | |
| 13 | Screen Curtain Set (Set of 3) | | | |
| 14 | Gown (Green) (53") | | | |
| 15 | Table Sheet (Green)(36"x43") | | | |
| 16 | Spinal Sheet (1 Mtr x 1 Mtr) | | | |
| 17 | Abdominal Sheet (145 x 240 cms) | | | |
| 18 | Surgeon Kurta (38",40",42") | | | |
| 19 | Surgeon Pajama (38",40",42") | | | |
| 20 | Eye Sheet (White)(1Mtr x 1 Mtr with central hole of 3" Diameter) | | | |
| 21 | Kitchen Apron (46") | | | |
| 22 | Tray Wrapper (1Mtrx1Mtr) Double fold | | | |
| 23 | Blanket (60" x 90") | | | |
| 24 | Baby Sheet (36" x 43") | | | |
| 25 | Baby Frock (0 Size for New Born) | | | |

DY.MEDICAL SUPERINTENDENT